



# VILLAGE OF LINCOLNSHIRE

**AGENDA  
PARK BOARD MEETING  
(Virtual Meeting)  
October 19, 2020  
7:00 p.m.**

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board. Please contact the Village Administrative Offices (847-883-8600) 48-hours in advance if you need special accommodations in order to attend. The Park Board will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Members to do so. Citizens wishing to address the Park Board on agenda items may speak when the agenda item of interest is open, prior to Board discussion.*

## **RESIDENT REMOTE PARTICIPATION OPTIONS**

- **View/Listen**
  - Join the meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/369601589>
  - Watch live on Cable Channel 10
  - Listen live via phone at 872-240-3212 (access code 369-601-589)
- **Public Comment**
  - Call 847-913-2356 to leave a voicemail message with your comment by 5:00 p.m. on Monday, October 19, 2020
  - Comments received before the meeting will be read concurrent with respective agenda items.

## **1.0 CALL TO ORDER**

## **2.0 ROLL CALL**

## **3.0 APPROVAL OF MINUTES**

- 3.1** Approval of the Minutes of the September 21, 2020 Park Board Meeting (Village of Lincolnshire)

## **4.0 RESIDENT COMMENTS AND REQUESTS**

## **5.0 RECREATION**

## **6.0 PARKS**

- 6.1** Consideration and Discussion of an Additional Free Little Library Box in Lincolnshire Parks (Jeff Wadler)

## **7.0 UNFINISHED BUSINESS**

## **8.0 NEW BUSINESS**

## 9.0 ADJOURNMENT



# VILLAGE OF LINCOLNSHIRE

## MINUTES PARK BOARD MEETING September 27, 2020

Present:

Chairman Borgerding

Member Brouillard

~~Member Siegel~~

~~Member Zhou~~

Trustee Grujanac

Public Works Director Woodbury

Member Fell

Member Wright

~~Member Blasek~~

Forestry/Parks Foreman Baynon

Management Analyst Facchini

### 1.0 ROLL CALL

Chair Borgerding called the meeting to order at 7:09 p.m., and Public Works Director Woodbury called the Roll.

### 2.0 APPROVAL OF MINUTES

2.1 Approval of the minutes of the Park Board meeting held on May 20, 2020.

Member Wright moved and Member Fell seconded the motion to approve the minutes as presented for the May 2020 Park Board meeting.

### 3.0 ITEMS OF GENERAL BUSINESS

3.1 Recognition of Park Board Member Lee Campbell (Village of Lincolnshire)

Public Works Director Woodbury presented the Park Board with a brick recognizing former Park Board Member Lee Campbell for his 39 years of service to the Board. The brick will be installed at North Park in recognition of Lee's extended service to the board and the Lincolnshire community.

3.2 Consideration and Discussion of the North Park Athletic Court (Village of Lincolnshire)

Public Works Director Woodbury reminded the Park Board of previous findings from a village-wide Parks Survey administered in 2019 and different ideas other than a splash pad for the former tennis court area. Public Works Director Woodbury presented the following ideas and their associated budget projected impacts. The options discussed were:

1. Grassing over the area - \$15,000
2. Open space natural area installation with pathway and fire pit - \$75,000
3. Picnic Pavillion - \$200,000
4. Extending playground - \$150,000
5. Batting cages - \$125,000
6. Outdoor stage with firepit - \$250,000

7. Pickleball and tennis court installation - \$100,000
8. Skate rink / Roller rink - \$500,000

Board Member Wright requested the amount of picnic permits the village issues for the existing North Park Picnic areas before investing additional funds for a new picnic structure. Board Member Wright also stated that she has noticed an uptick of visitors at Whytegate Park with the installation of the pickleball courts and resurfaced basketball court and tennis court.

Board Member Fell stated that he didn't think the Skate rink/roller rink was a feasible option due to the high cost and given changes to the Village Budget as a result of the COVID-19 Pandemic. Board Member Wright agreed with Board Member Fell in that the maintenance and staffing associated with a rink or anything that would require more resources should be eliminated and not considered.

Board Member Wright expressed her interest in a passive walkway area with natural paths containing perennial plantings and local gardening installations. Board Member Wright also requested staff to research the installation of a gaga pit. Public Works Director Woodbury said staff could research the installation of a gaga pit and bring back additional information, and designs.

Board member Fell requested staff to reach out to Lincolnshire Sports Association (LSA) to see if they would potentially be interested in a cost-share for a batting cage. Management Analyst Facchini noted that staff has already asked if they would be interested and stated that LSA expressed interest but requested more information for what the full cost would be before committing funds. Board Member Bruilliard requested information for the potential installation of an outdoor workout site.

With no following discussion topics, Public Works Director Woodbury stated he would gather additional information including costs, and digital images of potential designs for additional input from the Park Board.

### 3.3 Village Board Approved Parks 10-Year Capital Improvement Plan

Management Analyst Facchini presented the Parks and Paths 10-Year Capital Improvement plan. Based on feedback from the Park Board in the past, staff will present the 10-year Parks Capital Improvement Plan to the Board every year during the budget process to give them notice of every project that has been identified by staff as a priority in that given year, and in the following years. Over the next 5 years, village staff is budgeting approximately \$1.4 million worth of improvements in the Village park and paths system.

### 3.4 Lincolnshire Parks Virtual Tour

Public Works Director Woodbury presented a virtual tour of the Village parks including the completed capital projects that were completed in 2020. Projects completed at North Park this year were: Mighty Casey Statue Installation, Parking Lot Repaving, and basketball court color coating. Future projects scheduled to take place at North Park are 2021 Picnic Area Tent Replacement; 2022 Foul Ball Netting Replacement; 2022 Soccer Goal

Replacement; 2023 Concessions Building Improvement, 2023 Parks Seating Replacement; 2024 Building HVAC Replacement.

The only project completed at the Florsheim Nature Preserve in 2020 was a resurfacing of the parking lot. The Village completed the resurfacing and restriping as part of the resurfacing project in the Farrington Lane subdivision. Future capital Projects at the Florsheim Nature Preserve include replacing the Natural Area Boardwalk over 4 years from 2021 – 2024.

Whytegate Park improvements in 2020 include the installation of the four pickleball courts and resurfacing of the basketball court and one tennis court. Additionally, the village completed a path installation on the east portion of the park extending north to Daniel Wright Junior High School. Future projects include 2023 Lighting Upgrades; 2024 Archway/Gazebo Replacement; 2-26 Playground/Workout Area Upgrades.

Olde Mill Park – No capital projects in 2020. Public Works Director Woodbury explained that no capital improvements were completed in 2020 but staff cleared excess brush in the garden adjacent to Route 22. Future projects at Olde Mill Park include 2027 playground upgrades; 2028 fence replacement; 2028 parking lot resurfacing.

Memorial Park – No capital projects in 2020 except for a donation tree planting in August. Future capital projects include replacing the gazebo in 2027.

Balzer Park – No capital projects occurred at Balzer Park in 2020. Future capital projects include 2027 Natural Area site improvement engineering and 2028 Natural area site improvement construction. Public Works Director Woodbury explained these projects will be designed to solve the drainage problems in the natural area walkways

Bicentennial Park - 2020 projects include drainage culvert installation, installation of ADA compliant concrete entry apron, and pathway brickwork improvements. The only future capital improvement project at Bicentennial park is a replacement of the playground equipment in 2026.

Rivershire Park – 2020 includes the replacement of the Rivershire Fence. 2022 includes continued safety improvements at Rivershire park.

Spring Lake Park - No 2020 capital improvement projects were completed at Spring Lake Park. Future projects include 2022 Pavillion HVAC upgrades; 2023 Parking Lot Resurface; 2026 Park Playground upgrades; 2026 Tennis Court Colorcoat.

Creekside Park – No 2020 capital improvement projects were completed at Creekside Park. Creekside park was completed in 2019 and the only projects identified in the 10-year plan include a bridge refurbishment project in 2029.

Trailhead Park – Public Works staff installed a sitting bench and a garbage can in 2020 and have no future capital projects identified in Trailhead Park.

#### **4.0 UNFINISHED BUSINESS**

**5.0 NEW BUSINESS**

5.1 Management Analyst Facchini announced a resident inquired about potentially setting up archery targets at a Village park, and explained the current language of the Parks Code does not restrict nor allow residents from doing this. The Park Board suggested the Village Attorney review this topic as archery can be considered as weaponry.

**6.0 CITIZENS COMMENTS**

**7.0 ADJOURNMENT**

Member Wright moved and Member Brulliard seconded the motion to adjourn the Park Board Meeting. The voice vote was unanimous and Chairman Borgerding declared the meeting adjourned at 8:08 p.m.



<b>Reviewing Body:</b>	Park Board
<b>Meeting Date:</b>	October 19, 2020
<b>Subject:</b>	Consideration of Installing Little Free Library Book Boxes in Various Park Locations (Jeff Wadler)
<b>Action Requested:</b>	Consideration and Discussion
<b>Prepared By:</b>	Marc Facchini – Public Works Management Analyst
<b>Staff Recommendation:</b>	None
<b>Budgeted Amount:</b>	Not applicable
<b>Actual Amount:</b>	Not applicable
<b>Level of Service Impact:</b>	None
<b>Tentative Meeting Schedule:</b>	October 19, 2020 (Park Board)
<b>Reports and Documents Attached:</b>	None

### **Background**

Jeff Wadler contacted village staff inquiring about the process of installing additional “Free Little Library” book boxes in Village Parks in Lincolnshire. The goal is to install book boxes in area parks in memory of his late wife Karen Wadler, who was a former librarian and long-time volunteer at the Vernon Area Public Library in Lincolnshire.

The Wadler family has been working with other area municipalities to install Free Little Library Boxes in Karen’s name in Glencoe, Deerfield and Highland Park. Jeff and his family reached out to Village staff to receive information on Lincolnshire’s process for installing Free Little Library Boxes and recommendations for location installations. Currently there are two Little Free Library Boxes in Lincolnshire, one at Whytegate Park and one at Bicentennial Park, seen below.





**Project Description**

Jeff Wadler and his family requested the Village to consider installing Free Little Library Boxes in Lincolnshire Parks to honor the life of Karen Wadler, a local librarian. Jeff requested the village to consider the following village parks as potential locations and that the plaque below to be displayed on the box once installed:

- Spring Lake Park – 49 Oxford Drive, Lincolnshire, IL, 60069
- Balzer Park – 30 Windsor Drive, Lincolnshire, IL, 60069
- Old Mill Park – 100 Fallstone Drive, Lincolnshire, IL, 60069



The Vernon Area Public Library has committed to sponsoring the Wadler family's Free Little Library Project in Lincolnshire by providing books and potentially hosting small outdoor reading events in the park. Jeff and Jason Wadler will be attending tonight's meeting to provide additional information on their Free Little Library Project.

**Recommendation:**

The existing Little Free Libraries in Lincolnshire are low maintenance on staff and staff feels the maintenance on an additional box in memory of Karen Wadler would pose minimal impact on Public Works operations.