VILLAGE OF
LINCOLNSHIRE

MINUTES
POLICE PENSION BOARD MEETING
February, 11th, 2020

Present:
Trustee Quillinan
Trustee Bethel
Trustee Herst
Trustee Hyde

Guests present:
Laura Goodloe (Fund Legal Counsel)
Dough Krapf (via phone, Investment Manager)
Brad Burke (Village Manager)

Absent:
President Lee (out of town – business)

1.0 ROLL CALL

The meeting was called to order at 6:00 p.m. Mr. Hyde presented a motion to approve Mr. Lee to participate in meeting via phone. Mr. Herst seconded the motion. Passed unanimously.

2.0 APPROVAL OF MINUTES

2.1 Approval of the minutes of the Police Pension meeting held on November 19, 2019.

Mr. Hyde moved and Mr. Herst seconded the motion to approve the minutes as presented for the November 19, 2019 Police Pension meeting.

Passed unanimously.

3.0 TEASURER'S REPORT

3.11 Please reference the report as prepared by the Fund accounting firm, Lauterbach and Amen, LLP. All members acknowledged monthly reports are still being received from Lauterbach and Amen, LLP.

4.0 INVESTMENT ACTIVITY

4.1 Mr. Krapf began the discussion by reviewing the current market climate. He reviewed the performance of the portfolio.

Mr. Krapf discussed the fourth quarter performance of the Fund. The total portfolio as of February 6, 2020 was $24,770,273. Mr. Krapf reviewed the fourth quarter mid-quarter rebalances that took place. Mr. Krapf recommended to liquidate $260,000 from Vanguard Growth Fund, liquidate $180,000 from Diamond Hill Large Cap SMA, and add the $440,000 to the Great Lakes Fixed Income Portfolio.

Mr. Krapf reviewed the model portfolio and the current asset allocation. As of February 6, 2020, the Fund was in line with its model portfolio.

Mr. Krapf reviewed the manager currently on "Watch Status". Mr. Krapf relayed BlackRock Global has been on "Watch Status". Mr. Krapf recommended keeping BlackRock Global on "Watch Status" for another quarter or two.

Mr. Krapf relayed Legacy reduced the Consulting Services Fee to 14 Basis Points.

Mr. Krapf relayed an updated investment policy statement is to be approved for direct reflection of how the pension plan is allocated. This discussion is to be tabled until next meeting.

A motion to accept the recommendations from Mr. Krapf was made by Mr. Hyde.

Seconded by Mr. Herst.

A roll call vote was held. Mr. Lee, Mr. Herst, Mr. Hyde, Mr. Quillinan, and Mr. Bethel voted to approve the action.

Mr. Hyde made a motion to accept mid-quarter rebalancing.

Seconded by Mr. Quillinan.

A roll call vote was held. Mr. Lee, Mr. Herst, Mr. Hyde, Mr. Quillinan, and Mr. Bethel voted to approve the action.

5.0 PRESENTATION OF BILLS AD/OR DISBURSEMENTS

5.1 Puchalski, Goodloe Marzullo, Legal Fees, $912.50

5.2 Village of Lincolnshire, Muhammad Physical 50/50 Split, $309.50

5.3 Mr. Hyde check – IPPFA conference hotel deposit refund, $672.72

5.4 MetLife, $4.40

5.5 Coalition for Qualified Plan Status, $226.31

A motion was made by Mr. Hyde to pay the bills.

Seconded by Mr. Herst.

A roll call vote was held. Mr. Lee, Mr. Herst, Mr. Hyde, Mr. Bethel, and Mr. Quillinan voted to approve the action.

6.0 OLD BUSINESS

6.1 Mr. Lee updated the Board on legal monitoring updates.

A Met Life check was received in the total amount of $4.40 and delivered to Mr. Krapf for deposit.

Ms. Goodloe updated the Administrative Rules and Regulations.

7.0 NEW BUSINESS

7.1 Upcoming discussion for legal updates concerning pension consolidation.

Mr. Herst confirmed Mayor Appointment.

Mr. Hyde informed the Board there were no FOIA requests this quarter.

8.0 APPLICATIONS FOR MEMBERSHIPS

8.1 Muhammad's application for membership to the Fund was accepted. Muhammad will be transferring military time to the Fund with an assumption of 25.6%.

Mr. Hyde motioned to accept Muhammad into the Fund.

Seconded by Mr. Herst.

Passed unanimously.

9.0 EXECUTIVE SESSION

9.1 No Executive Session took place at the meeting. The Fund currently has no minutes being kept as Executive Session sealed minutes.

10.0 TRUSTEE CONTINUING EDUCATION

10.1 All trustees to complete the mandated 8 hours of training plus consolidation training this year.

11.0 CITIZENS COMMENTS

11.1 No public comment.

12.0 ADJOURNMENT

Mr. Hyde moved and Mr. Quillinan seconded the motion to adjourn the Pension Fund Meeting. The vote was unanimous and the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

Roy Bethel, Assistant Secretary

Accepted: Steven A Lee

Mr. Steven Lee, President