



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING August 10, 2020

Present:

Mayor Brandt
~~Trustee Hancock~~
~~Trustee Leider~~
Trustee Raizin
Village Attorney Simon
Chief of Police Leonas
Public Works Director Woodbury

Trustee Grujanac
Trustee Harms Muth
Trustee Pantelis
Village Clerk Mastandrea
Village Manager Burke
Village Treasurer/Finance Director Peterson
Assistant Village Manager/Community &
Economic Development Director Gilbertson

Planning & Development Manager Zozulya

This was a remote video-conference meeting

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Summer Slam Update

Mayor Brandt introduced Mr. Lee Fell and Mr. Zack Fell of the Lincolnshire Sports Association (LSA) to provide an update on Summer Slam Baseball Tournament

Mr. Zach Fell provided statistics from the past Summer Slam Baseball Tournament that took place in June. \$24,000 was raised from the tournament; \$10,000 of this was donated to SmashSmard, \$10,000 was donated to the Riverside Foundation, and \$4,000 was reinvested into LSA. Mayor Brandt asked what is the comparison of money raised in current year with COVID-19 restrictions from a "normal" year. Mr. Zach Fell stated in each of the past two years approximately \$30,000 was raised as a result of the baseball tournament.

Mr. Brayden Fell requested proposed dates of June 23 – June 27, 2021, for next year's Summer Slam Baseball Tournament for the Board to approve. Mayor Brandt asked if other charities will be picked for donations next year. Mr. Fell stated they would present the proposed charities for donation to the Board next year.

Mayor Brandt stated staff will look at the dates and get back to LSA if approved.

Mr. Lee Fell thanked Public Works for their help with bathrooms, dugouts, and fences due to the current COVID-19 conditions.

- 3.1 Village Clerk’s Report – None
- 3.2 Village Treasurer’s Report – None
- 3.3 Village Manager’s Report
 - 3.41 Current Power Outages**

Village Manager Burke noted there are several power outages as a result of the afternoon storm event. Most of the outages are small but one is larger in the Canterbury area that is affecting approximately 70 customers. Village Manager Burke noted a large tree went down by the BP gas station on Milwaukee Avenue and Route 22. Traffic lights at this intersection are flashing.

3.42 Briarwood/Surrey Lane Drainage Project

Village Manager Burke updated the Board regarding the Briarwood/Surrey Lane Drainage Project which is the study of the detention areas behind Briarwood and Surrey Lane. The engineering proposals came in within staffs’ authority to execute, so Village Manager Burke stated he executed the contract with the recommended engineering firm last week, and they began work. The goal is to get the analysis done this fall; along with possible construction.

3.43 Overweight Truck Ordinance Fee

Village Manager Burke stated a few residents called regarding the Overweight Truck Ordinance assigning fees to overweight trucks coming into the Village. One of the vendors indicated they would not do work in the Village due to the fee. Staff worked with the residents and contractors; noting all contracts signed with vendors prior to the ordinance would not get the fee assessed. Village Manager Burke stated he looked at fees in all the surrounding areas, and Lincolnshire is right in line with the overweight truck fees.

Chief of Police Leonas stated the fees for a single trip is \$50 and the fee for round trip is \$75.

Village Manager Burke noted all the asphalt haulers that have done similar work were sent letters noting the fees.

Mayor Brandt asked if there were complaints from other vendors. Village Manager Burke stated there were no other complaints. It appears the resident concerns were related to a single vendor expressing concern for the fees.

4.0 PAYMENT OF BILLS

- 4.1 Bills Presented for Payment on August 10, 2020 in the amount of**

\$273,709.38

Village Manager Burke presented a summary of the August 10, 2020 bills prelist was presented for payment with the total being \$273,709.38. The total amount is based on \$169,144.03 for General Fund; \$36,102.51 for Water & Sewer Fund; \$19,834.66 for Water & Sewer Improvement Fund; \$10,651.81 for Vehicle Maintenance Fund; and \$37,976.37 for General Capital Fund.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the bills prelist dated August 10, 2020 as presented. The roll call vote was as follows:

AYES: Grujanac, Harms Muth, Pantelis, Raizin

NAYS: None

ABSENT: Hancock, Leider

ABSTAIN: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 CONSENT AGENDA

6.1 Approval of July 27, 2020 Regular Village Board Meeting Minutes

6.2 Approval of July 27, 2020 Committee of the Whole Meeting Minutes

6.3 Approval a Resolution Approving an Agreement Pertaining to the Regulation of Traffic and Parking at CityPark at Lincolnshire (ECD-Lincolnshire Association)

Trustee Raizin noted the July 27, 2020, Committee of the Whole Meeting Minutes should be adjusted as follows: Item 3.42, paragraph seven should read **Trustee Raizin noted she was under the impression that hybrid meetings were not allowed for the Village Board and asked Village Attorney Simon if some of the Board members could attend live and some virtual.**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda with the noted changes. The roll call vote was as follows:

AYES: Grujanac, Harms Muth, Raizin, Pantelis

NAYS: None

ABSENT: Hancock, Leider

ABSTAIN: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.11 Public Hearing Regarding a Major Amendment to the Lincolnshire Commons Center Planned Unit Development –

**Area of Special Sign Control (940 Milwaukee Avenue –
Lincolnshire Propco, LLC)**

**7.12 Approval of an Ordinance Amending a Special Use for a Planned
Unit Development – Area of Special Sign Control (940
Milwaukee Avenue – Lincolnshire Propco, LLC - Waiver of First
Reading Requested)**

Mayor Brandt suspended the Regular Village Board Meeting and opened up the Public Hearing regarding a major amendment to the Lincolnshire Commons Center Planned Unit Development – area of special sign control (940 Milwaukee Avenue Lincolnshire Propco, LLC) at 7:13 p.m.

Mayor Brandt stated the public hearing is now open. The Village Board will conduct the public hearing virtually under temporary procedures to accommodate remote participation by Village Board members, staff, and members of the public in accordance with Public Act 101-640. Holding an in-person meeting has been found impractical due to the COVID-19 pandemic.

The Village Board adopted the Rules for Procedure for Virtual Public Hearings on July 27, 2020. These rules are available for viewing on the Village's website.

Mayor Brandt provide an overview of the public hearing procedures as follows:

- All persons intending to provide comment, testimony, questions, or cross examination during the course of the public hearing must attest to an oath.
- Participants who registered to participate in the GoToMeeting web conference will have an opportunity to speak during the Public Hearing.
- The Village has received a petitioner's presentation packet (consisting of 34 pages) as well as petitioner's presentation slides (consisting of 25 pages) which are posted for tonight's meeting on the Village website.
- The following rules will be enforced:
 - No speaker may address the Village Board without first being recognized by the Mayor.
 - Speakers – including Village officials and staff – must identify themselves each time they address the Village Board or any other participant in the public hearing.
 - Speakers who address plans or other documents should do so by plan or document title and page number.

Mayor Brandt designated Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson, to monitor the internet and phone platforms used for the Public Hearing. Assistant Village Manger/CED Director Gilbertson will control the muting and unmuting of participants and the screen sharing options.

Planning & Development Manager Zozulya provided a summary of the proposed Major Amendment to the Lincolnshire Commons Center Planned Unit Development – Area of Special Sign Control which included the approvals previously received by the Village Board and Architectural Review Board (ARB), existing sign code versus proposed, and Public Hearing notification requirements.

Mayor Brandt welcomed the petitioner and swore in the following individuals registered to speak on behalf of the petitioner:

- Steve Bauer, Meltzer, Purtill & Stelle LLC
- Robyn Jones, The Francesca’s Restaurant Group (on behalf of Fat Rosie’s Lincolnshire, LLC)
- Robby Whitehead, Olympik Signs, Inc.
- Gary Kaplan, Next Property Management, Inc. (on behalf of Lincolnshire Propco, LLC)

Mayor Brandt asked the petitioner if they would like their Findings of Fact entered into the Public Record. Mr. Bauer confirmed they would like the Findings of Fact entered into the Public Record. Mayor Brandt noted the petitioners Findings of Fact as well as the entire presentation packet (consisting of 34 pages) and presentation slides (consisting of 25 pages) are being entered into the Public Hearing record.

Mayor Brandt opened the Public Hearing for public comment, testimony, and general questions. Cross-examination will not be taken at this time. All comments from the public will be limited to no more than five minutes per person, unless the Mayor determines additional time is warranted. All comments, testimony, and general questions should be addressed to the Village Board. After receiving all public comment, the Board will then direct the questions to the petitioner or staff. Speakers participating by conference platform will be unmuted by the Meeting Administrator.

Mayor Brandt asked the petitioner if they had a presentation. Mr. Bauer stated they had a presentation if the Board wanted to receive it for clarification on information presented in the packet. Mayor Brandt asked the Board if they wanted to receive the presentation. All Trustees stated the materials provided in the agenda packet was thorough and further clarification from a presentation was not needed.

Mayor Brandt asked if there was anyone on the call from the public who had questions. Assistant Village Manager/CED Director Gilbertson stated no public comments have been received.

Mayor Brandt asked the Trustees if they had any questions for the petitioner or staff related to the proposed ordinance.

Trustee Harms Muth asked if the petitioner would have outdoor dining as soon as they opened for customers to feel comfortable with the current COVID-19 pandemic. Ms. Jones confirmed there would be

outside seating; Fat Rosie’s has turned in their application to the Village for Special Use and a tent and have it aligned with the opening.

At 7:23 p.m., the meeting was interrupted due to a power outage and was restored prior to the vote on a waiver of first reading for item 7.21. During that time the Public Hearing was closed, the Regular Village Board reconvened, and the following votes were recorded by staff.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to waive the first reading of an Ordinance Amending a Special Use for a Planned Unit Development – Area of Special Sign Control (940 Milwaukee Avenue – Lincolnshire Propco, LLC). The roll call vote was as follows:

AYES: Grujanac, Raizin, Harms Muth, Pantelis
NAYS: None
ABSENT: Hancock, Leider
ABSTAIN: None

Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Pantelis seconded the motion to approve an Ordinance Amending a Special Use for a Planned Unit Development – Area of Special Sign Control (940 Milwaukee Avenue – Lincolnshire Propco, LLC). The roll call vote was as follows:

AYES: Grujanac, Pantelis, Raizin, Harms Muth
NAYS: None
ABSENT: Hancock, Leider
ABSTAIN: None

Mayor Brandt declared the motion carried.

7.2 Finance and Administration

7.21 Approval of an Ordinance Authorizing a Sixth Extension of a Declaration of Emergency (Village of Lincolnshire – Waiver of First Reading Requested)

Village Manager Burke provided a summary of the proposed Ordinance Authorizing a Sixth Extension of a Declaration of Emergency

(Power Restored)

Trustee Grujanac moved and Trustee Raizin seconded the motion to waive the first reading of an Ordinance Authorizing a Sixth Extension of a Declaration of Emergency. The roll call vote was as follows:

AYES: Grujanac, Harms Muth, Pantelis, Raizin
NAYS: None
ABSENT: Hancock, Leider
ABSTAIN: None

Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Pantelis seconded the motion to approve an Ordinance Authorizing a Sixth Extension of a Declaration of Emergency. The roll call vote was as follows:

AYES: Grujanac, Pantelis, Raizin, Harms Muth

NAYS: None

ABSENT: Hancock, Leider

ABSTAIN: None

Mayor Brandt declared the motion carried.

- 7.3 Public Works
- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous and Mayor Brand declared the meeting adjourned at 7:32 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk