



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING March 9, 2020

Present:

Mayor Brandt  
Trustee Hancock  
Trustee Leider  
Trustee Raizin

Village Attorney Simon  
Chief of Police Leonas  
~~Public Works Director Woodbury~~

Trustee Grujanac  
Trustee Harms Muth  
Trustee Pantelis  
Village Clerk Mastandrea  
Village Manager Burke  
Village Treasurer/Finance Director Peterson  
Assistant Village Manager/Community &  
Economic Development Director Gilbertson  
Planning & Development Manager Zozulya

Assistant Public Works Director/Village  
Engineer Dittrich  
Management Analyst Facchini

### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 REPORTS OF OFFICERS

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

#### 3.31 Revenues and Expenditures for the Month of February, 2020

Village Treasurer/Finance Director Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of February 2020.

3.4 Village Manager's Report - None

### 4.0 PAYMENT OF BILLS

4.1 **Bills Presented for Payment on March 9, 2020 in the amount of \$780,669.59**

Village Treasurer/Finance Director Peterson provided a summary of the March 9, 2020 bills prelist presented for payment with the total being \$780,669.59. The total amount is based on \$534,000 for General Fund; \$116,000 for Water & Sewer Fund; \$14,100 for Vehicle Maintenance Fund; \$51,500 for Park Development Fund; and \$64,900 for General Capital Fund.

Village Treasurer/Finance Director Peterson noted Pulte Homes recapture fees are included in the General Operating Fund in the amount of \$392,375 which were received and paid out.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the bills prelist dated March 9, 2020 as presented. The roll call vote was as follows:

AYES: Grujanac, Hancock, Harms Muth, Leider, Pantelis, Raizin  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Mayor Brandt declared the motion carried.

- 5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**
- 6.0 CONSENT AGENDA**
  - 6.1 Approval of February 24, 2020 Regular Village Board Meeting Minutes**
  - 6.2 Approval of February 24, 2020 Committee of the Whole Meeting Minutes**
  - 6.3 Approval of Resolution Reallocating 2020 Lake County Private Activity Bond Clearinghouse Cap to the Village of Buffalo Grove, Illinois in the Amount of \$832,125 (Village of Lincolnshire)**
  - 6.4 Approval of a Resolution Authorizing Publication of the 2020 Official Zoning District Map (Village of Lincolnshire)**
  - 6.5 Approval of an Ordinance Making Appropriations to Defray all Necessary Expenses and Liabilities of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year 2020 (Village of Lincolnshire)**
  - 6.6 Approval of a Professional Services Contract with RJN Group, Inc. for Design Engineering Services for the 2020 Sanitary Sewer System Analysis and Engineering Project at a cost not to Exceed \$99,785 (Village of Lincolnshire)**
  - 6.7 Approval of a Supplement to an Existing Professional Service Agreement with Kluber Architects & Engineers in the Amount of \$5,775 for Flooring, Tuckpointing, and Security Improvements Design, Bidding, and Construction Administration Services (Village of Lincolnshire)**
  - 6.8 Approval of an Internal Building Permit Fee Waiver for Building Repairs per Section 5-3-2A of the Lincolnshire Village Code (Vernon Area Public Library)**

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the Consent Agenda. The roll call vote was as follows:

AYES: Grujanac, Hancock, Harms Muth, Leider, Pantelis, Raizin  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Mayor Brandt declared the motion carried.

## **7.0 ITEMS OF GENERAL BUSINESS**

### **7.1 Planning, Zoning & Land Use**

#### **7.11 Consideration of Approval of an Ordinance Approving a Major Amendment to a Special Use for a Planned Unit Development with Sign Code Exceptions and Approving the Preliminary Development Plan for a Large Full-Service 24/7 Recreation, Health and Fitness Facility (90, 98, and 100 Half Day Road – The St. James Private and Public Recreation Facility)**

Planning & Development Manager Zozulya provided an update and summary of an Ordinance approving a Major Amendment to a Special Use for a Planned Unit Development with sign code exceptions and approving the Preliminary Development Plan for a large full-service 24/7 recreation, health and fitness facility (90, 98, and 100 Half Day Road – The St. James Private and Public Recreation Facility). Staff recommends approval of the ordinance with a condition regarding the preferred standing seam metal roof color option.

Mr. Michael Kerin, Director of Real Estate Development for The St. James, thanked the Village Board and staff for considering the petition and stated his team would provide a presentation to address all feedback received from the Board at the February 24 Committee of the Whole Public Hearing.

Mr. Andrew Jacobs, representing The St. James provided a presentation highlighting three color options for the field house roof.

Village Manager Burke asked how much distance was between the height of the interior clearance of the field house and the roof height. Mr. Jacobs stated the overall height of the building is just under 75 feet, there are two large trusses that stick down and are 16 feet tall giving a 65 foot clearance required between the hash marks for the interior playing field.

Trustee Pantelis asked what color the roof is at the Springfield, Virginia location. Mr. Kerin stated the roof color at the Springfield, Virginia location is closest to the cityscape color noting the Springfield, Virginia location has a different configuration in terms of structure of the building. Mr. Kerin noted the Springfield, Virginia building is an all metal panel building, and the proposed structure in Lincolnshire has two different materials.

Trustee Leider asked if it was Mr. Kerin's professional opinion that the white roof color proposed would look best. Mr. Kerin confirmed the white was the color he thought would look best. Trustee Harms Muth stated she preferred the cityscape color for the roof but would be open to approving the white color for energy efficiency reasons. Trustees Raizin, Hancock, Grujanac, and Leider were all in favor of the white roof color.

Mr. Jacobs continued with the presentation regarding sustainability and current strategies.

Mr. Kerin provided information regarding proposed electrical vehicle charging units which are currently not permitted in Lincolnshire and proposed solar panels for the roof of the proposed ice and court houses. Mr. Kerin noted the best option regarding implementation of the solar panels would be to find a power provider and enter into a power purchase agreement. They are currently in discussions with potential providers to analyze the structure and feasibility of implementing a power purchase agreement. Village Attorney Simon noted staff is currently working to address electrical vehicle charging units in the code.

Mr. Kerin closed the presentation by thanking the Mayor, Village Board, and staff. Mr. Kerin asked the Village Board for approval of an Ordinance Approving a Major Amendment to a Special Use for a Planned Unit Development with Sign Code Exceptions and Approving the Preliminary Development Plan for a Large Full-Service 24/7 Recreation, Health and Fitness Facility (90, 98, and 100 Half Day Road – The St. James Private and Public Recreation Facility).

Trustee Harms Muth asked what the status was for a potential discount for Lincolnshire residents. Mr. Kerin stated this was addressed in the letter that was sent to the Board, noting it is not something The St. James can promise at this time. Mr. Kerin noted they have reached out to Stevenson High School to find out what their needs are and to see if they can partner with the school. Trustee Harms Muth stated she read the letter and asked Mr. Kerin to elaborate on the resident discount since she believes it is an important issue. Mr. Kerin stated resident discounts are not a model they can roll out in their business plan and work into their operating procedures.

Mayor Brandt asked if The St. James would be incorporating the Lincolnshire name on their signs. Mr. Kerin stated it is not currently part of their branding package.

Trustee Leider asked if The St. James is confident they will not have a financing issue in rolling out this \$100 million project. Mr. Kerin stated based on everything he knows, the answer is yes.

Trustee Hancock noted the Board has received a high level understanding of the economic impact from The St. James. Village Attorney Simon stated the packet that was posted online from the Village provides high level estimates about tax impacts for the community.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve an Ordinance approving a Major Amendment to a Special Use for a Planned Unit Development with Sign Code Exceptions and approving the Preliminary Development Plan for a Large Full-Service 24/7 Recreation, Health and Fitness Facility with the Shasta white roof color (90, 98, and 100 Half Day Road – The St. James Private and Public Recreation Facility). The roll call vote was as follows:

AYES: Grujanac, Hancock, Harms Muth, Leider, Pantelis, Raizin  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Mayor Brandt declared the motion carried.

7.2 Finance and Administration

7.3 Public Works

**7.31 Consideration of Approval of Grant Application for Surface Transportation Program Funds for Barclay Boulevard Pavement Rehabilitation Project (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of a grant application for surface transportation program funds for Barclay Boulevard pavement rehabilitation project. Assistant Public Works Director/Village Engineer Dittrich noted Barclay Boulevard is the only roadway eligible to receive federal funding and staff recommends approval of the grant application.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve Grant Application for Surface Transportation Program Funds for Barclay Boulevard Pavement Rehabilitation Project. The roll call vote was as follows:

AYES: Grujanac, Hancock, Harms Muth, Leider, Pantelis, Raizin  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Mayor Brandt declared the motion carried.

**7.32 Consideration and Approval of an Intergovernmental Agreement between the Lake County Stormwater Management Commission and the Village of Lincolnshire for the 2018 IDNR-OWR Flood Mitigation Program (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided background and a summary of an Intergovernmental Agreement between the Lake County Stormwater Management Commission (SMC) and the Village of Lincolnshire for the 2018 IDNR-OWR Flood Mitigation Program. As a result of the July 2017 flood, two properties in the Village that met the criteria for being considered repetitive loss structures. The IDNR-OWR, in conjunction with Lake County SMC, will acquire two properties in Lincolnshire along the Des Plaines River and restore them to their natural state.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve an Intergovernmental Agreement between the Lake County Stormwater Management Commission and the Village of Lincolnshire for the 2018 IDNR-OWR Flood Mitigation Program. The roll call vote was as follows:

AYES: Grujanac, Hancock, Harms Muth, Leider, Pantelis, Raizin  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Mayor Brandt declared the motion carried.

- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

## **8.0 REPORTS OF SPECIAL COMMITTEES**

## **9.0 UNFINISHED BUSINESS**

## **10.0 NEW BUSINESS**

## **11.0 EXECUTIVE SESSION**

## **12.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous and Mayor Brand declared the meeting adjourned at 7:36 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk