



# VILLAGE OF LINCOLNSHIRE

## MINUTES COMMITTEE OF THE WHOLE MEETING February 10, 2020

Present:

Mayor Brandt  
Trustee Hancock  
Trustee Leider  
Trustee Raizin  
Village Attorney Simon  
Chief of Police Leonas  
Public Works Director Woodbury

Trustee Grujanac  
~~Trustee Harms Muth~~  
Trustee Pantelis  
Village Clerk Mastandrea  
Village Manager Burke  
~~Treasurer/Finance Director Peterson~~  
Assistant Village Manager/Community &  
Economic Development Director Gilbertson

Assistant Public Works Director/Village  
Engineer Dittrich

### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:16 p.m., and Village Clerk Mastandrea called the Roll.

### 2.0 ITEMS OF GENERAL BUSINESS

#### 2.1 Planning, Zoning and Land Use

#### **2.11 Continued Preliminary Evaluation of Text Amendments to Title 6 (Zoning), Chapter 3 (General Zoning Regulations); and Title 11 (Misdemeanors), Chapter 13 (Animals) of the Lincolnshire Village Code (Village of Lincolnshire)**

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided an update and presentation of preliminary evaluation of text amendments to Title 6 (Zoning), Chapter 3 (General Zoning Regulations); and Title 11 (Misdemeanors), Chapter 13 (Animals) of the Lincolnshire Village Code which the Village Board directed staff to provide regarding a potential pilot program for backyard chickens. Backyard chicken regulations of neighboring communities were shared as part of the presentation. The presentations noted several nearby communities where housing chickens in residential areas is currently prohibited. Various recommendations regarding the proposed pilot program were highlighted in the presentation.

Assistant Village Manager/CED Director Gilbertson asked for Village Board feedback and direction regarding the potential implementation of a backyard chicken pilot program and corresponding text amendments, noting if the Village Board refers this matter to the Zoning Board, staff will develop a more detailed recommendations to ensure practical enforcement of the village code concurrent with public health, safety, and welfare.

Trustee Pantelis asked if the residents, who currently had chickens, would be grandfathered in under a possible pilot program. Assistant Village Manager/CED Director Gilbertson stated the residents, who currently have chickens, would be grandfathered into the program.

Trustee Grujanac asked how a coop would differ from a gazebo, based on code. Assistant Village Manager/CED Director Gilbertson stated there are specifics in the code related to gazebos and staff would provide specifics regarding a coop should a text amendment be considered. Trustee Grujanac noted concern regarding code changes comparing a coop to an 8' tall accessory structure. A conversation regarding accessory structures on residential lots followed. The discussion centered on number of accessory structures permitted, maintenance of structures, and enforcement.

Trustee Grujanac asked if this would be limited to chickens or would other types of animals be allowed. Assistant Village Manager/CED Director Gilbertson stated it would be limited to chickens. Trustee Grujanac noted concern about wildlife, and asked about the chickens attracting coyotes. Assistant Village Manager/CED Director Gilbertson stated that the other municipalities he reached out to reported coyotes were not an issue as a result of the allowance of chickens.

Mayor Brandt asked if the reasons were known regarding surrounding communities not allowing chickens. Assistant Village Manager/CED Director Gilbertson stated he did not know the reasons. Trustee Raizin asked staff to find out more specifics from the surrounding communities not allowing chickens.

Trustee Grujanac asked if there were any known issues with the communities that allow chickens. Assistant Village Manager/CED Director Gilbertson stated no issues regarding allowing chickens were mentioned by communities where this type of activity is permitted. Assistant Village Manager/CED Director Gilbertson noted Deerfield provides copies of the approved permits to the neighbors to make them aware of the permissions to housing chickens being granted by the municipality.

Trustee Hancock did not have a concern regarding allowing chickens but expressed a concern with the proposed 8' height allowance. Assistant Village Manager/CED Director Gilbertson stated outside structures currently have a 15' height limitation.

Trustee Leider noted he would not be opposed to this type of use, but suggested narrowing down the process and ensuring this type of activity is appropriately regulated.

Trustees Pantelis and Raizin stated they are in favor of a pilot program.

Trustee Raizin asked if the limit of 5 permits would be increased if there was interest by other residents. Assistant Village Manager/CED Director Gilbertson stated there would be an annual renewal to see if the current permit holders were maintaining the coops and the chickens. If other members of the community wanted to apply for a permit, staff would have to explore how many permits could be issued or if the Village can cap the number of permits post the conclusion of the pilot program. Assistant Village Manager/CED Director Gilbertson noted the Village of Deerfield approved their program in 2013 with 5 permits and are currently up to twelve permits.

Trustee Raizin asked how big the current coops are and are they sufficient for the chickens they have. Ms. Jodi Dirks, resident of 35 Kings Cross stated the coop on her property is 6' high and there is a floor. She noted the floor helps to keep out other wildlife and assists with cleanup. Ms. Dirks noted during the winter, her coop is enclosed with plastic. Ms. Dirks stated she has two small dogs who are allowed to play in her yard and noted she has more concern for the dogs' safety relative to coyotes than the chickens.

Mr. Brian Etzel, resident of 23701 N. Elm Road in unincorporated Lake County stated they have had chickens for approximately 5 years. Mr. Etzel stated his coop is 6' tall, and this is efficient. Mr. Etzel noted they are regulated by the County, and the recommendations for the pilot program are in line with what the county allows.

Trustee Leider asked how many accessory structures would be allowed on any residential lot at a given time. Trustee Leider suggested the number of accessory structures needs to be taken into consideration with any possible regulations. Village Attorney Simon noted the code allows for two structures and a play structure.

It was the consensus of the Board to refer a pilot program with noted concerns to the Zoning Board for consideration.

**2.12 Preliminary Evaluation of Text Amendments to Title 6 (Zoning), Chapter 2 (Zoning Definitions); and Title 6 (Zoning), Chapter 3 (General Zoning Regulations) of the Lincolnshire Village Code (Village of Lincolnshire)**

Assistant Village Manager/CED Director Gilbertson provided a summary of a preliminary evaluation of text amendments to Title 6 (Zoning), Chapter 2 (Zoning Definitions); and Title 6 (Zoning), Chapter 3 (General Zoning Regulations) of the Lincolnshire Village Code regarding massage parlors. Currently, the Village does not permit stand-alone massage parlors and by adding the additional proposed restrictions, it would limit them even more. Staff recommends massage parlors be permitted as a special use which would require a more rigorous review and process.

It was the consensus of the Board to refer this to the Zoning Board.

2.2 Finance and Administration

2.3 Public Works

**2.31 Consideration of an Agreement with Ayres Associates Inc. of Madison, WI in an amount not to exceed \$14,428.00 for GIS Aerial Imagery Updated (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary of a proposed agreement with Ayres Associates, Inc. in an amount not to exceed \$14,428.00 for GIS aerial imagery updates.

Trustee Hancock asked how often the aerial imagery is updated. Assistant Public Works Director/Village Engineer Dittrich stated the last time the topography was updated was 2012, typically it is every other year for the aerial.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**2.32 Consideration of a Request to Purchase a Brine Maker & Blending System from Cargill of Cleveland, OH via Sourcewell Joint Purchase Program in an amount not to exceed \$61,989.00 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of a request to purchase a brine maker & blending system from Cargill via Sourcewell Joint Purchase program in an amount not to exceed \$61,989.00 which would allow the Village to make their own brine.

Trustee Leider asked where the brine maker/blending system would be stored. Assistant Public Works Director/Village Engineer Dittrich stated this would be stored in Public Works.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

2.4 Public Safety

2.5 Parks and Recreation

2.6 Judiciary and Personnel

**3.0 UNFINISHED BUSINESS**

**3.1 LED Lighting**

Mayor Brandt noted residential LED lighting was brought up at the last

meeting. Mayor Brandt stated she received more emails and there has been an issue with a residence. Mayor Brandt suggested regulating residential lighting.

Village Manager Burke noted staff is researching residential lighting and this matter will be brought to the Village Board for consideration at a future date.

#### **4.0 NEW BUSINESS**

##### **4.1 Tree Removal on Riverwoods Road**

Trustee Leider stated there were several trees removed on Riverwoods Road but the stumps remain and asked if the stumps would be removed.

Public Works Director Woodbury stated Lake County typically removes the trees then comes back at a later time for stump grinding. Public Works Director Woodbury stated he would follow up with the County to see when they would be back for stump grinding.

#### **5.0 EXECUTIVE SESSION**

#### **6.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Raizin seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:08 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk