



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING July 13, 2020

Present:

Mayor Brandt
Trustee Hancock
Trustee Leider
Trustee Raizin
Village Attorney Simon
Chief of Police Leonas
Public Works Director Woodbury

Trustee Grujanac
Trustee Harms Muth
Trustee Pantelis
Village Clerk Mastandrea
Village Manager Burke
Village Treasurer/Finance Director Peterson
Assistant Village Manager/Community &
Economic Development Director Gilbertson
Utilities Superintendent Geib

Assistant Public Works Director/Village
Engineer Dittrich
Planning & Development Manager Zozulya

This was a remote video-conference meeting

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Manager Burke called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 4th of July

Mayor Brandt noted the 4th of July seemed to come off safely. The winners of the Home Decorating Contest can be found on social media.

3.12 Path Connections

Mayor Brandt stated she has gotten positive feedback for the path connections; and excitement about the west Riverwoods Road path connection from Whytegate Park to Daniel Ride Junior High. Mayor Brandt asked staff when this would be completed as well as the road projects.

Assistant Public Works Director/Village Engineer Dittrich stated the main issue with the path has been securing the timbers for the retaining wall due to the saw mills being shut down as a result of the pandemic. Once staff finds out about the timbers, they will report back to the Board regarding timing. Assistant Public Works Director/Village Engineer Dittrich stated road pavement has been confirmed for Wednesday – Friday, and a Blackboard Connect call will go out to the affected residents.

3.13 Advisory Boards

Mayor Brandt informed the Board of a few open Advisory Board positions on the Architectural Review Board and the Park Board if they knew of anyone who may want to apply.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report – None

3.4 Village Manager's Report

3.41 Draft Budget Schedule

Village Manager Burke noted the draft budget schedule will be emailed shortly for the 2021 Budget

3.42 Resident Meeting – Policing

Village Manager Burke noted staff hosted a second meeting with residents regarding Police Department practices and protocols. Chief of Police Leonas will provide a summary report to the Board at a future date to give an update on the status of conversations to date.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on July 13, 2020 in the amount of \$719,760.00

Village Manager Burke presented a summary of the July 13, 2020 bills prelist was presented for payment with the total being \$719,760.00. The total amount is based on \$143,639.46 for General Fund; \$499,108.79 for Water & Sewer Fund; \$11,546.88 for Water & Sewer Improvement Fund; \$6,526.64 for Vehicle Maintenance Fund; and \$58,938.23 for General Capital Fund.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the bills prelist dated July 13, 2020 as presented. The roll call vote was as follows:

AYES: Grujanac, Hancock, Harms Muth, Leider, Pantelis, Raizin

NAYS: None

ABSENT: None

ABSTAIN: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 CONSENT AGENDA

6.1 Approval of June 22, 2020 Regular Village Board Meeting Minutes

6.2 Approval of June 22, 2020 Committee of the Whole Meeting Minutes

6.3 Approval of the June 29, 2020 Special Committee of the Whole Meeting Minutes

- 6.4 Approval of a Contract with Dukes Root Control at a Cost not to Exceed \$56,265.00 for the Sanitary and Water Structure Rehabilitation Project (Village of Lincolnshire)**
- 6.5 Approval of an Ordinance Amending Title 1 (Administration), Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code Related to the Establishment of Fees and Charges for Service (Liquor Licenses)(Village of Lincolnshire)**
- 6.6 Approval of an Ordinance Amending Title 1 (Administration), Chapter 17 (Comprehensive Fine/Penalty Schedule), Section 4 (Business and License Regulations) of the Lincolnshire Village Code Related to the Establishment of Fines and Penalties (Liquor Control) (Village of Lincolnshire)**
- 6.7 Approval of 2021 to 2030 10-Year Capital Plan (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the Consent Agenda. The roll call vote was as follows:

AYES: Hancock, Harms Muth, Leider, Raizin, Pantelis, Grujanac

NAYS: None

ABSENT: None

ABSTAIN: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.21 Approval of an Ordinance Authorizing a Fifth Extension of a Declaration of Emergency and Confirmation of Mayor's Executive Order 2020-5 Amending Previous Executive Orders regarding Issuance of Certain Permits (Village of Lincolnshire – Waiver of First Reading)

Trustee Raizin moved and Trustee Pantelis seconded the motion to waive the first reading of Executive Order 2020-5 amending previous Executive Orders regarding issuance of certain permits. The roll call vote was as follows:

AYES: Harms Muth, Leider, Pantelis, Raizin, Grujanac, Hancock

NAYS: None

ABSENT: None

ABSTAIN: None

Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Leider seconded the motion to

approve an Executive Order 2020-5 amending previous Executive Orders regarding issuance of certain permits. The roll call vote was as follows:

AYES: Leider, Pantelis, Raizin, Grujanac, Hancock, Harms Muth
NAYS: None
ABSENT: None
ABSTAIN: None

Mayor Brandt declared the motion carried.

7.3 Public Works

7.31 Approval of a Professional Service Contract with Concentric Integration, Inc. for Installation of Supervisory, Control and Data Acquisition (SCADA) System Improvements at a Cost not to Exceed \$206,700.00 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a brief update of a professional service contract with Concentric Integration, Inc. for Installation of Supervisory, Control and Data Acquisition (SCADA) System Improvements at a cost not to exceed \$206,700.00; noting additional information has been provided on the energy cost savings with more possible savings coming from ComEd.

Trustee Raizin asked how long would it take for this to be installed. Assistant Public Works Director/Village Engineer Dittrich stated this would be installed by the end of the year with the energy savings not being recognized until after completion of installation.

Trustee Harms Muth stated her opinion is this seems like a lot of money for a nice to have and not need to have expenditure. Trustee Harms Muth noted the project was originally contemplated for 2024, but was moved forward due to another project not being done, and expressed her opinion that given the economic conditions currently this is not a reason to move forward at this time.

Trustee Hancock asked why this would be approved before the savings were known and why this project is being recommended for approval now.

Village Manager Burke stated the updates are necessary to bring the technology up to date from 1990's; in terms of remote monitoring and control of pumps and operation of the system remotely. Village Manager Burke stated one key piece for consideration would be recognition of new Utilities Superintendent Geib who has identified what the Village's exposure points are in terms of the remote management. Village Manager Burke noted with certainty this would have been recommended to be moved up by Utility Superintendent Geib regardless of the 10-Year Capital Plan or the economic factors at play. The savings that will be achieved are operating efficiencies for remote operating of the pumps. Assistant Public Works Director/Village Engineer Dittrich added there will also be staff availability due to

deferral of the crosstown water main project this year, which will permit staff resources being directed to address this project.

Trustee Hancock asked what the annual expected savings is. Assistant Public Works Director/Village Engineer Dittrich stated the rough estimate of annual savings is \$9,000 in electricity and could be upwards of 25%. Cost savings is one of many reasons to complete the project.

Mayor Brandt asked if there is also cost savings in terms of personnel. Assistant Public Works Director/Village Engineer Dittrich stated once this is implemented, staff will not have to come in to verify alarms and reset pumps; this can be done remotely. Instead of paying staff for 2 - 4 hours on a typical call back, it would be resolved in minutes from an iPad. Trustee Hancock asked how often staff is called in for these types of calls. Assistant Public Works Director/Village Engineer Dittrich stated this depends on the situation, what the system is doing, and whether or not staff has to physically respond.

Trustee Hancock asked if this increased the useful life of the equipment. Assistant Public Works Director/Village Engineer Dittrich stated the equipment would not need to be replaced for another 10 years.

Trustee Harms Muth noted she did not think the Village should spend the money on this right now.

Village Manager Burke noted currently, when an alarm goes off on the current device, the only known is that there is trouble and someone has to report to the site of the alarm regardless. With this update, staff would have a better understanding of the issue remotely, and may be able to resolve the issue; thus saving a trip and time.

Trustee Leider stated his opinion was to take advantage of this during some down time to enable staff to learn the new system. Trustee Leider stated it seems that there will be some fairly expensive upgrades coming in the next few years that may need to link to this system. Assistant Public Works Director/Village Engineer Dittrich stated it will also be easier for staff to control the system while implementing some of the future infrastructure updates.

Mayor Brandt asked staff to clarify if this qualifies for the money available from the County in which Ann Maine discussed at the June 22 Committee of the Whole Meeting. Village Manager Burke stated this project would not qualify for that money; those funds are storm water management system grant funds. Mayor Brandt asked if there are any grant funds the Village can apply for that would qualify for this project. Village Manager Burke stated grant funds are not typically available for this type of application.

Trustee Hancock stated in the future, if there is cost justification, savings for staff time, along with extending useful life, it would make it

easier for the Board to justify spending the money.

Trustee Harms Muth asked if the new system will be able to be used for storm water management. Assistant Public Works Director/Village Engineer Dittrich stated these improvements are for the water system.

Utilities Superintendent Geib noted there will be an immediate energy savings due to water being pumped on demand and not constantly. There is also a rebate incentive available from ComEd for installation. Utilities Superintendent Geib reiterated that currently when staff receives an alarm, the time it takes them to acknowledge the alarm and get to the station is too long a time if it has something to do with system pressure loss. In the past, there have been village-wide boil orders due to this lag time.

Trustee Grujanac moved and Trustee Hancock seconded the motion to approve a Professional Service Contract with Concentric Integration, Inc. for Installation of Supervisory, Control and Data Acquisition (SCADA) System Improvements at a cost not to exceed \$206,700.00. The roll call vote was as follows:

AYES: Pantelis, Raizin, Grujanac, Hancock, Leider

NAYS: Harms Muth

ABSENT: None

ABSTAIN: None

Mayor Brandt declared the motion carried.

- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous and Mayor Brand declared the meeting adjourned at 7:28 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk