



# VILLAGE OF LINCOLNSHIRE

## **AGENDA REGULAR VILLAGE BOARD Village Hall – Board Room Monday, February 10, 2020 7:00 p.m.**

*Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.*

### **CALL TO ORDER**

#### **1.0 ROLL CALL**

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **3.0 REPORTS OF OFFICERS**

##### **3.1 Mayor's Report**

3.11 2020 APWA Lake Branch Samuel A. Greeley Award – Terry Hawkins

3.12 2020 APWA Lake Branch Award of Merit – Timothy Baynon

3.13 2020 APWA Lake Branch Award for Public Works Project of the Year –  
IL Rt. 22 – Emergency Access Project

##### **3.2 Village Clerk's Report**

##### **3.3 Village Treasurer's Report**

##### **3.4 Village Manager's Report**

#### **4.0 PAYMENT OF BILLS**

4.1 Bills Presented for Payment on February 10, 2020 in the amount of  
\$1,379,509.13

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

#### **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

- 6.1 Approval of January 27, 2020 Regular Village Board Meeting Minutes
- 6.2 Approval of January 27, 2020 Committee of the Whole Meeting Minutes
- 6.3 Approval of Proposed Amendment to the Village of Lincolnshire Personnel Policies pertaining to Sexual Harassment (Village of Lincolnshire)
- 6.4 Approval of an Ordinance Amending a Special Use for a Planned Unit Development to Revise a Comprehensive Sign Package (Ordinance 03-1829-06) 200 Tri-State International (Bradford Allen Realty Services)

**7.0 ITEMS OF GENERAL BUSINESS**

- 7.1 Planning, Zoning & Land Use
- 7.2 Finance and Administration
  
- 7.3 Public Works
  - 7.31 Approval of Text Amendments to Title 8 (Parks), Chapter 1 (Public Ways & Property) of Lincolnshire Village Code (Village of Lincolnshire)
  
- 7.4 Police
  - 7.41 Approval of Purchase and Outfitting of 3 Police Squad Vehicles to Replace Existing Fleet Vehicles at a cost not to Exceed \$150,000 (Village of Lincolnshire)
  
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION (None)**

**12.0 ADJOURNMENT**



*Chicago Metropolitan Chapter  
American Public Works Association*

*Lake Branch*

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PRESIDENT: Greg Summers, Orland Park

VICE PRESIDENT: Erin Pande, Engineering Resource Assoc.

SECRETARY: Marie Hansen, Barrington

TREASURER: John Clark, Peralte-Clark, LLC.

DIRECTORS: Scott Pippen  
(2019-2020)

John Heinz, CBBEL  
(2018-2019)

December 18, 2019

Mr. Terry Hawkins  
Utilities Superintendent  
Village of Lincolnshire  
One Olde Half Day Road  
Lincolnshire, Illinois 60069

**RE: 2020 APWA LAKE BRANCH AWARDS  
SAMUEL A. GREELEY AWARD**

Dear Mr. Hawkins:

On behalf of the APWA Lake Branch Awards Committee, I would like to congratulate you on being selected for an APWA Lake Branch Samuel A. Greeley Award. The Samuel A. Greeley Award is given to an individual who exemplified dedication and continued service to a local public agency excluding State or Federal agencies. Nominees must have been employed for thirty or more years by the local agency, and must have been a member of APWA for fifteen or more years. The Lake Branch will also be forwarding your nomination to the Chicago Metro Chapter for consideration for the Chapter Award.

The APWA Lake Branch would like to invite you to receive this award at the regularly scheduled Lake Branch meeting at 1:00 PM on January 28, 2020. The meeting will be held at Mickey Finn's Brewery in downtown Libertyville. One complimentary ticket is included. At the awards presentation you will be presented with an award plaque and asked to pose for a picture for the newsletter.

In the interest of promoting Public Works to the communities we serve, the Lake Branch of APWA is also available to present the award plaque to you at one of your scheduled Village Board meetings. If you are interested in having this award presented at an executive meeting please contact me to schedule. Lastly, additional award plaques may be purchased directly from Brogan's Inc. in Gurnee. (Brogan's Inc, 3615 Grand Ave, Gurnee, IL 60031, T: 847-623-5992)

Congratulations,

A handwritten signature in black ink, appearing to read 'Kyle E. Johnson'.

Kyle E. Johnson, PE  
Lake Branch Awards Chair  
[kjohnson@vbg.org](mailto:kjohnson@vbg.org)

cc: Brad Woodbury, Village of Lincolnshire  
Emily Land, Village of Lincolnshire



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December 18, 2019

Mr. Timothy Baynon  
Forestry/Parks Foreman  
Village of Lincolnshire  
One Olde Half Day Road  
Lincolnshire, Illinois 60069

**RE: 2020 APWA LAKE BRANCH AWARDS  
AWARD OF MERIT**

Dear Mr. Baynon:

On behalf of the APWA Lake Branch Awards Committee, I would like to congratulate you on being selected for the APWA Lake Branch Award of Merit. The Award of Merit is given to an individual who performs his/her responsibilities in an exceptionally efficient and courteous manner. Nominees need not be a member of the APWA but must have been employed by a Public Works related agency for a period of not less than five years. The Lake Branch will also be forwarding your nomination to the Chicago Metro Chapter for consideration for the Chapter Award.

The APWA Lake Branch would like to invite you to receive this award at the regularly scheduled Lake Branch meeting at 1:00 PM on January 28, 2020. The meeting will be held at Mickey Finn's Brewery in downtown Libertyville. One complimentary ticket is included. At the awards presentation you will be presented with an award plaque and asked to pose for a picture for the newsletter.

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Kyle E. Johnson, PE  
Lake Branch Awards Chair  
[kjohnson@vbg.org](mailto:kjohnson@vbg.org)

cc: Brad Woodbury, Village of Lincolnshire  
Emily Land, Village of Lincolnshire

## Chapter Award Nomination Form

Please type this information exactly as requested. It will be cut and pasted into a database.

Award Category Submitted:	Public Works Project of the Year – Projects Less Than \$5 Million
Nominee: (as printed on plaque)	Village of Lincolnshire
Title of Project: (if applicable)	IL Rt. 22 – Emergency Access Project
150 word summary of award application highlights: (this will be used for the press release)	See Attached
Award Contact Name: (this must be the awardee) Salutation (Mr., Mrs, Ms.)	Mr. Walter Dittrich
First Name	Walter
Last Name	Dittrich
Job Title	Assistant Public Works Director/Village Engineer
Company/Agency	Village of Lincolnshire
Address1	One Olde Half Day Road
Address 2	
City	Lincolnshire
Postal Code	60069
Contact email:	<a href="mailto:bwoodbury@lincolnshireil.gov">bwoodbury@lincolnshireil.gov</a>
Contact Phone:	847.913.2381
Secondary Contact: (for courtesy notification of award only – all official contact will be with the awardee) Name Agency/Company Address City, State Zip	Emily Land Village of Lincolnshire One Olde Half Day Road Lincolnshire, IL 60069
Secondary Contact email:	<a href="mailto:eland@lincolnshireil.gov">eland@lincolnshireil.gov</a>
Secondary Contact Phone:	847.913.2380

# **Public Works Projects of the Year – Less than 5 M** **TRANSPORTATION**

## **IL Rt. 22 Emergency Access Project**

This project involved the construction of a new emergency access onto Illinois Route 22 from the auxiliary parking lot at Lincolnshire Village Hall/Police Department. The exit serves as an emergency secondary exit for Public Safety response teams to be able to immediately respond to calls for service. Frequently, traffic back-ups in front of Village Hall made it difficult for vehicles to enter and exit the existing driveway. This was especially a concern for Police Officers and public safety operations when they are responding to an emergency call directly from the station.

Village staff and its general engineering consultant completed a feasibility study that determined an access could be constructed onto IL 22 from the auxiliary parking lot west of the pond near Village Hall without the need for a right turn lane. One key to being able to accomplish this was working with Lake County SMC on documentation of available flood storage from when the Village Hall was constructed back in the early 1990's as there were limited opportunities to compensate for fill placed in the floodplain and the Village wanted to avoid having to dig out the existing detention pond any further.

This access entrance is a restricted to right-in-right-out, however it has greatly enhanced the access for emergency vehicles to and from Village Hall. The secondary access to Illinois Route 22 allows officers stationed at the Police Department a quicker exit out of the Village Hall Parking Lot during traffic jams on Olde Half Day Rd. The driveway was paved with asphalt starting at the circle driveway up to IL 22. The project was completed in October 2019.

**Engineering** - \$70,000.00

**Construction** - \$100,000.00

Photos below













VILLAGE OF  
**L I N C O L N S H I R E**

**AGENDA ITEM 4.1**

BILLS PRESENTED FOR PAYMENT  
02/10/2020

General Fund	\$	189,852.07
Water & Sewer Fund	\$	162,971.21
Motor Fuel Tax		
Water & Sewer Improvement Fund	\$	80,545.41
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	7,570.11
Park Development Fund		
Sedgebrook SSA	\$	817,031.25
General Capital Fund	\$	121,539.08
<b>Grand Total</b>	<b>\$</b>	<b>1,379,509.13</b>

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Brad Burke, Village Manager

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: AL WARREN OIL COMPANY INC.</b>		
W1287601	Motor Oil	77.00
W1287600	Hydrant Oil	99.00
TOTAL VENDOR AL WARREN OIL COMPANY INC.		176.00
<b>VENDOR NAME: AMERICAN PRINTING TECHNOLOGIES</b>		
20-LS02	02 2020 UB Print Service	465.00
20-LS02-P	02 2020 UB Postage	947.05
TOTAL VENDOR AMERICAN PRINTING TECHNOL		1,412.05
<b>VENDOR NAME: AMERICAN UNDERGROUND INC.</b>		
9108	Sanitary Line Cleaning/Televising	4,622.76
9107	Sanitary Cleaning/Televising - 2019	40,516.32
TOTAL VENDOR AMERICAN UNDERGROUND INC.		45,139.08
<b>VENDOR NAME: AMERICAN WATER WORKS</b>		
03529784-20	American Public Works Ass. Membership -	224.00
03529760-20	American Public Works Ass. Membership -	224.00
TOTAL VENDOR AMERICAN WATER WORKS		448.00
<b>VENDOR NAME: AMERICAN WELDING &amp; GAS, INC.</b>		
06863855	Propane for Skate Night	14.00
06862867	Forklift Propane	34.00
TOTAL VENDOR AMERICAN WELDING & GAS, IN		48.00
<b>VENDOR NAME: ARLINGTON HEIGHTS FORD</b>		
888622	Ford Squad Spark Plugs & Intake Gaskets	88.32
888626	Squad 1851 Core Return	(80.00)
TOTAL VENDOR ARLINGTON HEIGHTS FORD		8.32
<b>VENDOR NAME: B &amp; F CONSTRUCTION CODE SERVICES</b>		
53007	Plan Review_505 Bond_Pear Tree Caterin	3,991.36
TOTAL VENDOR B & F CONSTRUCTION CODE SE		3,991.36
<b>VENDOR NAME: BADGER METER</b>		
80046753	Beacon Meter System	166.02
TOTAL VENDOR BADGER METER		166.02
<b>VENDOR NAME: BAXTER &amp; WOODMAN INC.</b>		
0211180	2019 Road Resurfacing Engineering throu	1,448.91
0211182	LM02 Report for 2019	630.00
0211338	2020 Road Program Engineering	3,994.12
TOTAL VENDOR BAXTER & WOODMAN INC.		6,073.03
<b>VENDOR NAME: BELMONTE PRINTING CO</b>		
98022	2020 LPD Field Directory	405.00
TOTAL VENDOR BELMONTE PRINTING CO		405.00
<b>VENDOR NAME: BOLLINGER, LACH &amp; ASSOC</b>		
20064	Lincolnshire Drive Drainage Improvement	1,595.00
20069-5	Crosstown Watermain Design 12-1-19 to	11,256.66
TOTAL VENDOR BOLLINGER, LACH & ASSOC		12,851.66
<b>VENDOR NAME: BURRIS EQUIPMENT CO.</b>		
RI05562	Coring Machine Rental	437.00
TOTAL VENDOR BURRIS EQUIPMENT CO.		437.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE  
INVOICE DUE DATES 01/28/2020 - 02/10/2020  
JOURNALIZED  
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: CDW COMPUTER CENTERS</b>		
WPT0041	SCADA System Maintenance	1,049.72
TOTAL VENDOR CDW COMPUTER CENTERS		1,049.72
<b>VENDOR NAME: CHICAGOLAND PAVING</b>		
199001	Rt 22 Access Driveway - Construction	88,839.04
TOTAL VENDOR CHICAGOLAND PAVING		88,839.04
<b>VENDOR NAME: CINTAS CORPORATION #47P</b>		
4041488321	Weekly Uniform Rental - Public Works	104.41
TOTAL VENDOR CINTAS CORPORATION #47P		104.41
<b>VENDOR NAME: CIORBA GROUP</b>		
0024686	Emergency Water Connection Engineering	948.30
TOTAL VENDOR CIORBA GROUP		948.30
<b>VENDOR NAME: COMCAST CABLE</b>		
Jan_Feb 2020#02	PW Internet_205 Schelter Rd_#8771-10-	177.35
94759420	Feb 2020_Ethernet VPN Connection_101	220.61
TOTAL VENDOR COMCAST CABLE		397.96
<b>VENDOR NAME: COMED</b>		
3427049011-01-2	Rate 23 Street Lighting 12-20-19 to 1-24	991.00
TOTAL VENDOR COMED		991.00
<b>VENDOR NAME: CONCENTRIC INTEGRATION, LLC</b>		
0211181	Level Issue @ WSR	290.00
TOTAL VENDOR CONCENTRIC INTEGRATION, LL		290.00
<b>VENDOR NAME: CUTLER WORKWEAR</b>		
133318	Work Boots - Hakala	150.00
133319	Work Boots - Egan	145.73
133576	Work Boots - Harrison	122.35
133577	Work Boots - Van	150.00
133764	Work Boots - Clauser	150.00
133787	Work Boots - Liewehr	107.96
133793	Work Boots - Biddinger	98.96
133841	Work Boots - Suda	134.96
133842	Work Boots - Strzelczyk	134.96
133844	Work Boots - Geib	150.00
133845	Bibs & Jacket - Geib	258.28
133889	Wrok Boots - Garcia	107.96
TOTAL VENDOR CUTLER WORKWEAR		1,711.16
<b>VENDOR NAME: DELTA DENTAL OF ILLINOIS</b>		
1315934	High Deductible Vision Premium	41.20
1315918	PPO 500 Vision Premium	1,495.28
TOTAL VENDOR DELTA DENTAL OF ILLINOIS		1,536.48
<b>VENDOR NAME: DERO</b>		
00040068	Bike Rack for Village Hall	316.00
TOTAL VENDOR DERO		316.00
<b>VENDOR NAME: DOOR SYSTEMS</b>		
879049	PW Door Transmitter	80.10
TOTAL VENDOR DOOR SYSTEMS		80.10

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE  
INVOICE DUE DATES 01/28/2020 - 02/10/2020  
JOURNALIZED  
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: DUSTCATCHERS &amp; A LOGO MAT INC</b>		
69877	Floor Mat Rental Service - Public Works	59.50
69878	Floor Mat Rental Service - Village Hall	14.00
TOTAL VENDOR DUSTCATCHERS & A LOGO MAT		73.50
<b>VENDOR NAME: ECO CLEAN MAINTENANCE, INC.</b>		
8481	Janitorial Services 1-1-20 to 1-31-20	2,985.00
TOTAL VENDOR ECO CLEAN MAINTENANCE, INC.		2,985.00
<b>VENDOR NAME: FEDEX</b>		
11364127-4	Overnight ship test results to IEPA	69.48
690437281	CSFM Certification Paperwork - Biddinger	18.90
TOTAL VENDOR FEDEX		88.38
<b>VENDOR NAME: FIFTH THIRD BANK</b>		
20191105000017	Financial Investigation Case#2019-14004	37.61
TOTAL VENDOR FIFTH THIRD BANK		37.61
<b>VENDOR NAME: FOREMAN, JD</b>		
326731	Flood Control Valve Parts	69.13
TOTAL VENDOR FOREMAN, JD		69.13
<b>VENDOR NAME: GARVEY'S OFFICE PRODUCTS</b>		
PINV1863016	Correction tape, note pads, toner, batteri	648.52
TOTAL VENDOR GARVEY'S OFFICE PRODUCTS		648.52
<b>VENDOR NAME: GENESIS ELECTRONICS RECYCLING, INC</b>		
4985	Hard Drive Destruction_December 2019	214.00
TOTAL VENDOR GENESIS ELECTRONICS RECYCL		214.00
<b>VENDOR NAME: GEWALT HAMILTON ASSOCIATES</b>		
3794.012-5	ITEP Design Engineering 12-1-19 to 12-2	1,469.70
TOTAL VENDOR GEWALT HAMILTON ASSOCIATE		1,469.70
<b>VENDOR NAME: GOVIT CONSORTIUM</b>		
2019-040	Barracuda email security & archiving 3-ye	2,500.00
TOTAL VENDOR GOVIT CONSORTIUM		2,500.00
<b>VENDOR NAME: GRAINGER, INC.</b>		
9428612338	Disposable Gloves	81.75
TOTAL VENDOR GRAINGER, INC.		81.75
<b>VENDOR NAME: GRAYBAR ELECTRIC COMPANY</b>		
9314157372	Spring Lake Park Parking Lot Lights	49.20
9314180898	Spring Lake Park Parking Lot Lights	64.53
TOTAL VENDOR GRAYBAR ELECTRIC COMPANY		113.73
<b>VENDOR NAME: HAYES MECHANICAL LLC</b>		
449474	Emergency AC Repairs - 205 Schelter - J	1,720.00
TOTAL VENDOR HAYES MECHANICAL LLC		1,720.00
<b>VENDOR NAME: HITCHCOCK DESIGN, INC.</b>		
24225	Prof Svc - Sign Design Concepts	8,500.00
TOTAL VENDOR HITCHCOCK DESIGN, INC.		8,500.00
<b>VENDOR NAME: HOERR CONSTRUCTION, INC.</b>		

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: HOERR CONSTRUCTION, INC.</b>		
120-027	2019 Sanitary Sewer Lining	76,300.26
TOTAL VENDOR HOERR CONSTRUCTION, INC.		76,300.26
<b>VENDOR NAME: IAI</b>		
32318-2020	2020 International Assoc for Identificatio	80.00
TOTAL VENDOR IAI		80.00
<b>VENDOR NAME: IL SECTION AMERICAN WATER WRKS ASSN</b>		
200048684	Hydrants/Valves Training - Harrison	36.00
TOTAL VENDOR IL SECTION AMERICAN WATER		36.00
<b>VENDOR NAME: ILLINOIS DIV. IAI</b>		
20Dues-1436	2020 Illinois Division IAI Membership - R	25.00
TOTAL VENDOR ILLINOIS DIV. IAI		25.00
<b>VENDOR NAME: ILLINOIS PROSECUTORS</b>		
3133	2020 Ill. Criminal Offense Guide 2 Volum	340.00
TOTAL VENDOR ILLINOIS PROSECUTORS		340.00
<b>VENDOR NAME: ILLINOIS PUBLIC WORKS MUTUAL AID</b>		
696	Illinois Public Works Mututal Aid Network	100.00
TOTAL VENDOR ILLINOIS PUBLIC WORKS MUTU		100.00
<b>VENDOR NAME: IMPRIMUS FORENSIC SERVICES LLC</b>		
921	Evidence Training - Revoy, Bethel and Raf	795.00
TOTAL VENDOR IMPRIMUS FORENSIC SERVICES		795.00
<b>VENDOR NAME: IMRF</b>		
00968	01 2020 Member & Employer Contributio	77,963.88
TOTAL VENDOR IMRF		77,963.88
<b>VENDOR NAME: INTERDEV, LLC</b>		
MSP1024794-1	January 2020 IT Services	5,518.62
MSP1024794	January 2020 License Fees	308.00
TOTAL VENDOR INTERDEV, LLC		5,826.62
<b>VENDOR NAME: INTERNATIONAL ASSOCI</b>		
98321	2020 International Assoc. of Chiefs of Poli	190.00
TOTAL VENDOR INTERNATIONAL ASSOCI		190.00
<b>VENDOR NAME: IRC RETAIL CENTERS</b>		
01_2020	CAM Estimated Escrow Lease #t0000888	3,087.34
02_2020	CAM Estimated Escrow Lease# T0000888	3,087.34
TOTAL VENDOR IRC RETAIL CENTERS		6,174.68
<b>VENDOR NAME: JC LICHT, LLC</b>		
59057846	Paint for Park Sign Restoration	88.42
TOTAL VENDOR JC LICHT, LLC		88.42
<b>VENDOR NAME: JESSE MICHAEL</b>		
2020_01_23	reimbursement- FAA Drone Pilot recertific	160.00
TOTAL VENDOR JESSE MICHAEL		160.00
<b>VENDOR NAME: JOHNNY ROCKETS FIREWORKS DISPLAY CO</b>		
2020SN	LSA Skate Night Fireworks	3,000.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: JOHNNY ROCKETS FIREWORKS DISPLAY CO</b>		
	TOTAL VENDOR JOHNNY ROCKETS FIREWORKS	3,000.00
<b>VENDOR NAME: KINNUCAN COMPANY</b>		
360458	Tree Removals in Village ROW	600.00
366836	Tree Removals/Clean-up on Village Outlot	6,750.00
	TOTAL VENDOR KINNUCAN COMPANY	7,350.00
<b>VENDOR NAME: LAKE COUNTY ILLINOIS CONV &amp; VIS BUR</b>		
2020-7985	2020 Tourism Marketing Partnership_Lake	31,175.00
	TOTAL VENDOR LAKE COUNTY ILLINOIS CONV &	31,175.00
<b>VENDOR NAME: LAKE COUNTY PUBLIC WORKS</b>		
LCPW-12-31-19	Sanitary sewer treatment bill dates 11-16	97,095.84
	TOTAL VENDOR LAKE COUNTY PUBLIC WORKS	97,095.84
<b>VENDOR NAME: LALUZERNE &amp; SMITH, LTD.</b>		
January 2020	January 2020 Legal Services	3,765.00
	TOTAL VENDOR LALUZERNE & SMITH, LTD.	3,765.00
<b>VENDOR NAME: LAWSON PRODUCTS INC</b>		
9307322398	Misc. Stock Shop Supplies	997.58
9307312005	Misc. Stock Shop Supplies	985.37
	TOTAL VENDOR LAWSON PRODUCTS INC	1,982.95
<b>VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD</b>		
10719	Plan Review_505 Bond St_Pear Tree Cate	376.42
10720	Plan Review_1 Overlook Pt Suite 530_Sel	330.00
10722	Plan Review_300 Tri State Suite 320_Spe	330.00
10724	Plan Reivew_325 Marriott Dr_Probat_P20	702.00
10718	Plan Review_522 Bramley Pl_Basement S	330.00
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS F	2,068.42
<b>VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH</b>		
02102020	02/10/20 Petty Cash Reimbursements	101.49
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY	101.49
<b>VENDOR NAME: MADISON NATIONAL LIFE INS CO, INC.</b>		
1378537	02 2020 Life Insurance Premiums	1,511.38
	TOTAL VENDOR MADISON NATIONAL LIFE INS C	1,511.38
<b>VENDOR NAME: MANKOFF INDUSTRIES</b>		
5095	January USIT Inspections	400.00
	TOTAL VENDOR MANKOFF INDUSTRIES	400.00
<b>VENDOR NAME: MARCIN &amp; PATRYCJA B NIEDZWIECKI</b>		
B15-0026T	BD Tree Bond Refund - 91 Elmwood	5,100.00
	TOTAL VENDOR MARCIN & PATRYCJA B NIEDZWI	5,100.00
<b>VENDOR NAME: MASTER HYDRAULICS &amp;</b>		
30937	Truck 251 Plow Cylinder Repair	328.00
	TOTAL VENDOR MASTER HYDRAULICS &	328.00
<b>VENDOR NAME: MCMMASTER-CARR SUPPLY</b>		
29383365	Wind Socks	39.66
29659698	Wind Socks	75.48

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: MCMASTER-CARR SUPPLY</b>		
	TOTAL VENDOR MCMASTER-CARR SUPPLY	115.14
<b>VENDOR NAME: MICHAEL MERANDA JR.</b>		
202401	1/20 Park Board Mtg. & 1/21 ARB Mtg.	255.00
203101	1/27 RVB/COW Mtgs.	120.00
	TOTAL VENDOR MICHAEL MERANDA JR.	375.00
<b>VENDOR NAME: MONROE TRUCK EQUIPME</b>		
5423504	Truck 251 Plow Cylinder	343.83
	TOTAL VENDOR MONROE TRUCK EQUIPME	343.83
<b>VENDOR NAME: MORTON SALT</b>		
5402022558	Rock Salt (388,260 lbs)	12,938.76
	TOTAL VENDOR MORTON SALT	12,938.76
<b>VENDOR NAME: MUNICIPAL GIS PARTNERS, INC.</b>		
5110	GIS staffing and services for January 202	5,220.00
	TOTAL VENDOR MUNICIPAL GIS PARTNERS, INC.	5,220.00
<b>VENDOR NAME: NAPA AUTO PARTS -WHE</b>		
557611	Glue & Epoxy	22.44
	TOTAL VENDOR NAPA AUTO PARTS -WHE	22.44
<b>VENDOR NAME: NATIONAL FIRE PROTECTION ASSOCIATIO</b>		
7662492Y	101 Life Safety Code Book_NFPA_CED	122.45
	TOTAL VENDOR NATIONAL FIRE PROTECTION AS	122.45
<b>VENDOR NAME: NATIVE RESTORATION SERVICES INC</b>		
1811149	Removal of Invasive Species in Village Na	15,041.06
	TOTAL VENDOR NATIVE RESTORATION SERVICE	15,041.06
<b>VENDOR NAME: NORTH EAST MULTI-REGIONAL TRAINING</b>		
268650	Interview & Interrogations Training - J. GI	400.00
268395	Advance Interview & Interrogations Traini	125.00
	TOTAL VENDOR NORTH EAST MULTI-REGIONAL	525.00
<b>VENDOR NAME: O'HERRON CO INC</b>		
2006887-IN	Explorer Uniform Shirt	46.99
	TOTAL VENDOR O'HERRON CO INC	46.99
<b>VENDOR NAME: OTIS ELEVATOR COMPANY</b>		
RWG20020405355	Elevator Testing for 2020	415.00
	TOTAL VENDOR OTIS ELEVATOR COMPANY	415.00
<b>VENDOR NAME: PATRICK ENGINEERING</b>		
21977.059-3	Rt 22 Access Drive - Engineering 12-1-19	6,925.28
	TOTAL VENDOR PATRICK ENGINEERING	6,925.28
<b>VENDOR NAME: PAYLOCITY</b>		
106078252	01/31/20 Pay Services	440.57
	TOTAL VENDOR PAYLOCITY	440.57
<b>VENDOR NAME: PIECZYNSKI, LINDA S.</b>		
6958	2020 Roll Call News Monthly Training	120.00
	TOTAL VENDOR PIECZYNSKI, LINDA S.	120.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: PLATINUM SNOW REMOVAL</b>		
322	Snow Removal Contract South Village Gre	1,722.00
TOTAL VENDOR PLATINUM SNOW REMOVAL		1,722.00
<b>VENDOR NAME: PRI MANGEMENT GROUP</b>		
7869	Managing Police Records Training - Hyde	195.00
TOTAL VENDOR PRI MANGEMENT GROUP		195.00
<b>VENDOR NAME: REINDERS, INC.</b>		
1815659-00	Toro Polar Trac Cutting Edges	334.32
TOTAL VENDOR REINDERS, INC.		334.32
<b>VENDOR NAME: ROTARY CLUB OF LINCOLNSHIRE</b>		
7609	Third Quarter (Jan. - March) Dues	194.00
TOTAL VENDOR ROTARY CLUB OF LINCOLNSHIR		194.00
<b>VENDOR NAME: STANDARD INDUSTRIAL &amp; AUTOMOTIVE</b>		
WO-5288	Oil Pump Service Call	714.99
TOTAL VENDOR STANDARD INDUSTRIAL & AUTO		714.99
<b>VENDOR NAME: SWALCO</b>		
920002443	2020 Operations and Maintenance Fees	3,363.75
TOTAL VENDOR SWALCO		3,363.75
<b>VENDOR NAME: THE STEVENS GROUP</b>		
0083084	New logo letterhead	557.77
0083083	New logo envelopes	434.88
TOTAL VENDOR THE STEVENS GROUP		992.65
<b>VENDOR NAME: THOMAS DAVIDSON</b>		
2691680549	Mailbox Reimbursement - 2 Regent	100.00
TOTAL VENDOR THOMAS DAVIDSON		100.00
<b>VENDOR NAME: TMA OF LAKE COOK</b>		
20126	2020 Membership Dues	288.00
TOTAL VENDOR TMA OF LAKE COOK		288.00
<b>VENDOR NAME: TRAFFIC CONTROL &amp; PROTECTION INC.</b>		
103125	New Logo Decals for Folding Stop Signs	718.80
TOTAL VENDOR TRAFFIC CONTROL & PROTECTI		718.80
<b>VENDOR NAME: TRAVELERS</b>		
571619	Deductible Youle claim for false arrest	2,137.20
TOTAL VENDOR TRAVELERS		2,137.20
<b>VENDOR NAME: US BANK- CORP TRUST</b>		
1548999	LINSSA04 Sedgebrook SSA1 Series 2004	817,031.25
TOTAL VENDOR US BANK- CORP TRUST		817,031.25
<b>VENDOR NAME: US POSTAL SERVICE</b>		
01292020	Meter Refill: POC Acct #8056513	1,000.00
TOTAL VENDOR US POSTAL SERVICE		1,000.00
<b>VENDOR NAME: XEROX CORPORATION</b>		
099359926	Meme Base Charge (12/21/2019 - 01/21/	44.70
099359924	Nemo Base Charge (12/21/2019 - 01/21/	57.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE  
INVOICE DUE DATES 01/28/2020 - 02/10/2020  
JOURNALIZED  
BOTH OPEN AND PAID

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: XEROX CORPORATION</b>		
099359925	Police Base Charge (12/21/2019 - 01/21/	85.00
	TOTAL VENDOR XEROX CORPORATION	186.70
<b>GRAND TOTAL:</b>		<b>1,379,509.13</b>



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING January 27, 2020

Present:

Mayor Brandt  
Trustee Hancock  
Trustee Leider  
Trustee Raizin  
Village Attorney Simon  
~~Chief of Police Leonas~~  
Public Works Director Woodbury

~~Trustee Grujanac~~  
Trustee Harms Muth  
Trustee Pantelis  
Village Clerk Mastandrea  
Village Manager Burke  
~~Village Treasurer/Finance Director Peterson~~  
Assistant Village Manager/Community &  
Economic Development Director Gilbertson

Commander Watson

### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 REPORTS OF OFFICERS

#### 3.1 Mayor's Report

##### 3.11 Skate Night

Mayor Brandt thanked staff for a successful Skate Night. Mayor Brandt noted Lee Fell from LSA plays a big part in the event and thanked him for all of his efforts as well.

##### 3.12 Snow Removal

Mayor Brandt thanked Public Works for their snow removal efforts over the past week.

##### 3.12 New Village Logo

Mayor Brandt noted the new logo is now on the flags, name plates, and continues to be rolled out in the Village. Mayor Brandt noted appreciation of the detailed rollout of staff.

#### 3.2 Village Clerk's Report - None

#### 3.3 Village Treasurer's Report

##### 3.31 Revenues and Expenditures for the Month of December, 2019

Village Manager Burke noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures

have been properly recorded for the month of December 2019. Some invoices are still being closed out for 2019.

3.4 Village Manager’s Report - None

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on January 27, 2020 in the amount of \$882,729.78**

Trustee Pantelis moved and Trustee Leider seconded the motion to approve the bills prelist dated January 27, 2020 as presented. The roll call vote was as follows:

AYES: Hancock, Leider, Harms Muth, Pantelis, Raizin  
NAYS: None  
ABSENT: Grujanac  
ABSTAIN: None

Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 CONSENT AGENDA**

**6.1 Approval of January 13, 2020 Regular Village Board Meeting Minutes**

**6.2 Approval of January 13, 2020 Committee of the Whole Meeting Minutes**

**6.3 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection – Second Review – 2019 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**

**6.4 Approval of an extension to Tolling Agreement related to the Illinois Municipal Investment Fund (IMET) (Village of Lincolnshire)**

**6.5 Approval of Proposed Amendments to the Village of Lincolnshire Personnel Policies pertaining to the Drug-Free Work Place Policy and Recreational Cannabis (Village of Lincolnshire)**

Trustee Leider moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda. The roll call vote was as follows:

AYES: Hancock, Leider, Harms Muth, Pantelis, Raizin  
NAYS: None  
ABSENT: Grujanac  
ABSTAIN: None

Mayor Brandt declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

- 7.1 Planning, Zoning & Land Use
- 7.2 Finance and Administration
- 7.3 Public Works
- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Raizin moved and Trustee Leider seconded the motion to adjourn. The voice vote was unanimous and Mayor Brand declared the meeting adjourned at 7:05 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk



# VILLAGE OF LINCOLNSHIRE

## MINUTES COMMITTEE OF THE WHOLE MEETING January 27, 2020

Present:

Mayor Brandt

Trustee Hancock

Trustee Leider

Trustee Raizin

Village Attorney Simon

~~Chief of Police Leonas~~

Public Works Director Woodbury

~~Trustee Grujanac~~

Trustee Harms Muth

Trustee Pantelis

Village Clerk Mastandrea

Village Manager Burke

~~Treasurer/Finance Director Peterson~~

Assistant Village Manager/Community &

Economic Development Director Gilbertson

Commander Watson

### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:07 p.m., and Village Clerk Mastandrea called the Roll.

### 2.0 ITEMS OF GENERAL BUSINESS

#### 2.1 Planning, Zoning and Land Use

#### **2.11 Preliminary Evaluation of Text Amendments to Title 4 (Health & Sanitation), Chapter 1 (Nuisances); Title 6 (Zoning), Chapter 3 (General Zoning Regulations); Title 6 (Zoning), Chapter 6-6B (B2 General Business); Title 11 (Misdemeanors), Chapter 13 (Animals); and Title 13 (Tree Preservation & Landscaping), Chapter 2 (Landscaping) of the Lincolnshire Village Code (Village of Lincolnshire)**

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary and presentation of a preliminary evaluation of proposed text Amendments to Title 4 (Health & Sanitation), Chapter 1 (Nuisances); Title 6 (Zoning), Chapter 3 (General Zoning Regulations); Title 6 (Zoning), Chapter 6-6B (B2 General Business); Title 11 (Misdemeanors), Chapter 13 (Animals); and Title 13 (Tree Preservation & Landscaping), Chapter 2 (Landscaping).

Assistant Village Manager/CED Director Gilbertson provided background into backyard chickens and beekeeping, seasonal structures, native landscaping/artificial turf. Assistant Village Manager/CED Director Gilbertson noted the Marriott Resort has bee hives which code does not currently permit. For the Marriott to continue this use, a text amendment would be required as would an amendment to Marriott's special use permit. Staff is looking for direction from the Board regarding this text amendment.

Trustee Pantelis asked why the Village would not want to allow beehives on residential property. Assistant Village Manager/CED Director Gilbertson stated it was a policy decision and some advocates would say it promotes local food or food sustainability, while others may say it forces competition for resources between non-native honey bees and wild bees.

Trustee Hancock asked if anyone else has requested to have bees. Assistant Village Manager/CED Director Gilbertson stated there has been no inquiries from residents to date, but he did receive an email from a non-resident asking if the Village had regulations on bees. Village Manager Burke stated he has received a few inquiries regarding residential beekeeping over the years he has been with the Village.

Trustee Leider stated he would be in favor of a large parcel having bees, but expressed his opinion this is not a use appropriate for a small residential parcel. Acreage of residential zoning was discussed.

Mayor Brandt asked the Board if they were in favor of an amendment to the Marriott's special use permit to allow for the bees to remain. All Trustees were in favor of this approach.

Mayor Brandt stated chickens may be a different issue since they may attract coyotes.

Ms. Jodi Dirks, resident of 35 Kings Cross Drive stated she has four chickens currently on her property. She noted the chickens are all hens. She stated she has not heard any complaints from neighbors regarding the animals. Ms. Dirks stated the chickens are good harvesters, and provide a good educational opportunity for her children. Ms. Dirks noted they got the chickens through Sprague School. Ms. Dirks invited the Board to come view the conditions of the coop.

Trustee Raizin asked how big the coop is. Ms. Dirks stated she has a coop and a run area; the coop is approximately 3' X 9', the run is 4' X 8'. The coop/run is in the back of the property and not by anyone else's property. Ms. Dirks stated she also has two small dogs and has put up other preventative measures so other wildlife is deterred from entering her yard.

Ms. Emery Etzel, resident of 23701 N. Elm Road stated they have six chickens. Ms. Etzel stated her 12 year old brother loves the chickens and believes this is an opportunity for youth to learn.

Trustee Raizin stated her opinion is that it would be beneficial to have some regulations regarding the chickens. Trustee Harms Muth was in agreement with Trustee Raizin and noted it would not be her preference to have chickens in residential areas of the Village.

Trustee Leider stated if there has been no requests for bees in

residential areas, he did not think it should be allowed.

Trustees Leider and Pantelis suggested staff research and report back to the Board with proposed regulations. A conversation regarding possible regulation options followed.

It was the consensus of the Board to move forward with the text amendment and a corresponding amendment to Marriott's special use permit to allow bees at the Marriot and have staff provide more information to the Board regarding regulations for chickens.

Mayor Brandt moved up Item 2.51 on the Agenda and noted Assistant Village Manager/CED Director Gilbertson could finish the presentation regarding item 2.11 after.

## 2.5 Parks and Recreation

### **2.51 Consideration and Discussion of a Request by Lincolnshire Sports Association (LSA) to Use North Park for Sponsorship by Audi Exchange of Highland Park, IL for 2020 Summer Slam Baseball Tournament (Lincolnshire Sports Association)**

Public Works Director Woodbury provided a summary of a request by Lincolnshire Sports Association (LSA) to use North Park for sponsorship by Audi Exchange of Highland Park, IL for 2020 Summer Slam Baseball Tournament. Public Works Director Woodbury noted in exchange for a vehicle sponsorship opportunity, Audi Exchange would donate \$7,500 to the tournament. The funding would be utilized as follows:

- 40% - dedicated to "Smash SMARD" to benefit 3-year-old Lincolnshire resident Nash Stineman. SMARD is an acronym for "Spinal Muscle Atrophy with Respiratory Distress".
- 40% - dedicated to the Riverside Foundation, a Lincolnshire organization providing residential support and development for adults with intellectual and development disabilities.
- 20% - dedicated to LSA travel baseball.

Mr. Zach Fell provided additional information regarding the vehicle sponsorships proposed.

Village Attorney Simon asked for Board direction on the code which states people are not allowed to engage in commercial activity or in support of commercial activity at north park, should be interpreted in the future.

A conversation regarding how the code is interpreted followed.

Mayor Brandt and Trustee Leider recommended amending the code.

It was the consensus of the Board to revise the code for better clarity, and place this item on the Agenda for discussion and possible approval at a future Regular Village Board Meeting.

2.1 Planning, Zoning and Land Use – (Continued)

**2.11 Preliminary Evaluation of Text Amendments to Title 4 (Health & Sanitation), Chapter 1 (Nuisances); Title 6 (Zoning), Chapter 3 (General Zoning Regulations); Title 6 (Zoning), Chapter 6-6B (B2 General Business); Title 11 (Misdemeanors), Chapter 13 (Animals); and Title 13 (Tree Preservation & Landscaping), Chapter 2 (Landscaping) of the Lincolnshire Village Code (Village of Lincolnshire)**

Assistant Village Manager/CED Director Gilbertson continued the presentation regarding Preliminary Evaluation of Text Amendments to Title 4 (Health & Sanitation), Chapter 1 (Nuisances); Title 6 (Zoning), Chapter 3 (General Zoning Regulations); Title 6 (Zoning), Chapter 6-6B (B2 General Business); Title 11 (Misdemeanors), Chapter 13 (Animals); and Title 13 (Tree Preservation & Landscaping), Chapter 2 (Landscaping) of the Lincolnshire Village Code.

Assistant Village Manager/CED Director Gilbertson noted the goal of staff is to regulate hoop houses or prevent them from going on properties while encouraging green houses with specific regulations. Assistant Village Manager/CED Director stated currently there are no hoop houses, staff is trying to be proactive by raising these questions to the Village Board.

It was a consensus of the Board to pursue a text amendment to regulate hoop houses and clarify regulations on green houses.

Assistant Village Manager/CED Director Gilbertson concluded the presentation with information related to native landscaping and artificial turf.

Staff seeks the Board's feedback and direction regarding the potential urban agriculture, artificial turf, and native landscaping code revisions. At a high level, staff recommends amending the village code in appropriate sections to better regulate the location of natural landscaping and artificial turf installation.

Trustee Raizin asked why staff recommended capping artificial turf at 10% of rear yard square footage. Assistant Village Manager/CED Gilbertson stated staff came up with an arbitrary number since they did not believe surrounding neighbors would look favorably on all turf. Trustee Raizin noted she did not know if this percentage would be reasonable.

It was the consensus of the Board to have staff provide additional information and report back to the Board.

2.2 Finance and Administration

**2.21 Consideration of Proposed Amendment to the Village of Lincolnshire Personnel Policies pertaining to Sexual**

### **Harassment (Village of Lincolnshire)**

Village Manager Burke provided a summary of the proposed amendment to the Village of Lincolnshire Personnel Policies pertaining to Sexual Harassment from the Board as mandated by the state.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

2.3 Public Works

2.4 Public Safety

2.5 Parks and Recreation

~~**2.51 Consideration and Discussion of a Request by Lincolnshire Sports Association (LSA) to Use North Park for Sponsorship by Audi Exchange of Highland Park, IL for 2020 Summer Slam Baseball Tournament (Lincolnshire Sports Association)**~~

Item 2.51 was moved up on the agenda.

2.6 Judiciary and Personnel

### **3.0 UNFINISHED BUSINESS**

#### **4.0 NEW BUSINESS**

##### **4.1 LED Lights**

Mayor Brandt stated she received a few emails regarding high intensity/bright LED Lights on Portshire that she sent to staff. Staff reached out to the homeowner and will be working on resolving this issue.

##### **4.2 Residential Field Lighting**

Mayor Brandt noted there are two properties in Lincolnshire that have large turf fields with large lights. Mayor Brandt asked the Board if they would want to regulate the height of these lights.

Village Attorney Simon stated Deerfield put similar regulations in place last summer.

It was the consensus of the Board for staff to look in to proposing regulations for residential field lighting.

### **5.0 EXECUTIVE SESSION**

### **6.0 ADJOURNMENT**

Trustee Harms Muth moved and Trustee Leider seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:08 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk



**ITEM SUMMARY**

<b>Reviewing Body:</b>	Regular Village Board
<b>Meeting Date:</b>	February 10, 2020
<b>Subject:</b>	Village Parks Code Revisions
<b>Petitioner:</b>	Village of Lincolnshire
<b>Action Requested:</b>	Approval of Text Amendments to Title 8 (Parks), Chapter 1 (Public Ways & Property) of Lincolnshire Village Code.
<b>Prepared By:</b>	Bradford H. Woodbury – Public Works Director
<b>Staff Recommendation:</b>	Approval of Proposed Revisions to Chapter 1 of Title 8 of Lincolnshire Village Code
<b>Meeting History:</b>	Committee of the Whole – January 27, 2020
<b>Reports and Documents Attached:</b>	<ol style="list-style-type: none"> <li>1) Chapter 1, Section 8-1 of Title 8 of Lincolnshire Village Code - DRAFT</li> <li>2) Ordinance Amending Title 8 (Public Ways &amp; Property), Chapter 1 (Village Parks) of the Lincolnshire Village Code</li> </ol>

**Background**

At the January 27, 2020 Committee of the Whole meeting, the Village Board directed Staff to revise two sections of the Lincolnshire Village Parks Code. Staff has reviewed Section 8-1 of Title 8 of Village Code and has identified the following revisions:

**Village Parks Code – Section 8-1H-5:**

Staff proposes revisions in this section of code using new language to make clearer that individuals and/or organizations could use the Village Parks if authorized by the Village. The exact language added states

*"No individual, organization, or entity of any kind shall engage in any on-premises commercial activity at any of the Village's parks, facilities, Natural Areas and/or Nature Preserves, except to the extent the individual, organization or entity is a qualified vendor at a community sponsored event or has a concession agreement with the Village. The prohibition herein described shall include a ban on any individual, organization or entity (1) providing goods or services, or (2) conditioning access to any of the Village's parks, facilities, Natural Areas or Nature Preserves; in exchange for any form of consideration, except in connection with an activity operated, permitted or licensed by the Village. Nothing herein shall be construed to prohibit the display of commercial advertising only to the extent it represents recognition of sponsors for on-premises activities operated, permitted or licensed by the Village (e.g. little league sponsors; Boo Bash sponsors).*

**Village Parks Code – Section 8-1J-5:**

Staff proposes removal of this section of code as the revision above provides clarification to cover both areas in one paragraph which Staff feels limits confusion while interpreting this section of Village Code.

**Village Parks Code – Section 8-1A-1D:**

Staff proposes revisions in this section of code to add language which allows users of Spring Lake Park free beach usage during July 3<sup>rd</sup> and July 4<sup>th</sup>. The exact language added states



*"Holiday Swim Days: During the days of July 3rd and July 4th of each year, there will be no fees charged to beach users as these will be considered free swim days in observance of the independence day holiday."*

**Staff Recommendation / Conditions**

Staff seeks approval of the Village Parks Code revisions as presented.

**TITLE 8: PUBLIC WAYS AND PROPERTY  
CHAPTER 1: VILLAGE PARKS**

**SECTION:**

- 8-1-1: Applicability**
- 8-1-2: Definitions**
- 8-1-3: Hours**
- 8-1-4: Motor Vehicle Restrictions**
- 8-1-5: Prohibited Acts and Conditions**
- 8-1-6: Rules**

**8-1-1: APPLICABILITY:**

This Chapter shall apply to all designated parks, Natural Areas and Nature Preserves owned by the Village of Lincolnshire.

**8-1-2: DEFINITIONS:**

For the purpose of this Section, the following terms, words and phrases shall be the meaning herein given. The word “shall” is always mandatory and not merely directory.

<b>BUSINESS DAYS</b>	Weekdays exclusive of Saturdays, Sundays and holidays.
<b>FAMILY</b>	All adult persons residing in the same household, whose legal residence is that household; and those minor children for whom the head of household has legal guardianship and who reside with that guardian. (Ord. No. 99-1639-23)
<b>NATURAL AREAS</b>	Those areas which are managed to be in a natural state to support native biological diversity.
<b>NATURE PRESERVES</b>	Those areas dedicated as Illinois Nature Preserves which are provided the highest level of protection by the State of Illinois. They are managed for preservation, protection and enhancement of native biological diversity. They are the North Park Natural Areas, Old Mill Woods Addition to Florsheim Nature Preserves and Florsheim Nature Preserves.
<b>NORTH PARK SPORTS FACILITY</b>	The active recreational area of North Park where the sports fields are located, including but not limited to the baseball diamonds, softball diamonds, soccer fields, picnic pavilion, concession/restroom/warming building with plaza, recreational skating areas, basketball courts, tennis courts, playground and parking lot.
<b>PICNIC</b>	Any outing at which persons attend as a cohesive group and partake of food or drink. The term “picnic” as used herein does not include any affair, event or activity sponsored or conducted by the Village.
<b>SWIMMING FACILITY</b>	The lake and sand beach area of Spring Lake Park.

**8-1-3: HOURS:**

(Ord. Amd. 98-1582-44, eff. 7/13/98)(Ord. Amd. 98-1600-62, eff. 10/12/98)

- A. **Park Hours:** The North Park Sports Facility shall be open only during the hours of six o'clock (6:00) A.M. through eleven o'clock (11:00) P.M. of each day throughout each year except when at the sole discretion of the Board of Trustees, permits the park to remain open past eleven o'clock (11:00) PM.

Florsheim Park, North Park Natural Area, Old Mill Woods Addition to Florsheim Nature Preserve and Rivershire Park - shall be open only from sunrise to sunset of each day throughout each year except when at the sole discretion of the Board of Trustees, it permits the park to remain open past sunset.

All other parks shall be open only during the hours of six o'clock (6:00) A.M. through ten o'clock (10:00) P.M. of each day throughout each year, except, when at the sole discretion of the Board of Trustees, it permits a park to remain open for hours other than those listed above.

It shall be unlawful for any person to be present upon the premises of any park, Natural Areas or Nature Preserve except during the aforesaid hours. The provisions of this Chapter shall not apply to officers, agents and employees of the Village in course of Village business. (Amd. Ord. 01-1787-45, eff. 11/12/01)

- B. **Restrooms:** Spring Lake Restrooms: The Spring Lake Restrooms shall be open only from ten o'clock (10:00) A.M. through sunset of each day throughout each year and it shall be unlawful for any person to be present on these premises except during the aforesaid hours.

The North Park Sports Facility Restrooms: The North Park Sports Facility restrooms shall be open from ten o'clock (10:00) A.M. through sunset of each day throughout each year unless facility lights have been permitted for a longer period. Restrooms shall be open when facility lights are on and sports facilities are being utilized for a permitted activity. It shall be unlawful for any person to be present on these premises except during the aforesaid hours and when facility lights are on and the sports facility is being utilized for a permitted activity. The provisions of this Chapter shall not apply to officers, agents and employees of the Village in the course of Village business.

**8-1-4: MOTOR VEHICLE RESTRICTIONS:**

- A. **Hours, Illegal Parking:** It shall be unlawful for the driver of any vehicle to park such vehicle on the premises of any park between the hours of ten o'clock (10:00) P.M. and six o'clock (6:00) A.M. of any day throughout each year, with the exception of North Park which shall be the hours of eleven o'clock (11:00) P.M. and six o'clock (6:00) A. M. any day throughout each year. The provisions of this

subsection shall not apply to any officer, agent or employee of the Village in the course of Village business or those who have been permitted special use of the parking lot by the Board of Trustees. (Ord. No. 99-1639-23)

- B. **Illegally Parked Vehicles:** The Village is authorized to have any vehicle parked in violation of this Chapter towed away and stored and the cost of towing and storing said vehicle shall be assessed against the driver or owner of such vehicle and such assessment shall be in addition to the punishment otherwise imposed under this Code.
- C. **Signs:** It shall be the duty of the Village official to cause signs to be erected in appropriate places in all parks where parking is provided, indicating the hours during which parking is prohibited therein.

**8-1-5: PROHIBITED ACTS AND CONDITIONS:**

The provisions of this Section shall apply in all Village parks.

- A. No person shall dump, deposit feces or leave any papers, bottles, broken glass, cans, rubbish waste or other trash anywhere on park grounds, but instead shall place all such waste or trash in proper receptacles where these are provided. Where receptacles are not provided or when those provided are full to capacity, all such waste and trash or other materials shall be carried away from the park by the person or persons responsible for its presence and properly disposed of elsewhere.
- B. No person shall use or operate any loudspeaker or amplifier in any park unless prior approval has been granted by the Village. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village business.
- C. Musical bands are prohibited in all parks; A musical band may be permitted in connection with any Village sponsored special event or activity conducted and/or authorized by the Village.
- D. No person shall construct or erect any building, tent or other structure of any kind in any park, whether permanent or temporary in character, without first having obtained a permit from the Village in accordance with all applicable provisions of the Village Code. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.
- E. It shall be unlawful for any person to feed any wildlife at any Village Park, Natural Areas or Nature Preserve. This would include but not be limited to: geese and ducks. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.

Any person who violates this provision shall, upon a finding of guilty, be fined at cost as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code.

- F. It shall be unlawful for any person to remove any natural thing from the Natural Areas of any of the Village Parks, Natural Areas or Nature Preserves: this would include but not be limited to wood, plants, etc. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.
- G. It shall be unlawful for any person to burn wood found in any of the parks. Anyone found in violation of this prohibition shall be fined at cost as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.
- H. No individual, organization, or entity of any kind shall **engage in any on-premises commercial activity at any use of the Village's parks, facilities park, Natural Areas; and/or Nature Preserves, except to the extent the individual, organization or entity is a qualified vendor at a community sponsored event or has a concession agreement with the Village and/or other property in the course of, as part of, ancillary to, or in support of any for-profit activity, commerce, service, business, or enterprise, regardless of whether a profit actually materializes** **The prohibition herein described shall include a ban on any individual, organization or entity (1) providing goods or services, or (2) conditioning access to any of the Village's parks, facilities, Natural Areas or Nature Preserves; in exchange for any form of consideration, except in connection with an activity operated, permitted or licensed by the Village. Nothing herein shall be construed to prohibit the display of commercial advertising only to the extent it represents recognition of sponsors for on-premises activities operated, permitted or licensed by the Village (e.g. little league sponsors; Boo Bash sponsors).**
- I. No park, Natural Areas, Nature Preserve or other property of the Village shall be used for assembling people, for loading and/or unloading buses, vans or other vehicles of any type or description, or for any other purpose in the course of or ancillary to or in support of any activity, commerce, service, business, or enterprise organized or intended to be for profit, including private camps, entertainment, and sporting organizations, regardless of whether a profit actually materializes, except as a concessionaire under license issued by, or contract with, the Village or any other provider of materials or services under a contract with, or license or permit issued by the Village.
- J. ~~No individual, organization, or entity of any kind seeking to earn or produce a profit, including private camps and entertainment and/or sporting organizations, shall provide or purport to provide a person or persons, regardless of age, with the~~

~~Village's parks, park grounds, fields, courts, facilities, buildings or other amenities, including parking areas, for such person or persons to use, when a price or fee is charged, or as part of a product, service or course of conduct for which a charge, fee or price is asked and/or received in commerce, or to provide camp, entertainment and/or sporting activities, except concessionaires providing items of food and/or drink under a concession license or contract with the Village or any other provider of materials or services under a contract with, or license or permit issued by the Village.~~

- ~~K.~~ J Each person using the Village's parks, park facilities, Natural Areas, Nature Preserves, and other property in violation of this Ordinance or park rules as posted in the parks, shall constitute the commission of an offense and each day on which it occurs shall additionally be considered a separate offense. A penalty for each such offense shall be imposed upon each individual, organization, or entity of any kind who commits, knowingly allows, or knowingly benefits in the course of its business or commerce from said violation or violations of this Ordinance. If more than one individual, organization, or entity, such as a bus company or driver, act in concert by contract or otherwise to commit an offense under this Ordinance, a penalty may be imposed on each offender separately without regard to any penalty imposed on the other or others under the terms of this section.
- ~~L.~~ K It shall be unlawful for any person to bring a pet or animal, including dogs, into any of the village parks, park facilities, Natural Areas, or Nature Preserves. The penalty to be assessed at a cost as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.
- ~~M.~~ L Any individual, organization or entity shall be required to comply with park, Natural Areas or Nature Preserve rules and regulations and all applicable Village ordinance as stated in this section and as posted in any Village park.

Any person violating any provision of this Chapter, or rules or regulations as posted in any Village Park, Nature Preserve or Natural Areas shall be fined in accordance with the applicable section of the Village Code or Illinois Compiled Statutes, for each violation. This penalty shall not be exclusive, but rather, the Village reserves the right to any and all other remedies as may be available under law or equity. (Ord. 82-704-11)(Ord Amd. 99-1649-33, eff. 6/14/99)(Ord. Amd. 99-1665-49, eff. 7/12/99) (Ord. Amd. 03-1832-09, eff. 3/10/03)(Ord. Amd. 04-1897-13), eff. 5/10/04)(Ord. Amd. 09-3078-01, eff. 1/12/09)

**8-1-5: RULES:**

- A. It shall be unlawful for any person to violate park rules as posted in the parks. (Amd. Ord. 07-2982-10, eff. 4/23/07)

**TITLE 8: PUBLIC WAYS AND PROPERTY  
CHAPTER 1: VILLAGE PARKS**

**ARTICLE A. SWIMMING FACILITIES**

**SECTION:**

- 8-1A-1: Fees
- 8-1A-2: Tags
- 8-1A-3: Use by Nonresident Guests
- 8-1A-4: Hours
- 8-1A-5: Beach Permits

**8-1A-1: FEES**

- A. **Fees Set:** The fees as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code are hereby established and shall be paid by persons using the lake located in Spring Lake Park as a swimming facility.

For the purposes of this Section a “family” is defined as all adult persons residing in the same household, whose legal residence is that household; and those minor children for whom the head of household has legal guardianship and who reside with that guardian. (Ord. No. 99-1639-23)

For the purposes of this Section, a “swimming facility” is defined as the lake and sand beach area. (Ord. Amd. 96-1466-50 eff. 11/11/96)

- B. **Payment of Fees:** Each person desiring to use the aforesaid swimming facility on a daily basis shall pay the daily fee provided for in this Section to the lifeguard who shall be on duty at said swimming facility. Each person desiring to pay the yearly fee for use of said swimming facility shall pay such fee to the Village. Persons purchasing daily passes wishing to purchase a season pass may apply the value of one daily pass per person or family member toward the purchase of a season pass upon presenting proof of purchase to the Village. (Ord. 92-1247-25) (Amd. Ord. 95-1386-16 eff. 5/8/95)
- C. **Payment of Fee and Display of Tag Required:** It shall be unlawful for any person to use said swimming facility without having paid the fee required and without displaying the proper identification tag as provided in this Section. (1971 Code ' 40-3-4)
- D. Holiday Swim Days: During the days of July 3<sup>rd</sup> and July 4<sup>th</sup> of each year, there will be no fees charged to beach users as these will be considered free swim days in observance of the independence day holiday.**

**8-1A-2: TAGS**

- A. **Yearly Swim Tags:** Upon payment of the yearly fee, the Village shall provide such person so paying the fee a suitable tag signifying that such fee has been paid. Suitable tags shall be provided by the Village to be sufficiently durable for the

purpose intended and of a different color for each year. (1971 Code 40-3-3) Such tag must be displayed to the lifeguard on all subsequent occasions when the swimming facility is used. Each individual swim tag is issued to one individual and shall only be used by that individual. Yearly swim tags are non-transferrable (Ord. No. 99-1639-23)

- B. **Daily Swim Tags:** Upon payment of the daily fee, Village staff shall provide such person so paying the fee a suitable tag signifying that such fee has been paid. Such tag must be displayed to the lifeguard on the day that it was issued. Each daily tag shall be sufficiently durable for the purpose intended and of a different color as daily required. Each individual swim tag is issued to one individual and shall only be used by that individual. Daily swim tags are non-transferrable. (Ord. No. 99-1639-23)

**8-1A-3: USE BY NON-RESIDENT GUESTS**

Each resident having paid the fee required by this Section shall be entitled to be accompanied by any number of non-resident guests for whom such non-resident fee has been paid. Notwithstanding the foregoing, nonresidents may be denied admission to the swimming facility at any such time as the facility is overcrowded or the admission of additional persons threatens to cause an overcrowded condition. (1971 Code ' 40-3-5) Residents shall have first priority.

**8-1A-4: SWIMMING TIMES**

Swimming shall be permitted only commencing on the Saturday preceding Memorial Day through and including September 30 of each year. Swimming at Spring Lake Park is prohibited under the following circumstances:

- A. Between October 1 and the Saturday before Memorial Day of each year.
- B. Between sunset and sunrise of any day when swimming is otherwise permitted.
- C. By persons under the age of 17 unless accompanied by a person 17 years of age or older (or) a lifeguard is present.
- D. The Village Manager or his designee shall have the authority to close the beach at their discretion.

All persons in the beach area and/or swimming in the lake are required to follow beach rules at all times. (Ord. Amd. 99-1661-45, eff. 6/15/99)

**8-1A-5: BEACH PERMITS**

The Village will grant a beach permit for groups using Spring Lake Beach under the following conditions:

- A. **Required Permits:** Beach permits must be requested when the size of the group is ten (10) or more and less than thirty (30). Groups of less than ten (10) are not required to have a beach permit. Groups of thirty (30) or more shall be prohibited.

- B. **Non-Refundable Application and User's Fee:** A nonrefundable application and user's fee as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code shall be paid upon application for the beach permit. All other fees for beach use shall be in accordance with Article 8-1A of the Village Code.
- C. **Beach Permit Inspection:** At the conclusion of the each scheduled event, an inspection of the beach area will be performed by Village staff to determine if the beach area (or Village property located thereon) was damaged or was left in a littered and unsightly condition. If there are damages and/or expenses incurred by the Village as a result of said event, the permittee shall be responsible for the costs of such damage and may be invoiced for all such costs.
- D. **Permit Applications:** Only a natural person may apply for and receive a beach permit. No permit shall be issued in the name of a corporation, partnership or other entity with the exception of not-for-profit groups located within the Village of Lincolnshire and School Districts 103 and 125 as stated in this section. A resident of the Village may apply for a permit at any time within sixty (60) business days of the proposed event. A non-resident may apply for a permit at any time within twenty (20) business days of the proposed event. All permit applications must be submitted to the Village at least ten (10) business days prior to the event. The application shall be submitted on appropriate forms provided by the Village to the Village in writing and shall contain:
1. Name, address and telephone number of an individual applicant responsible for the group.
  2. Name of the organization (if any).
  3. Total number of participants (age 16 and under) and total number of participants (age 17 and older) expected to use the facility.
  4. Date and hour(s) for which a permit is desired including a specific hour when the event will terminate.
  5. Alternate date and time requested.
  6. Any additional information or special requests that would be of assistance in approving the beach permit.
- E. **Standards for Issuance:** The Village shall issue a beach special use permit when he/she finds:
1. The permittee has fully completed a written application on appropriate forms provided by the Village for a beach permit and paid any required fees.
  2. The permit application has been submitted on time and discloses that the proposed use will not be in derogation of any beach restrictions.
  3. The beach area desired has not been reserved for other use at the day or during the hours requested in the application.
  4. The permittee shall purchase daily beach tags for each individual in the group according to the fee schedule. (Ord. No. 99-1639-23)
- F. Permits will not be issued for holidays and shall be restricted to the hours of 11:00 a.m. to 5:00 p.m. on weekends. The Village reserves the right to refuse a permit

application based on staffing restrictions. (Amd. Ord. 09-3097-20, eff. 06/08/09)

- G. **Appeal:** Within five (5) business days after receipt of an application for a required beach permit, the Village shall, if the permit is denied, notify the applicant in writing of the reasons for refusing to issue the permit. Any aggrieved person shall have the right to appeal the decision. The appeal shall be in writing and directed to the Village Manager. The Village Manager shall consider the permit application under the standards set forth above and within three (3) business days either sustain or overrule the Village's decision. The decision of the Village Manager shall be given to the applicant in writing and it shall be final.
- H. A permittee shall be bound by all park rules and regulations and all applicable Village ordinances as fully as though the same were set forth in the permit.
- I. There must be one adult 21 years of age or over to supervise the group or organization.
- J. Supervisors will be responsible for enforcing all applicable beach regulations. Additional safety directions will be issued by the lifeguards as conditions and situations dictate. Violations of these regulations and/or directions will be considered sufficient cause for revocation of the permit.
- K. At all times during any event for which a permit is required, the permit must be in the actual physical possession of the supervisor. Upon request of any Village official, any park attendant or any police officer of the Village, the permit shall be produced and exhibited.
- L. Not-for-profit groups based in the Village and school districts #103 and #125 sponsored groups will be allowed a beach permit and shall be required to pay the normal daily resident fee for each individual using the beach and the application fee will be waived. (Ord. 69-1044-11)

**TITLE 8: PUBLIC WAYS AND PROPERTY  
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**ARTICLE B. PICNIC AREAS**

**Sections:**

- 8-1B-1: Picnic Area Restrictions
- 8-1B-2: Picnic Permits
- 8-1B-3: Fire Place Permits

**8-1B-1: PICNIC AREAS RESTRICTIONS:**

- A. A permit is required and shall be obtained for any picnic with thirty (30) or more participants. No person shall continue participation in any picnic involving thirty (30) or more persons unless a valid permit has been issued. (Ord. 82-704-11)
- B. Parking for persons attending picnics is permitted in designated parking areas only. No person shall park any motor vehicle in a designated "picnic area" or otherwise on any park Natural Areas or Nature Preserve property not designated by the Village as a "parking area". Any use of a designated parking area shall be in accordance with any and all posted restrictions and also in accordance with any direction of any Village staff or any official of the Village. Parking is not permitted in or near the area designated for picnics in subsection 8-10-2A above. (Ord. 82-704-11; and. Ord. 82-715-22; Ord. 82-729-36)(Ord. Amd. 99-1631-15, eff. 3/8/99) The provisions of this section shall not apply to officers, agents and employees of the Village in course of Village business.

**8-1B-2: PICNIC PERMITS:**

- A. **Required Permits:** A picnic permit is required for any picnic at which thirty (30) or more persons participate as a group. A picnic permit for a group of less than thirty (30) persons is not required, but may be obtained solely for priority purposes. (Ord. Amd. 99-1631-15, eff. 3/8/99)
- B. **Application and User's Fee:** An application and user's fee as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code shall be paid upon application for a required picnic permit.
- C. **Picnic Permit Inspection:** At the conclusion of the each scheduled event, an inspection of the picnic area will be performed by Village staff to determine if the picnic area (or Village property located thereon) was damaged or was left in a littered and unsightly condition. If there are damages and/or expenses incurred by the Village as a result of said event, the permittee shall be responsible for the costs of such damage and may be invoiced for all such costs.
- D. **Permit Applications:** Only an individual person may apply for and receive a

picnic permit. No permit shall be issued in the name of a corporation, partnership or other entity. A resident of the Village may apply for a permit at any time within ninety (90) business days of the proposed picnic. A non-resident may apply for a permit at any time within twenty (20) business days of the proposed picnic. All permit applications must be submitted at least ten (10) business days prior to the picnic. The application shall be submitted to the Village in writing and shall contain:

1. The name and address of the applicant.
2. The day and hours for which the permit is desired, including the specific hour at which the picnic is to terminate.
3. The specific picnic area or portion thereof for which the permit is desired.
4. An estimate of the number of persons who it is anticipated will attend the picnic.

E. **Standards for Issuance:** The Village shall issue a picnic permit when he and/or she finds:

1. That the permittee has fully completed a written application for a picnic permit and paid any required fee.
2. That the permit application has been submitted on time and discloses that the proposed picnic will not be in derogation of any picnic restrictions as set forth in Section 8B1-2.
3. That the picnic area desired has not been reserved for other use at the day and during the hours requested in the application.

F. A permittee shall be bound by all park rules and regulations and all applicable Village ordinances as fully as though the same were set forth in the permit.

G. At all times during any picnic for which a permit is required, the permit must be in the actual physical possession of a participant whether that be the permittee or his designee. Upon request of the Village official, the permit shall be produced and exhibited.

H. No person shall disturb or unreasonably interfere with any person or persons occupying any picnic area under authority of a duly issued picnic permit. (Ord. 82-704-11)

I. The fee referred to in subsection B above does not apply to picnics sponsored or conducted by any taxing body part or all of whose boundaries are within the Village or the Special Recreation Association of Central Lake County acting in its capacity of providing recreational programs for the Village. (Ord. 82-729-36)

J. The number and location of participants, at a permitted picnic, shall be limited to the following:

**North Park Concession Area**  
**North Park Picnic Pavilion**

**200 participants**  
**40 participants**

The area designated for picnics in North Park is the brick and concrete area immediately adjacent to the concession/restroom/warming building where the picnic tables are located and the area directly beneath the picnic pavilion in the Natural Areas where the picnic tables are located.

**Spring Lake Park**

**100 participants**

The area designated for picnics in Spring Lake Park is between the northwest boundary of the softball diamond and the east bank of the Des Plaines River where the picnic tables are located.

It shall be unlawful for any person or group of persons to conduct, participate or continue participation in any picnic involving more than thirty (30) persons in Spring Lake Park during the period May 1 to October 31 unless a waiver has been obtained from the Village Board.

**Whytegate Park**

**50 participants**

- K. Picnic permits are not required in the following parks because large group picnics are prohibited:

**Balzer Park**  
**Bicentennial Park**  
**Memorial Park** (Amend Ord. 08-3029-12, eff. 03/10/08)  
**Olde Mill Park**  
**Rivershire Park**

- L. No picnics of any kind shall be allowed in the following parks:

**Florsheim Nature Preserve** and the **North Park** and **Olde Mill Woods** additions to **Florsheim Nature Preserve** (Amend Ord. 08-3029-12, eff. 03/10/08)

- M. The Village of Lincolnshire reserves the right to restrict permits for picnics in any park or Natural Areas due to possible conflicts with Village sponsored programs or events or significant scheduled sports activities.

- N. Grilling in Village parks shall be restricted to designated grilling areas only. Only Village of Lincolnshire grills may be used in Village parks unless permitted otherwise. Disposal of coals, charcoal or other related fire by-products shall be restricted to Village designated disposal containers only. Anyone igniting a grill shall completely extinguish all fires and coals prior to leaving the park.

- O. An applicant may petition the Park Board for a waiver to the above and if deemed appropriate a recommendation shall be made to the Village Board who will determine if a waiver shall be granted. (Ord. Amd. 99-1631-15, eff. 3/8/99), (Ord. Amd. 03-1832-09, eff. 3/10/03) (Amd. Ord. 09-3078-01, eff. 01/12/09)

- P. In the event of inclement weather, the permittee will be required to cancel any picnic reservation within a twenty-four period (24) prior to the event. The permittee may then re-schedule as needed pending availability and/or receive a full refund.

**8-1B-3: FIRE PLACE/FIRE PIT PERMITS:**

- A. A Fire Place/Fire Pit permit is required for any person wishing to utilize the Fire Place or Fire Pit.
- B. **Application and User's Fee:** An application and permit and or user's fee as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code shall be paid upon application for a required Fire Place/Fire Pit permit.
- C. **Fire Place Permit Inspection:** At the conclusion of the each scheduled event, an inspection of the fire place area will be performed by Village staff to determine if the fire place area (or Village property located thereon) was damaged or was left in a littered and unsightly condition. If there are damages and/or expenses incurred by the Village as a result of said event, the permittee shall be responsible for the costs of such damage and be invoiced for all such costs.
- D. **Permit Applications:** Only an individual person may apply for and receive a Fire Place or Fire Pit permit. No permit shall be issued in the name of a corporation, partnership or other entity. A resident of the Village may apply for a permit at any time within ninety (90) business days of the proposed Fire Place or Fire Pit usage. A non-resident may apply for a permit at any within twenty (20) business days of the proposed Fire Place or Fire Pit usage. All permit applications must be submitted at least ten (10) business days prior to the Fire Place or Fire Pit usage. The application shall be submitted to the Village in writing and shall contain:
1. The name and address of the applicant.
  2. The day and hours for which the permit is desired, including the specific hour at which the Fire Place or Fire Pit usage is to terminate.
  3. Signature of the applicant on the Fire Place/Fire Pit Usage Permit attesting that they have read and understand the conditions of the permit.
- D. **Standards For Issuance:** The Village shall issue a Fire Place or Fire Pit permit when he or she finds:
1. The permittee has fully completed a written application for a Fire Place/Fire Pit permit and paid any required fee.
  2. The permit application has been submitted on time and disclosed that the proposed Fire Place or Fire Pit usage will not be in derogation of any restrictions as set forth in the Village Code or on the permit application form.
  3. The Fire Place or Fire Pit area has not been reserved for other use at the day and during the hours required in the application.

- F. A permittee shall be bound by all park rules and regulations and all applicable Village ordinances as fully as though the same were set forth in the permit.
- G. At all times during any Fire Place or Fire Pit usage, for which a permit is required, the permit must be in the actual physical possession of a participant whether that be the permittee or his designee. Upon request of the Village official, the permit shall be produced and exhibited.
- H. No person shall disturb or unreasonably interfere with any person or persons occupying the Fire Place or Fire Pit area under authority of a duly issued Fire Place/Fire Pit permit.
- I. The fee requirements referred to above do not apply to Fire Place or Fire Pit usage requests by any taxing body, part or all, of whose boundaries are within the Village or the Special Recreation Association of Central Lake County acting in its capacity of providing recreational programs for the Village.
- J. The number of participants within the area permitted for Fire Place or Fire Pit usage shall not exceed 40 participants.
- K. The Village of Lincolnshire reserves the right to restrict permits for Fire Place or Fire Pit usage due to possible conflicts with Village sponsored programs or events or significant scheduled sports activities.
- L. Disposal of coals, charcoal or other related fire by-products shall be restricted to Village designated disposal containers only. Anyone igniting a grill, Fire Place or Fire Pit shall completely extinguish all fires and coals prior to leaving the park. Open fires are only permitted in the designated Fire Place or Fire Pit. Permits are not required for the operation of grills in the parks, however, all conditions listed in this paragraph apply. (Ord. Amd. 09-3091-14, eff. 4/13/09)

**TITLE 8: PUBLIC WAYS AND PROPERTY  
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**ARTICLE C. VILLAGE NATURE PRESERVES AND NATURAL AREAS**

**Sections:**

- 8-1C-1: Definitions
- 8-1C-2: Hours
- 8-1C-3: Nature Preserves Restrictions

**8-1C-1: DEFINITIONS:**

For the purposes of this Article, the following terms, words and phrases shall have the meaning herein given. The word “shall” always be mandatory and not merely discretionary.

<b>NON-NATIVE INVASIVES</b>	All plants, trees, shrubs, insects, or other wildlife which area not native to this region, aggressive in nature, which prohibit or limit the growth and health of native biological process or functions.
<b>PRESCRIBED FIRE</b>	The management of Natural Areas through the use of planned, permitted burning to limit the development of growth of non-native invasive plants and encourage the development of native plants.
<b>MANAGEMENT PLAN</b>	The plan developed for the management and care of a Nature Preserve or Natural Areas which encourages the development of native biological diversity and healthy ecological systems.

**8-1C-2: HOURS:**

- A. **Natural Areas and Nature Preserves Hours:** Natural Areas and Nature Preserves are open from sunrise to sunset each day throughout each year except when at the discretion of the Village when it shall be necessary to close them.

**8-1C-3: RESTRICTIONS:**

- A. **Nature Preserves:** These areas are dedicated Illinois Nature Preserves and governed under regulations outlined by the State of Illinois and the Illinois Nature Preserves Commission. Nature Preserves shall be held to the same restrictions as outlined in Section 8-1-4 and shall also include, but not be limited to the following:
  1. No picnicking is allowed.
  2. Nature Preserve visitors are required to stay on the designated paths.
  3. No hunting or fishing is allowed in the Nature Preserves. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village business.

4. No fires or open burning shall take place in any of the Nature Preserves. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village business.
5. Any individual, organization or entity shall be required to comply with Nature Preserve rules and regulations and all applicable Village ordinances as stated in this section and as posted at the Nature Preserves.

Any person violating any provision of this Chapter or rules or regulations as posted in any Nature Preserve, Natural Areas or Village Park shall be fined in accordance with the applicable section of the Village Code, Illinois Compiled Statutes or Illinois Nature Preserve Regulations for each violation. This penalty shall not be exclusive, but rather, the Village reserves the right to any and all other remedies as may be available under law or equity. (Ord. 82-704-11) (Ord Amd. 99-1649-33, eff. 6/14/99)(Ord. Amd. 99-1665-49, eff. 7/12/99) (Ord. Amd. 03-1832-09, eff. 3/10/03) (Ord. Amd. 04-1897-13), eff. 5/10/04).

**B. Natural Areas:**

Natural Areas shall be held to the same restrictions as outlined in Section 8-1-4 with the exception that individuals wishing to picnic at Rivershire Park may do so in the designated area. No picnic permits are issued for Rivershire Park. (Ord. 09-3078-01, eff. 1/12/09)

**TITLE 8: PUBLIC WAYS AND PROPERTY  
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**ARTICLE D. CANOE LAUNCH RACK**

**Sections:**

8-1D-1: Canoe Launch Rack Permit

**8-1D-1: CANOE LAUNCH RACK PERMIT**

- A. **Fees Set:** The fees as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code are hereby established and shall be paid by persons using the Canoe Launch Rack located at Rivershire Park by the Des Plaines River.
- B. A Canoe Launch Rack Permit is required for any person wishing to utilize the Canoe Launch Rack.
- C. Use of the Canoe Launch Rack shall be for canoes, kayaks and other small water craft or vessels that are powered by one or two persons using paddles.
- D. **Permit Applications:** Only a natural person may apply for and receive a Canoe Launch Rack Permit. No permit shall be used in the name of a corporation, partnership or other entity. A resident of the Village may apply for a permit beginning in April 1<sup>st</sup> of each year. Permits are issued on a daily basis, up to three days, and on a seasonal basis for the period May 1 - October 31<sup>st</sup> annually. A non-resident may apply for a Canoe Launch Rack Permit after June 1<sup>st</sup> of each year. All permit applications must be submitted at least ten (10) business days prior to Canoe Launch Rack usage. The application shall be submitted to the Village Clerk in writing and shall contain: (Amd. Ord. 14-3327-54, eff. 03/24/14)
1. The name, address and phone number of the applicant.
  2. The signature of the applicant of the Canoe Launch Rack Permit attesting that they have read and understand the conditions of the permit.
- E. **Standards for Issuance:** The Village official shall issue a Canoe Launch Rack permit when he and/or she finds:
1. That the permittee has fully completed a written application for a Canoe Launch Rack Permit and paid the required fee.
  2. That the permit application has been submitted on time and disclosed that proposed Canoe Launch Rack usage will not be in derogation of any restrictions as set forth in the Village Code or on the permit application form.
  3. That the Canoe Launch Rack space has not been reserved for others.
- F. The permittee shall be bound by all park rules and regulations and all applicable Village ordinances, including but not limited to the following, as fully as though the same were set forth in the permit.

1. Canoe Launch Rack Permits will only be issued to residents of the Village of Lincolnshire prior to June 1. Should racks remain available, permits may be issued to non-residents after June 1. (Amd. Ord. 14-3327-54, eff. 03/24/14)
  2. Canoe Launch Rack Permits are issued on a first-come first-serve basis.
  3. A total of five seasonal permits will be issued annually. Seasonal permits are issued for the time period May 1 - October 31<sup>st</sup> annually. Any canoe, kayak, or similar vessel left on the rack after November 1<sup>st</sup> will be removed and/or discarded. The Village will not be responsible for any canoe, kayak, or similar vessel that is removed after November 1<sup>st</sup> in any given year. Only one seasonal permit will be issued per address per year.
  4. Daily permits will be issued according to availability. Daily permits are issued on a three (3) day basis. Any canoe, kayak, or similar vessel left on the rack after the permit has expired will be discarded.
  5. A permit tag will be issued to the approved applicant. This tag must be displayed on the canoe while it is on the rack.
  6. The Village is not responsible for any damage or loss associated with use of the Canoe Launch Rack, including injury to the permittee or to any person using the Canoe Launch Rack. It is the responsibility of the canoe, kayak or similar vessel owner to provide a lock or other adequate measure to ensure that the vessel is secured.
  7. The permittee, whether an individual or group for its members, officers, guests, invitees, if any, covenants and agrees that it/they shall at all times protect, indemnify, save and keep harmless the Village of Lincolnshire from and against any and all claims, costs, damage or expense arising out of or from any accident or other occurrence on or about the premises or arising from any activity under this permit, causing injury or damage to any person or property. The permittee shall sign a hold harmless and absolute release binding permittee and benefitting the Village of Lincolnshire, its officers, agents and employees. This provision shall apply irrespective of the condition of the amenity and to any acts or neglect of the village of Lincolnshire, its officer, agents and employees.
- G. At all times during the Canoe Launch Rack usage, for which a permit is required, the permit tag must be on the actual canoe placed on the rack.
- H. No person shall disturb or unreasonably interfere with any canoe occupying the Canoe Launch Rack under authority of a duly issued Canoe Launch Rack Permit.
- I. The fee requirements referred to above do not apply to Canoe Launch Rack usage requests by any taxing body, part or all, of whose boundaries are within the Village or the Special Recreation Association of Central Lake County acting in its capacity of providing recreational programs for the Village.
- J. The Village of Lincolnshire reserves the right to restrict permits for the Canoe Launch Rack usage due to possible conflicts with Village needs. (Amd. Ord. 09-3087-10, eff. 3/9/09)

**TITLE 8: PUBLIC WAYS AND PROPERTY  
CHAPTER 1: VILLAGE PARKS**

**ARTICLE E. ATHLETIC FIELDS**

**Sections:**

- 8-1E-1: Athletic Field Usage; Definitions
- 8-1E-2: Athletic Field Usage Permits Required

**8-1E-1: ATHLETIC FIELD USAGE; DEFINITIONS:**

A. Athletic Fields in Village Parks are open to play as follows:

Spring Lake Park Baseball Field	8:00 a.m. - 9:00 p.m.
Olde Mill Park Baseball Field/Soccer Field	8:00 a.m. - 9:00 p.m.
North Park Athletic Fields	See 8-1E-2
Spring Lake Park and Olde Mill Park	
do not have lighted fields.	

B. For the purpose of this Article, the following terms shall have the meaning ascribed to them below:

<b>ORGANIZED ACTIVITY</b>	any game, practice or training activity for which forty percent (40%) or more of the participants shall have a reasonable expectation of engaging in a similar game, practice or training activity on three (3) or more occasions within any thirty (30) day period; or any event or activity lasting more than three (3) hours and with more than 30 participants.
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**8-1E-2: ATHLETIC FIELD USAGE PERMITS REQUIRED**

A. North Park athletic fields are the only fields that require a field usage permit. The Village of Lincolnshire shall have first priority for use of the North Park playing fields and reserves the right to cancel or reschedule any permits for use of these playing fields at its discretion.

1. **North Park Fees Set:** The fees as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code are hereby established and ratified and shall be paid by persons using the North Park Athletic Fields located at 1025 Riverwoods Road, Lincolnshire, Illinois.
2. A North Park Athletic Field Usage Permit is required for any Organized Activity, other than those run or organized by Lincolnshire Sports Association or the Village of Lincolnshire. Any individual or organization wishing to use the North Park Athletic Fields more than four hours in any given season is required to file

an application under Classification C. A separate application and criteria are required.

3. General drop-in use of the North Park Athletic Fields does not require a permit and is available on a first come, first serve basis. Drop-in use is limited to four hours and does not include any Organized Activity. A group with an approved permit shall have priority use of the North Park Athletic Fields over a group without an approved permit for the times and fields described on the permit.
4. **North Park Athletic Field Permit Applications:** Permit requests by all applicants must be submitted, not less than sixty (60) days and not more than one hundred and twenty (120) days in advance of the first date(s) requested. Permits will be considered on a first come, first served basis. Applicants will be notified approximately thirty (30) days prior to the first requested North Park Athletic Field usage date if their request is approved or not.
5. **Payment of Fees:**
  - a. The Village of Lincolnshire shall charge fees and a damage/security deposit for permitted use of any of its North Park Athletic Fields. In addition to North Park Athletic Field fees there will be additional charges for lights. Usage and lights fees as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code.
  - b. Applicants requesting a North Park Athletic Field Usage Permit on a non-seasonal basis shall be required to pay the established fee at the time of application. Should an application be denied all fees will be refunded.
  - c. A minimum of one hour is required for each North Park Athletic Field reservation but may be reserved in increments of thirty minutes after the minimum one hour period.
  - d. Applicants requesting a North Park Athletic Field Usage Permit on a seasonal basis and are not an affiliate of LSA are required to apply under Classification C. See Village of Lincolnshire Field Usage Criteria for Classification C and the Field Usage Application Classification C.
  - e. Applications and fees shall be submitted to the Village at the following address: Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069.
6. **Damage/Athletic Field Inspection:**
  - a. **Athletic Field Inspection:** At the conclusion of the each scheduled event, an inspection of the athletic field area will be performed by Village staff to determine if the area (or Village property located thereon) was significantly damaged as a result of usage. If there are damages and/or expenses incurred by the Village as a result of said

event, the permittee shall be responsible for the costs of such damage and may be invoiced for all such costs.

- b. Any damage beyond what is considered normal wear and tear will be charged to the permit. The permit holder is responsible for all damage done to Village property as a result of their use. This would include, but not be limited to, heavy play on North Park Athletic Fields after a rain event, damage to fencing, park amenities, trash, etc.
- c. The Public Works Director, or her designee, may cancel any permit or deny any use in the event environmental conditions result in an increased likelihood significant damage will occur from normal use of the North Park Athletic Fields.

**7. Refund of Fees:**

A refund of North Park Athletic Field Permit fees shall be made for the following reasons:

- a. If the Village of Lincolnshire believes that the North Park Athletic Field is in unplayable condition and/or may be damaged due to North Park Athletic Field conditions, no play will be allowed and a refund or a credit towards a substitute time will be issued, in the Village's sole discretion.
- b. If the group or individual provides written notification of cancellation to the Village at least twenty four (24) hours prior to the date reserved. Written notification is required for each individual North Park Athletic Field, date and time and does not apply to seasonal permits.
- c. An applicant who wishes a refund for a seasonal permit must provide a written notification of cancellation not less than one week prior to the first date requested.
- d. The Village of Lincolnshire cancels a permitted use of the North Park Athletic Fields due to a conflict with a Village use.

**8. Insurance and Waiver Forms:**

- a. All groups or organizations who perform Organized Activities and who are requesting a North Park Athletic Field Permit must provide at the time of application a certificate of insurance listing the Village of Lincolnshire as additional insured (on any CGL or umbrella policy) and a copy of the waiver form to be completed by each of its participants. This waiver shall clearly state the Village of Lincolnshire is relieved from any and all responsibility arising out of use of the North Park Athletic Fields. The certificate of insurance shall describe not less than the following coverage:
  - i. Commercial General Liability with limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Any aggregate

limit shall apply separately to North Park;

- ii. If applicable, business automobile liability coverage with limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Such insurance shall provide coverage for any vehicles regardless of ownership; and
  - iii. All insurance provided by an applicant shall be endorsed to indicate it shall be primary to any insurance maintained by the Village for like risks, the Village's insurance being considered secondary and excess thereto. The insurance shall also contain the standard separation of insured provision.
- b. The Village of Lincolnshire shall request the holder of the permit for an Organized Activity to provide copies of all signed waiver forms for each participant intending to use the North Park Athletic Fields.

9. **North Park Athletic Field Usage Hours:**

North Park Baseball/Softball Fields and Soccer Fields  
7:00 a.m. - 10:00 p.m.\*

\*(Except when fields are permitted for use they may be permitted to 1:00 p.m.)

North Park has two lighted baseball and four lighted soccer fields.

10. **North Park Athletic Field Use Classifications**

**ATHLETIC FIELD USE CLASSIFICATIONS**

**Classification A:** (Village of Lincolnshire)

The Village of Lincolnshire shall have first priority for use of the North Park Athletic Fields and, provided the Village's use conflicts with a permit for use, may cancel or reschedule any permits for use of the North Park Athletic Fields at its discretion.

**Classification B:** (Lincolnshire Sports Association and Affiliates)

Lincolnshire Sports Association - The Village of Lincolnshire does not provide organized sports activities for its residents. LSA fills this need through volunteer service and is recognized as providing a valuable service to the community. The Village will review, on an as needed basis, a per participant fee for LSA's use of North Park Athletic Fields. For this reason they shall have second priority for use of the North Park Athletic Fields.

LSA may wish to establish a partnership with an organization to provide assistance in supporting its programs. LSA shall enter into an Affiliate Service Contract with the Village and each partner organization (an "Affiliate"). The form of the Contract shall be approved by the Village Board.

The Affiliate shall complete a Program Proposal Form prior to entering into the Affiliate Service Contract. The Village shall evaluate the program based upon the following criteria. Those programs not meeting the criteria shall be presented to the Park and Village Boards for review and approval.

**Affiliate Criteria:**

- a. The program shall identify a direct benefit to residents of the Village.
- b. The program shall identify a direct benefit to LSA.
- c. The Affiliate has been previously approved by the Village as an Affiliate and has complied with all park regulations and has not caused damage to the facilities.
- d. The Affiliate is offering a program similar to that which has historically been offered by LSA.
- e. Field time is available.

Copies of all agreements establishing such partnerships shall be submitted with the application.

**Classification C: (Non Affiliates)**

Any individual or organization wishing to use the North Park Athletic Fields that is not affiliated with the Village of Lincolnshire, LSA, or a partner with LSA, is required to apply for North Park Athletic Field usage under this classification. A separate application and criteria are required.

- a. Applications shall not be submitted less than sixty (60) days nor more than one hundred twenty (120) days prior to the start of play. Notification of field availability, if any, will not be provided until approximately 30 days prior to the start of play.
- b. The applicant cannot request North Park Athletic Field usage, in Classification C, for any programs which would be in competition with a program currently offered by Lincolnshire Sports Association.

**Example:**

The applicant may offer programs for different age groups, different sports or more intensive competitive programs than programs provided by LSA

- c. Priority will be given to the applicant who has the highest percentage of Lincolnshire residents participating in their program. Resident participation is defined as those individuals who reside within the corporate limits of the Village of Lincolnshire and would not include participants who may be in School District 103 not residing in Lincolnshire.

The applicant must provide a certified team roster for the current program year. This roster shall identify each participant, their age, name, address and phone number. This roster shall be provided with the application.

- d. The applicant is required to provide proof of insurance which complies with Paragraph 7 above. Proof of insurance must be provided at the time of application.
- e. A program description shall be required and shall include:
  1. The North Park Athletic Field number requested (fields are numbered and must be identified by the applicant on the application form) and size of field.

2. Number of teams and ages of team members
3. Number of hours of field time broken down into practices and games
4. Start date and end date for each season (fall or spring)
5. Days and times of days requested

f. The need for lights will be determined by the Village. The applicant will receive a listing of dates and times for lights with the final permit. Applicant will be responsible for any applicable lighting fees as herein described.

g. Class A and B usage fees are required to be paid at the conclusion of the season. Class C usage fees shall be paid prior to the use of the fields. If fees are not received by this time, North Park Athletic Field usage for the remaining portion of the season will be cancelled and no refund will be provided.

h. For each 5% of the participants who are Lincolnshire residents the North Park Athletic Field Usage Fee will be reduced by 5% until a maximum of 50% is reached.

i. Selection for affiliate status for single events meeting the above criteria is determined by Village staff. Requests for three or more events in a single year will be determined by a recommendation from the Park Board with final approval by the Village Board. This process may take up to sixty days. The ability of the North Park Athletic Fields to support play is determined by staff. This is based on existing usage levels and the ability to keep the North Park Athletic Fields in good condition.

j. The applicant shall require its participants to sign the standard Lincolnshire waiver form or a pre-approved equivalent waiver form. A copy of the waiver form shall be submitted at time of application. Signed copies of waivers shall be submitted for each player at the time of payment.

**B. All Other Athletic Fields**

1. Permits are not required to use the athletic fields at Spring Lake Park and Old Mill Park. The Village may adopt policies from time to time governing the use of the facilities. These policies shall be posted at the facility in a conspicuous place.

**TITLE 8: PUBLIC WAYS AND PROPERTY  
CHAPTER 1: VILLAGE PARKS**

**ARTICLE F. USE OF VILLAGE HALL PROPERTY**

**SECTION:**

8-1F-1: Use of Village Hall Property

**8-1F-1: USE OF VILLAGE HALL PROPERTY:**

No part of the Village Hall property shall be used for fishing, swimming or skating. Signs will be erected at points designated by the Chief of Police and worded to effectively inform the public of these restrictions.

VILLAGE OF LINCOLNSHIRE  
LAKE COUNTY, ILLINOIS

ORDINANCE \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 1 OF TITLE 8 – VILLAGE PARKS  
(Park Code Revisions)

**WHEREAS**, the Village of Lincolnshire (the “Village”), is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

**WHEREAS**, the Village of Lincolnshire has the authority to adopt ordinances and promulgate rules and regulations that pertain to its government and affairs; and

**WHEREAS**, from time to time the Village reviews its codes and regulations of public ways and property to ensure that they are up to date and that they regulate matters as intended by the Village; and

**WHEREAS**, the Village Staff recently undertook a review of the Lincolnshire Municipal Code for those purposes, and Village Staff recommend to the Mayor and Board of Trustees of the Village of Lincolnshire to adopt revised regulations governing Village Parks; and

**WHEREAS**, the Mayor and Board of Trustees have reviewed and considered the recommendations of Village Staff and have considered all the facts and circumstances related to the proposed Municipal Code amendments;

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNSHIRE, LAKE COUNTY, ILLINOIS, ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:**

**SECTION ONE:** The foregoing recitals are incorporated into this Ordinance as findings of the Mayor and Board of Trustees.

**SECTION TWO:** Section 8-1 of the Village Code of the Village of Lincolnshire, under the title “Village Parks”, shall be revised as follows [added text **bolded**; deleted text ~~struck through~~]:

**8-1H-5:** No individual, organization, or entity of any kind shall **engage in any on-premises commercial activity at any use of the Village’s parks, facilities park, Natural Areas, and/or Nature Preserves, except to the extent the individual, organization or entity is a qualified vendor at a community sponsored event or has a concession agreement with the Village** and/or other property in the course of, as part of, ancillary to, or in support of any for-profit activity, commerce, service, business, or enterprise, regardless of whether a profit actually materializes **The prohibition herein described shall include a ban on any individual, organization or entity (1) providing goods or services, or (2) conditioning access to any of the Village’s parks, facilities, Natural Areas or Nature Preserves; in exchange for any form of consideration, except in connection with an activity operated, permitted or licensed by the Village. Nothing herein shall be**

**construed to prohibit the display of commercial advertising only to the extent it represents recognition of sponsors for on-premises activities operated, permitted or licensed by the Village (e.g. little league sponsors; Boo Bash sponsors).**

**8-1J-5:** ~~No individual, organization, or entity of any kind seeking to earn or produce a profit, including private camps and entertainment and/or sporting organizations, shall provide or purport to provide a person or persons, regardless of age, with the Village's parks, park grounds, fields, courts, facilities, buildings or other amenities, including parking areas, for such person or persons to use, when a price or fee is charged, or as part of a product, service or course of conduct for which a charge, fee or price is asked and/or received in commerce, or to provide camp, entertainment and/or sporting activities, except concessionaires providing items of food and/or drink under a concession license or contract with the Village or any other provider of materials or services under a contract with, or license or permit issued by the Village.~~

**8-1A-1: Fees**

**D. Holiday Swim Days: During the days of July 3<sup>rd</sup> and July 4<sup>th</sup> of each year, there will be no fees charged to beach users as these will be considered free swim days in observance of the independence day holiday.**

**SECTION THREE:** That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form.

**SO ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020, at Lincolnshire, Lake County, Illinois.

AYES:

NAYS:

ABSENT:

APPROVED:

\_\_\_\_\_  
Elizabeth J. Brandt  
Mayor

ATTEST:

\_\_\_\_\_  
Barbara Mastandrea  
Village Clerk



<b>Reviewing Body:</b>	Regular Village Board
<b>Meeting Date:</b>	February 10, 2020
<b>Subject:</b>	Purchase of Three Police Department Replacement Vehicles
<b>Action Requested:</b>	Approval of Purchase and Outfitting of 3 Police Squad Vehicles to Replace Existing Fleet Vehicles at a cost not to Exceed \$150,000
<b>Prepared By:</b>	Joseph Leonas – Chief of Police
<b>Staff Recommendation:</b>	Approval of this purchase
<b>Budgeted Amount:</b>	\$150,000.00
<b>Actual Amount:</b>	\$148,335.00
<b>Level of Service Impact:</b>	Vehicles will replace aging vehicles currently in the Police Department’s fleet
<b>Tentative Meeting Schedule:</b>	Not applicable
<b>Reports and Documents Attached:</b>	1) Commander Watson’s memo to Chief Leonas 2) Suburban Purchasing Cooperative 2020 Ford Utility Police Interceptor AWD (SPC Contract #152)

**Background**

The Village’s approved FY 2020 Budget provides funding for the purchase of three (3) replacement vehicles for the Police Department. The Department plans to replace the Patrol Division’s 2007 Ford Crown Victoria (Squad 85), 2011 Ford Crown Victoria (Squad 1131) and 2013 Chevrolet Impala (Squad 1301). These vehicles have reached the end of their cost-effective service life.

**Project Description**

Staff recommends the purchase of three 2020 Ford Utility Police Interceptor AWDs through the Suburban Purchasing Cooperative.

The Suburban Purchasing Cooperative has awarded a contract for the 2020 Ford Utility Police Interceptor AWD to Currie Motors of Frankfort, Illinois. The Village of Lincolnshire may utilize the Suburban Purchasing Cooperative contract as a member of the Northwest Municipal Conference and given the vehicle purchase has been competitively bid. The base price for the Ford Interceptor is \$35,259.00. Including the desired options, the purchase price for the vehicles replacing three squads is \$38,686.00 each, with a total price of \$116,058.00 for all three vehicles.

The cost for vehicle upfitting and marking is estimated to be \$32,277.00 from various vendors. The total cost for the three vehicles is projected to be \$148,335.00.

**Staff Recommendation / Conditions**

Staff recommends approval of this purchase to ensure vehicles are ordered and delivered within the current fiscal year. Staff is also nearing the completion of researching options for leasing future police fleet vehicles and anticipates a final recommendation during the 2021 budget process.



VILLAGE OF  
**L I N C O L N S H I R E**

## Memorandum

**To:** Chief Leonas  
**From:** Jamie Watson, Commander #47  
**Date:** 01/31/2020  
**Subject:** Purchase of Police Vehicles – FY 2020 Capital Budget

In accordance with the vehicles to be replaced as approved in the 2020 budget, the Police Department is due to replace (3) police vehicles.

We recently received the State of Illinois Joint Purchasing Contract Award for the Police Pursuit Vehicles for 2020 model year through Currie Motors of Frankfort for the Ford Police Interceptor Utility. The Village of Lincolnshire is able to purchase off the state contract without going out for sealed bids.

<u>Vehicle</u>	<u>Dealer</u>	<u>Unit Price</u>	<u>Total Cost</u>
3 - 2020 Ford Interceptor Utility	Currie Motors	\$38,686.00	\$116,058.00

Currie Motors Fleet, 9423 W. Lincoln Hwy, Frankfort, IL 60423  
 Attn: Tom Sullivan, 815-464-9200 fax: 815-464-7500

<u>Vehicle Upfitting</u>	<u>Vender</u>	<u>Unit Price</u>	<u>Total Cost</u>
Upfit 3 Ford Utility	Lund Industries	\$ 9,734.00	\$29,202.00
Strip 3 squads	Lund Industries	\$ 450.00	\$ 1,350.00
<b>Total</b>			<b>\$30,552.00</b>

Lund Industries, 3175 MacArthur, Northbrook IL 60062, 847-459-1460, 847-714-9443 fax

<u>Vehicle Graphics</u>	<u>Vender</u>	<u>Unit Price</u>	<u>Total Cost</u>
Graphic Design for 3 Ford Utilities	Suburban Accent	\$ 575.00	\$ 1,725.00

Suburban Accent, 3701 Berdnick, Suite A, Rolling Meadows IL 60008, 847-776-7474

**Total** **\$148,335.00**

The three Ford Utilities will replace squads 85, 1131, 1301

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Jamie Watson, Commander



## **2020 Ford Utility Police Interceptor AWD Hybrid Contract #152**



**Currie Motors Commercial Center**  
Your Full Line Municipal Dealer

"Nice People to do Business With"

**PRODUCTION BEGINS JUNE 2019**



## 2020 Ford Utility Police Interceptor AWD Hybrid Contract #152 \$35,259

### MECHANICAL

3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System  
 – Standard (Hybrid technology is optimal for performance and long days spent idling on the job)  
 ● AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces  
 Transmission – 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds  
 Lithium-Ion Battery Pack  
 Brakes – Police calibrated high-performance regenerative braking system  
 ● 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers  
 ● Brake Rotors – large mass for high thermal capacity and calipers with large swept area.  
 ● Electric Power-Assist Steering (EPAS) – Heavy-Duty DC/DC converter – 220-Amp (in lieu of alternator)  
 H7 AGM Battery (Standard; 800 CCA/80-amp)  
 ● Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler  
 ● Engine Idle Hour Meter  
 ● Engine Hour Meter  
 ● Powertrain mounts – Heavy-Duty  
 50-State Emissions System

### INTERIOR/COMFORT

● Cargo Area – Spacious area for police equipment; Lithium-Ion Battery Pack does not intrude into the cargo area  
 ● Cargo Hooks  
 ● Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)  
 ● Door-Locks – Power – Rear-Door Handles and Locks Operable ● Fixed Pedals (Driver Dead Pedal)  
 ● Floor – Flooring – Heavy-Duty Thermoplastic Elastomer  
 ● Glove Box – Locking/non-illuminated  
 ● Grab Handles – (1 – Front-passenger side, 2-Rear)  
 ● Liftgate Release Switch located in overhead console (45 second timeout feature)  
 ● Lighting – Overhead Console – Red/White Task Lighting in  
 ● Overhead Console – 3rd row overhead map light  
 ● Mirror – Day/night Rear View  
 ● Particulate Air Filter  
 ● Powerpoints – (1) First Row  
 ● Rear-window Defrost  
 ● Scuff Plates – Front & Rear  
 ● Speed (Cruise) Control  
 ● Speedometer – Calibrated (includes digital readout)  
 ● Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches  
 ● Sun visors, color-keyed, non-illuminated

### INTERIOR/COMFORT (CONTINUED)

● Seats – 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters – 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) – 1st Row – Passenger 2-way manual track (fore/aft. with manual recline) – Built-in steel intrusion plates in both driver/passenger seatbacks – 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track  
 ● Universal Top Tray – Center of I/P for mounting aftermarket equipment  
 ● Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

### EXTERIOR

● Antenna, Roof-mounted Cladding – Lower bodyside cladding MIC ● Door Handles – Black (MIC)  
 ● Exhaust True Dual (down-turned)  
 ● Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)  
 ● Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass  
 ● Grille – Black (MIC)  
 ● Headlamps – Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) – Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) – Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)  
 ● Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ● Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)  
 ● Spare – Full size 18" Tire w/TPMS  
 ● Spoiler – Painted Black Tailgate Handle – (MIC)  
 ● Tail lamps – LED  
 ● Tires – 255/60R18 A/S BSW  
 ● Wheel-Lip Molding – Black (MIC)  
 ● Wheels – 18" x 8.0 painted black steel with wheel hub cover  
 ● Windshield – Acoustic Laminated  
**POLICE UPFIT FRIENDLY**  
 ● Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)  
 ● Console mounting plate  
 ● Dash pass-thru opening for aftermarket wiring  
 ● Headliner – Easy to service  
 ● Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard).

#### **SAFETY/SECURITY HIGHLIGHTS**

- 75-mph Rear-impact Crash Tested

**Note:** The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned

gyroscopic sensors work seamlessly with the ABS

- Rear Video Camera with Washer (standard)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

#### **WARRANTY**

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

#### **FUNCTIONAL**

- Audio — AM/FM / MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input ●Jack; Aux. Audio Input Jack requires SYNC 3®

- Easy Fuel® Capless Fuel-Filler

- Ford Telematics™ – Includes Ford Modem and complimentary 2- year trial subscription

- Front door tether straps (driver/passenger)

- Power pigtail harness

- Recovery Hooks; two in front and trailer bar in rear

- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)

- Two-way radio pre-wire

- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)

- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

#### **POWERTRAIN CARE EXTENDED SERVICE PLAN**

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

<input type="checkbox"/>	99B	3.3L V-6 TIVCT Gasoline Motor	-\$3,265
<input type="checkbox"/>	99C	3.0 V-6 EcoBoost Engine	\$751
<input type="checkbox"/>	41H	Engine Block Heater	\$86
<input type="checkbox"/>	19K	H8 AGM Battery (900 CCA/92 AMP)	\$104
<input checked="" type="checkbox"/>	43D	Dark Car Feature—Courtesy Lights Inoperative	\$24
<input type="checkbox"/>	942	Daytime Running Lights	\$42
<input checked="" type="checkbox"/>	17T	Dome Lamp Red/White Cargo Area	\$49
<input checked="" type="checkbox"/>	51R	Spot Light Drivers Side LED Bulb—Unity	\$375
<input type="checkbox"/>	51T	Spot Light Drivers Side LED Bulb—Whelen	\$399
<input type="checkbox"/>	51S	Spot Light Dual LED Bulbs—Unity	\$589
<input type="checkbox"/>	51V	Spot Light Dual LED Bulbs—Whelen	\$632
<input type="checkbox"/>	51P	Spot Lamp Prep Kit—Driver Side (does not include housing & bulb)	\$132
<input type="checkbox"/>	51W	Spot Lamp Prep Kit—Dual Side (does not include housing & bulb)	\$266
<input type="checkbox"/>	21L	Front Auxiliary Light Red/Blue—requires option 60A	\$524
<input type="checkbox"/>	60A	Prewiring Grille Lamp, Siren, Speaker	\$49
<input type="checkbox"/>	63B	Side Marker LED—Red/Blue—requires option 60A	\$276
<input type="checkbox"/>	63L	Rear Quarter Glass Side Marker Lights—Red/Blue	\$546
<input type="checkbox"/>	92G	Glass-Solar Tint 2 <sup>nd</sup> Row/Rear Quarter/Liftgate Window (deletes privacy glass)	\$114
<input checked="" type="checkbox"/>	92R	Glass—Solar Tint 2 <sup>nd</sup> Row/Rear Only, Privacy Glass on Rear Quarter/Liftgate Window	\$81
<input checked="" type="checkbox"/>	87R	Rearview Camera—Includes Electrochromic Rearview Mirror (replaces standard camera in center stack area)	N/C
<input type="checkbox"/>	19V	Rear Camera-On-Demand	\$218
<input checked="" type="checkbox"/>	76P	Pre-Collision Assist w/ Pedestrian Detection	\$137
<input checked="" type="checkbox"/>	68B	Police Perimeter Alert	\$641
<input type="checkbox"/>	68G	Rear Door Handles Inoperable/Locks Inoperable	\$71
<input type="checkbox"/>	52P	Hidden Door Lock Plunger w/ Rear Door Handles Inoperable	\$153
<input type="checkbox"/>	16C	1 <sup>st</sup> & 2 <sup>nd</sup> Row Carpet Floor Covering (includes mats)	\$119
<input type="checkbox"/>	18D	Global Lock/Unlock (Disables AutoLock on Rear Hatch)	\$24
<input type="checkbox"/>	87P	Power Passenger Seat (8-Way) w/ manual recline/lumbar	\$309
<input type="checkbox"/>	85D	Front Console Plate Delete	N/C
<input type="checkbox"/>	85R	Rear Console Plate	\$42
<input type="checkbox"/>	90D	Ballistic Door Panels—Level III Driver Front Only	\$1,506
<input type="checkbox"/>	90E	Ballistic Door Panels—Level III Driver/Passenger Front	\$3,012
<input type="checkbox"/>	90F	Ballistic Door Panels—Level IV Driver Front Only	\$2,294
<input type="checkbox"/>	90G	Ballistic Door Panels—Level IV Driver/Passenger Front	\$4,588
<input type="checkbox"/>	96W	Front Interior Windshield Warning Lights	\$1,087
<input type="checkbox"/>	96T	Rear Spoiler Traffic Light	\$1,420
<input checked="" type="checkbox"/>	55B	BLIS Blind Spot Monitoring (includes manual heated mirrors)	\$517
<input type="checkbox"/>	32T	Class III Trailer Tow Light Package	\$76
<input type="checkbox"/>	549	Mirrors—Heated Sideview	\$58

<input type="checkbox"/>	593	Perimeter Anti-Theft Alarm—(Requires Keyless 55F)	\$114
<input type="checkbox"/>	55F	Keyless—4 Fobs	\$322

<input checked="" type="checkbox"/>	76R	Reverse Sensing	\$261
<input checked="" type="checkbox"/>		Keyed Alike Code _____ Please Specify Current Keyed Alike Code	\$49
<input type="checkbox"/>	65L	18" 5 Spoke Full Face Wheel Covers w/ Metal Clips	\$58
<input type="checkbox"/>	64E	18" Painted Aluminum Wheels	\$451
<input type="checkbox"/>	17A	Aux Air Conditioning (N/A w/ 63V)	\$579
<input type="checkbox"/>	16D	Badge Delete	N/C
<input type="checkbox"/>	63V	Cargo Storage Vault—includes lockable door/compartment light (N/A w/ 17A)	\$232
<input type="checkbox"/>	60R	Noise Suppression Bonds (Ground Straps)	\$95
<input type="checkbox"/>	18X	100 Watt Siren/Speaker (includes bracket & pigtail)	\$299
<input checked="" type="checkbox"/>	47A	Engine Idle Control	\$385
<input type="checkbox"/>		Rustproofing (Soundshield N/A)	\$395
<input type="checkbox"/>		4 Corner LED Strobes (aftermarket using 86P & 86T)	\$895
<input type="checkbox"/>		CD-ROM Service Manual	\$325
<input type="checkbox"/>		Delivery Greater than 50 Miles of Dealership	\$150
<input type="checkbox"/>		License & Title—Municipal _____ Municipal Police _____	\$203
<input type="checkbox"/>		License & Title—Passenger Plates	\$221
<input type="checkbox"/>		Dealership Handled License Plate Transfer	\$95
<input type="checkbox"/>		Manufacturer's Statement of Origin (MSO) / Customer completes their own license & title work for the municipality.	N/C

<input type="checkbox"/>		ESP Extended Warranty ExtraCare	5 Year/60,000 Miles	Call for Details
<input type="checkbox"/>		ESP Extended Warranty BaseCare	3 Year/100,000 Miles	Call for Details
<input type="checkbox"/>		ESP Extended Warranty PowerTrain	6 Year/100,000 Miles	Call for Details
<input type="checkbox"/>		ESP Extended Warranty BaseCare	6 Year/100,000 Miles	Call for Details

<input type="checkbox"/>	67V	<b>Police Wire Harness Connector Kit—Front/Rear Front—</b> 2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector <b>Rear—</b> 2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector	\$176
<input checked="" type="checkbox"/>	66A	<b>Front Headlamp Lighting Solution—</b> Includes Base LED low beam/halogen high beam w/ wig-wag function, 2 white LED side warning lights, wiring, LED lights included, controller <b>not</b> included (N/A w/ 67H) Recommend using 67G or 67U	\$850
<input type="checkbox"/>	65U	<b>Police Interior Upgrade Package—</b> 1 <sup>st</sup> & 2 <sup>nd</sup> row carpet floor covering, rear cloth seats, center floor console less shifter—include console. Deletes standard console mounting plate. SYNC 3 (Enhanced Voice Recognition Communications and Entertainment System), 4.2 Color LCD Screen Center Stack, Applink, & 911 Assist (N/A w/ 67G, 67H, 67U)	\$371

<input type="checkbox"/> 66C	<b>Rear Lighting Solution</b> —Includes two backlit flashing LED lights (mounted to inside liftgate glass), two liftgate flashing LED lights (N/A w/ 67H)	\$433
<input checked="" type="checkbox"/> 86T	<b>Taillamp Housing Only</b> —Includes pre-existing holes with standard twist lock sealed capability, does not include LED lights (N/A w/ 66B, 67H)	\$58
<input type="checkbox"/> 67U	<b>Ultimate Wiring Package</b> —Includes rear console mounting plate (85R)—contours through 2 <sup>nd</sup> row, channel for wiring, pre-wiring for grille LED lights, siren & speaker, wiring harness I/P to rear (overlay), 2 light cables—supports up to 6 LED lights (engine compartment/grille), 2 50 amp battery & ground circuits in RH rear quarter, 1 10 amp siren/speaker circuit engine cargo area, rear hatch/cargo area wiring—supports up to 6 rear LED lights (N/A w/ 65U, 67G, 67H)	\$533
<input type="checkbox"/> 67H	<b>Ready for the Road—All-in Complete Package—Includes Police Interceptor Packages 66A, 66B, 66C plus—</b> <ul style="list-style-type: none"> <li>• Whelen Cencom Light Controller</li> <li>• Whelen Concom Relay Center/Siren Amp w/ Traffic Advisor</li> <li>• Light Controller/Relay Cencom Wiring</li> <li>• Grille LED Lights</li> <li>• 100 Watt Siren/Speaker</li> <li>• 9 I/O Digital Serial Cable (console to cargo)</li> <li>• Hidden Door Lock Plunger &amp; Read Door Handles Inoperable</li> <li>• Rear Console Mounting Plate (N/A w/ 66A, 66B, 66C, 67G, 67U, 65U)</li> </ul>	\$3,415

<input type="checkbox"/> BU	Medium Brown Metallic	N/C
<input type="checkbox"/> E3	Arizona Beige Metallic Clearcoat	N/C
<input type="checkbox"/> E4	Vermillion Red	N/C
<input type="checkbox"/> FT	Blue Metallic	N/C
<input type="checkbox"/> HG	Smokestone Metallic	N/C
<input type="checkbox"/> J1	Kodiak Brown Metallic	N/C
<input type="checkbox"/> JL	Dark Toreader Red Metallic	N/C
<input type="checkbox"/> JS	Iconic Silver Metallic	N/C
<input type="checkbox"/> KR	Norsea Blue Metallic	N/C
<input type="checkbox"/> LK	Dark Blue	N/C
<input type="checkbox"/> LM	Royal Blue	N/C
<input type="checkbox"/> LN	Light Blue Metallic	N/C
<input type="checkbox"/> TN	Silver Grey Metallic	N/C
<input type="checkbox"/> UJ	Sterling Grey Metallic	N/C
<input type="checkbox"/> UM	Agate Black	N/C
<input type="checkbox"/> YG	Medium Titanium Metallic	N/C
<input checked="" type="checkbox"/> YZ	Oxford White	N/C

<input checked="" type="checkbox"/>	Charcoal Black w/ Vinyl Rear	N/C
<input type="checkbox"/>	Charcoal Black w/ Cloth Rear	\$58
<input type="checkbox"/>	Rear Center Seat Delete	N/C



Please complete the following in its entirety.

**Title Information:** VILLAGE OF LINCOLNSHIRE  
LONG HALE DAT RD  
LINCOLNSHIRE IL 60069

**Contact Name:** JAMIE WATSON

**Phone Number:** 847-883-9900

**Purchase Order Number:** \_\_\_\_\_

**Ford FIN Code:** 871405

**Tax Exempt Number:** E9995-7212-07

**Total Number of Units:** 3

**Total Dollar Amount:** \$116,058.00

**Delivery Address:** LINCOLNSHIRE POLICE  
LONG HALE DAT RD  
LINCOLNSHIRE IL 60069

Orders require an original signed purchase order & tax exempt letter.  
Fleet status is accessible by registering at [www.fleet.ford.com](http://www.fleet.ford.com).

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