



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING May 11, 2020

Present:

Mayor Brandt
Trustee Hancock
Trustee Leider

Trustee Raizin arrived at 7:09 p.m.
Village Attorney Simon
Chief of Police Leonas
Public Works Director Woodbury

Trustee Grujanac
Trustee Harms Muth
Trustee Pantelis
~~Village Clerk Mastandrea~~
Village Manager Burke
Village Treasurer/Finance Director Peterson
Assistant Village Manager/Community &
Economic Development Director Gilbertson

This was a remote video-conference meeting

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:01 p.m., and Village Manager Burke called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Activities Allowed in Lincolnshire Parks

Mayor Brandt noted single-player tennis is now allowed. Families with up to six members are allowed to use the ball fields and courts in any of the parks.

3.2 Village Clerk's Report -None

3.3 Village Treasurer's Report

3.31 Annual Treasurers Certification

Village Treasurer/Finance Director Peterson notified the Board that he will be sending out the Annual Treasurer's Certification via email in the coming week.

3.4 Village Manager's Report

3.41 2020 Census

Village Manager Burke encouraged all to complete their 2020 census form.

3.42 Restore Illinois Plan

Village Manager Burke provided information regarding the Restore Illinois Plan and what it means to the Region. Visit the Illinois Department of Public Health website: <https://www.dph.illinois.gov/restore>, where benchmarks by region can be viewed and how they compare to the Restore Illinois Plan.

Village Manager Burke noted earlier today he was on a call with the Metropolitan Mayors Caucus and there were some concerns with how the regions were defined and how Lincolnshire region is attached with City of Chicago. The call was with Mayor Lightfoot, and she encouraged feedback from all be submitted to her. A survey will be coming regarding impacts relative to the shutdown.

3.43 Virtual Memorial Day Commemoration

Staff is working on a virtual Memorial Day Commemoration which will be posted on the website and social media.

3.44 Tennis Courts and Park Usage

Village Manager Burke shared a message from Chief of Police Leonas regarding the recent change to the usage of the tennis courts and parks, noting the Police Department is reactive and will respond to calls or complaints.

3.45 Return to Work Plan

Village Manager Burke stated the Department Directors have been meeting to discuss how the pandemic will effect staff and customers when returning to work full-time and what the environment will look like when the doors are open. There is a committee created to discuss how this will look.

Mayor Brandt stated she has been working with Mark Fowler and it was communicated to Governor Pritzker that the restaurants and businesses could not wait to re-open until the end of May or beginning of June. They are waiting to hear if there will be any flexibility on this. Mayor Brandt noted the restaurants that are currently open for curbside or delivery are lucky to be at 20%. Village Manager Burke noted staff has been reaching out to businesses on a weekly basis to keep up with communications and 20% is a fairly optimistic percentage.

Trustee Hancock asked what the Police would do if there was a large gathering in one of the parks. Village Manager Burke stated the calls for this would be coming through dispatch, and the first course of action would be education with the goal being to seek compliance first. Chief of Police Leonas stated there is no enforcement piece to the order. The only time more action would be taken is if there is

disorderly conduct involved. Chief of Police Leonas stated there has not been many calls and most people have complied.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on May 11, 2020 in the amount of \$418,521.62

Village Treasurer/Finance Director Peterson provided a summary of the May 11, 2020 bills prelist presented for payment with the total being \$418,521.62. The total amount is based on \$300,800 for General Fund; \$65,500 for Water & Sewer Fund; \$22,300 for Vehicle Maintenance Fund; and \$30,000 for General Capital Fund.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the bills prelist dated May 11, 2020 as presented. The roll call vote was as follows:

AYES: Grujanac, Leider, Hancock, Harms Muth, Pantelis, Raizin
NAYS: None
ABSENT: None
ABSTAIN: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 CONSENT AGENDA

6.1 Approval of April 27, 2020 Regular Village Board Meeting Minutes

6.2 Approval of April 27, 2020 Committee of the Whole Meeting Minutes

6.3 Approval of a Contract with Graybar Inc., Arlington Heights, IL at a Cost not to Exceed \$86,941.06 for the North Park Lighting Replacement Project (Village of Lincolnshire)

6.4 Approval of a Contract with Evans and Sons Blacktop, Inc. for Whytegate Athletic Court Resurfacing and Color Coating in an Amount not to Exceed \$105,000.00 (Village of Lincolnshire)

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the Consent Agenda. The roll call vote was as follows:

AYES: Grujanac, Leider, Raizin, Harms Muth, Hancock, Pantelis
NAYS: None
ABSENT: None
ABSTAIN: None

Mayor Brandt declared the motion carried.

Mayor Brandt asked when the Whytegate tennis court would be resurfaced. Public Works Director Woodbury stated he did not have an exact start date.

Public Works Director Woodbury noted he would be contacting the contractor tomorrow; once the contract was approved by the Board, and request a construction schedule. Public Works Director Woodbury stated he anticipated the start would be this spring since the contractors are looking for the work. Mayor Brandt asked how long the resurfacing would take. Public Works Director Woodbury stated it is a quick process that would take approximately one week. Once information is received from the contractor, staff would keep residents aware.

Trustee Hancock asked if two pickle board courts could be placed where the one tennis court was since they are smaller courts. Public Works Director Woodbury stated he would need to discuss this with contractor. The only problem may be the orientation and conflicting balls coming from the other courts. Public Works Director Woodbury stated once he talked with the contractor, he would report back to the Board.

Trustee Leider asked if two pickle ball courts are confirmed for the area and it was more money, would they want to hold off on both in order to do it right. Public Works Director Woodbury stated he would look at the approved budget amount and make a comparison.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.21 Approval of an Ordinance Approving a Third Extension of a Declaration of Emergency and Confirming Mayor's Executive Order 2020-2 (Village of Lincolnshire – Waiver of First Reading Requested)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of an Ordinance approving a third extension of a Declaration of Emergency and confirming Mayor's Executive Order 2020-2. Executive Order 2020-2 enumerates the following changes and/or suspensions to the Lincolnshire Village Code:

1. Cocktail Kits: The sale of pre-mixed cocktails not in their original container are not allowed. Businesses with on-premises retail licenses are allowed to sell a "cocktail kit," which would consist of a non-alcoholic cocktail mix, and an alcoholic beverage in the sealed original manufacturer's container.
2. Suspension of issuance of picnic, block party, and garage sale permits
3. Summer staffing of Spring Lake Beach and suspension of issuance of beach permits / beach season tags
4. Regulations pertaining to performing arts theatres, movie theatres, educational institutions, public libraries, houses of worship, child care centers, various restaurants categories (as defined within Title 6 (Zoning), Chapter 2 (Definitions) of the Lincolnshire Village Code), retail businesses, and service businesses across all zoning districts

Trustee Raizin asked whether concessions would be allowed at the

movies which would require individuals to take off masks. Assistant Village Manager/CED Director Gilbertson stated this would be likened to restaurants. Staff would look to the businesses to police this type of activity.

Trustee Grujanac stated she had some residents contact her with concerns regarding what they can do with their children over the summer months. Trustee Grujanac asked if the Board would consider allowing temporary structures and/or above-ground pools for residents who want their children being active and swimming over the summer. Assistant Village Manager/CED Director Gilbertson stated staff would look into this noting good structure and definition would be important if allowing for this type of use. Trustee Grujanac requested this be researched prior to the next meeting.

Mayor Brandt asked Village Attorney Simon if camps would not be allowed or opened this summer; until Phase 4. Village Attorney Simon stated it would depend on the type of camp noting social distancing would be difficult to maintain at a sports camp. Arts and crafts can be done, so it would depend on the nature of the camp. Mayor Brandt asked about pools since the Swim Club had asked. Village Attorney Simon stated phase 4 allows for outdoor activities to resume. The time frame of the phases was briefly discussed. The Illinois Municipal League requested shorter time-frames of 21 days to 14 days for the trend of phases. They are waiting for a response from the Governor.

Trustee Leider asked if staff was going to put out the swim platform and equipment at Spring Lake this year noting concern for safety. Village Manager Burke confirmed that the platform and swim equipment would not be set up and Spring Lake this summer.

Trustee Grujanac moved and Trustee Leider seconded the motion to waive the first reading of an Ordinance Approving a Third Extension of a Declaration of Emergency and Confirming Mayor's Executive Order 2020-2. The roll call vote was as follows:

AYES: Grujanac, Leider, Raizin, Harms Muth, Hancock, Pantelis
NAYS: None
ABSENT: None
ABSTAIN: None

Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Raizin seconded the motion to approve an ordinance approving a Third Extension of a Declaration of Emergency and Confirming Mayor's Executive Order 2020-2. The roll call vote was as follows:

AYES: Grujanac, Raizin, Hancock, Leider, Harms Muth, Pantelis
NAYS: None
ABSENT: None
ABSTAIN: None

Mayor Brandt declared the motion carried.

- 7.3 Public Works
- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Leider seconded the motion to adjourn. The voice vote was unanimous and Mayor Brand declared the meeting adjourned at 7:31 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Bradly J. Burke
Deputy Village Clerk