



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING February 10, 2020

Present:

Mayor Brandt
Trustee Hancock
Trustee Leider
Trustee Raizin
Village Attorney Simon
Chief of Police Leonas
Public Works Director Woodbury

Trustee Grujanac
~~Trustee Harms Muth~~
Trustee Pantelis
Village Clerk Mastandrea
Village Manager Burke
~~Village Treasurer/Finance Director Peterson~~
Assistant Village Manager/Community &
Economic Development Director Gilbertson

Assistant Public Works Director/Village
Engineer Dittrich

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 **2020 APWA Lake Branch Samuel A. Greeley Award – Terry Hawkins**

Mayor Brandt congratulated Utilities Superintendent Hawkins for receiving the APWA Lake Branch Samuel A. Greeley Award and noted the award is given to an individual who exemplifies dedication and continued service to a local public agency including state or federal agencies.

Public Works Director Woodbury provided a summary of the Lake Branch Samuel A. Greeley Award. Public Works Director Woodbury stated Utilities Superintendent Hawkins has proven to be a great asset to the Village over the past thirty years, and provided highlights surrounding Utilities Superintendent Hawkins' career with the Village. Public Works Director Woodbury noted Utilities Superintendent Hawkins will retire Friday, February 14 after over thirty years of service and dedication to the Village of Lincolnshire.

Utilities Superintendent Hawkins stated sincere appreciation to the Mayor, Board of Trustees, Village Manager, and residents of Lincolnshire for providing him the opportunity and honor of serving the community for over thirty years.

Mayor Brandt invited the Board to the Employee Recognition Lunch taking place on Friday, February 14 where staff will state their farewell and congratulations to Utilities Superintendent Hawkins.

Mayor Brandt thanked Utilities Superintendent Hawkins for his service to the community for over 30 years.

3.12 2020 APWA Lake Branch Award of Merit – Timothy Baynon

Mayor Brandt noted Forestry/Parks Foreman Baynon received the 2020 APWA Lake Branch Award of Merit but was unable to attend the meeting.

Public Works Director Woodbury noted this award is given to someone who provides outstanding customer service in their profession and the recipient is typically in middle management. Public Works Director Woodbury provided a summary of Forestry/Parks Foreman Baynon's position with the Village and noted the award was well deserved.

Trustee Grujanac suggested informing the Park Board of the award since Forestry/Parks Superintendent Baynon works closely with them.

3.13 2020 APWA Lake Branch Award for Public Works Project of the Year – IL Rt. 22 – Emergency Access Project

Mayor Brandt noted APWA stands for the American Public Works Association and noted the award received for the Public Works Project of the Year – IL Rt. 22 – Emergency Access Project.

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the award for Public Works Project of the Year – IL Rt. 22 – Emergency Access Project.

3.14 Accident near Loft 21

Mayor Brandt stated an accident occurred over the weekend near Loft 21, and staff did a great job communicating the incident and related road closures.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

3.41 Communications

Village Manager Burke noted there were many individual staff members involved with communicating details regarding the accident near Loft 21. Village Manager Burke noted this is a testament to the entire team. A Communications Team has recently been formed with

staff with representatives from each department. The team meets once a week to not only proactively plan Village messaging, but discuss how to respond in emergency situations. Saturday night was a testament on how this team has worked to improve communication on behalf of the Village.

3.42 March Meeting Schedule

Village Manager Burke stated a meeting invitation went out to the Mayor and Board rescheduling the March 23 Regular Village Board/Committee of the Whole meetings to March 30 due to spring break.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on February 10, 2020 in the amount of \$1,379,509.13

Village Manager Burke provided a summary of the February 10, 2020 bills prelist presented for payment with the total being \$1,379,509.13. The total amount is based on \$189,852.07 for General Fund; \$162,971.21 for Water & Sewer Fund; \$80,545.41 for Water & Sewer Improvement Fund; \$7,570.11 for Vehicle Maintenance Fund; \$817,031.25 for Sedgebrook SSA; and \$121,539.08 for General Capital Fund.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the bills prelist dated February 10, 2020 as presented. The roll call vote was as follows:

AYES: Grujanac, Hancock, Leider, Pantelis, Raizin

NAYS: None

ABSENT: Harms Muth

ABSTAIN: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 CONSENT AGENDA

6.1 Approval of January 27, 2020 Regular Village Board Meeting Minutes

6.2 Approval of January 27, 2020 Committee of the Whole Meeting Minutes

6.3 Approval of Proposed Amendment to the Village of Lincolnshire Personnel Policies pertaining to Sexual Harassment (Village of Lincolnshire)

6.4 Approval of an Ordinance Amending a Special Use for a Planned Unit Development to Revise a Comprehensive Sign Package (Ordinance 03-1829-06) 200 Tri-State International (Bradford Allen Reality Services)

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the Consent Agenda. The roll call vote was as follows:

AYES: Grujanac, Hancock, Leider, Pantelis, Raizin

NAYS: None

ABSENT: Harms Muth

ABSTAIN: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.3 Public Works

7.31 Approval of Text Amendments to Title 8 (Parks), Chapter 1 (Public Ways & Property) of Lincolnshire Village Code (Village of Lincolnshire)

Public Works Director Woodbury noted at the January 27 meeting staff was directed to revise the code regarding entities profiting from commercial activities in the village parks. This text amendment addresses the requested code change and incorporates free beach swim day over the Independence Day holiday.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve Text Amendments to Title 8 (Parks), Chapter 1 (Public Ways & Property) of Lincolnshire Village Code (Village of Lincolnshire). The roll call vote was as follows:

AYES: Grujanac, Hancock, Leider, Pantelis, Raizin

NAYS: None

ABSENT: Harms Muth

ABSTAIN: None

Mayor Brandt declared the motion carried.

7.4 Police

7.41 Approval of Purchase and Outfitting of 3 Police Squad Vehicles to Replace Existing Fleet Vehicles at a cost not to Exceed \$150,000 (Village of Lincolnshire)

Chief of Police Leonas provided a brief summary of the proposed purchase and outfitting of 3 police squad vehicles to replace existing fleet vehicles at a cost not to exceed \$150,000.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the purchase and outfitting of 3 police squad vehicles to replace existing fleet vehicles at a cost not to exceed \$150,000. The roll call vote was as follows:

AYES: Grujanac, Hancock, Leider, Pantelis, Raizin
NAYS: None
ABSENT: Harms Muth
ABSTAIN: None
Mayor Brandt declared the motion carried.

- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous and Mayor Brand declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk