



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING July 26, 2021

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin via remote
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Peterson	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Assistant Public Works Director / Village Engineer Dittrich	Planning & Development Manager Zozulya
Management Analyst Cascone	

This was a hybrid in-person and remote video-conference meeting

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 **Consideration and Approval of Appointment of Village Treasurer and Appointments to the Lincolnshire Park Board (Village of Lincolnshire)**

Mayor Brandt recommended the appointment of Matt Rossi as Village Treasurer due to current Village Treasurer Peterson's upcoming retirement and appointments to the Park Board as presented in the packet. Mayor Brandt noted Park Board Chair Borgerding and the entire Park Board interviewed the recommended appointees and were in agreement to appoint.

Trustee Harms Muth moved and Trustee Wright seconded the motion to approve Appointment of Village Treasurer and Appointments to the Lincolnshire Park Board as presented. The roll call vote was as follows:

AYES: Raizin, Harms Muth, Pantelis, Wright, Mitchell

NAYS: None

ABSENT: Grujanac

ABSTAIN: None

Mayor Brandt declared the motion carried.

3.12 Recognizing the Retirement of Village Treasurer/Finance Director Michael Peterson for More than 36 Years of Service in municipal finance and 8 Years of Service to the Village of Lincolnshire

Mayor Brandt introduced Village Treasurer/Finance Director Peterson who is retiring with more than 36 years of service in municipal finance and 8 years of service to the Village of Lincolnshire.

Village Manager Burke provided some background and a summary of Village Treasurer/Finance Director Peterson’s work contribution and accomplishments with the Village of Lincolnshire.

Mr. Kent Oliven, Illinois Municipal Treasurers Association (IMTA) president read an IMTA proclamation recognizing Michael Peterson and proclaiming July 26, 2021 Michael Peterson Day in recognition of retiring – Village Treasurer/Finance Director Peterson’s 36-year municipal career and dedication to IMTA, its members, and the success of communities across the state. Mr. Oliven provided additional contributions Village Treasurer/Finance Director Peterson contributed to IMTA.

Mayor Brandt thanked Village Treasurer/Finance Director Peterson for his work and dedication to the Village of Lincolnshire.

Mayor Brandt noted a reception will take place on Friday, July 30 at 4 p.m. at Wrights Brew and invited all to attend.

Village Treasurer/Finance Director Peterson thanked his family, Mr. Oliven, and the Village of Lincolnshire for supporting him in his career.

3.2 Village Clerk’s Report

3.3 Village Treasurer’s Report

3.31 Revenues and Expenditures for the Month of June 2021

Village Treasurer/Finance Director Peterson noted the Revenue and Expenditure Summary is included in the Board packet, and all revenues and expenditures were properly recorded for the month of June 2021.

3.4 Village Manager’s Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on July 26, 2021, in the amount of \$811,737.77

A summary of July 26, 2021, bills prelist was presented for payment with the total being \$811,737.77. The total amount is based on \$189,500 for General Fund; \$347,000 for Water & Sewer Fund; \$104,100 for Motor Fuel Tax; \$46,800 for Water & Sewer Improvement Fund; \$22,900 for Vehicle Maintenance Fund; and \$101,500 for General Capital Fund.

Trustee Mitchell moved and Trustee Raizin seconded the motion to approve the bills prelist dated July 26, 2021, as presented. The roll call was as follows:

Aye: Mitchell, Raizin, Pantelis, Wright, Harms Muth
Nay: None
Absent: Grujanac
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

6.1 Approval of July 12, 2021 Regular Village Board Meeting Minutes

6.2 Approval of July 12, 2021 Committee of the Whole Meeting Minutes

6.3 Approval of an Amendment to the Intergovernmental Agreement between the Village of Lincolnshire and the Solid Waste Agency of Lake County (SWALCO) (Village of Lincolnshire and Solid Waste Agency of Lake County)

6.4 Approval of the 2022 - 2031 Village of Lincolnshire 10-Year Capital Plan Update (Village of Lincolnshire)

6.5 Approval of a Fee Waiver Related to a Parking Lot Resurfacing Project (Village of Lincolnshire)

Trustee Pantelis moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Pantelis, Harms Muth, Mitchell, Raizin, Wright
Nay: None
Absent: Grujanac
Abstain: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.3 Public Works

7.31 Approval of Awarding a Contract with Chicagoland Paving of Lake Zurich, Illinois for the 2021 South Village Green Resurfacing Project in an Amount not to Exceed \$395,000.00 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of awarding a contract with Chicagoland Paving for the 2021 South Village Green Resurfacing Project in an amount not to exceed \$395,000.

Mayor Brandt asked what the budget estimate was for the project. Assistant Public Works Director/Village Engineer Dittrich noted the budgeted amount was \$580,000.

Trustee Mitchell moved and Trustee Wright seconded the motion to award a contract with Chicagoland Paving of Lake Zurich, Illinois for the 2021 South Village Green Resurfacing Project in an amount not to exceed \$395,000.00. The roll call vote was as follows:

Aye: Mitchell, Wright, Pantelis, Harms Muth, Raizin
Nay: None
Absent: Grujanac
Abstain: None

Mayor Brandt declared the motion carried.

7.32 Approval of a Professional Service Contract with Christopher B. Burke Engineering Ltd. For Construction Engineering Services for the 2021 South Village Green Resurfacing Project at a Cost not to Exceed \$48,128 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of a professional service contract with Christopher B. Burke Engineering Ltd. For construction engineering services for the 2021 South Village Green Resurfacing Project at a cost not to exceed \$48,128.

Mayor Brandt asked what the budget estimate was for the project. Assistant Public Works Director/Village Engineer Dittrich noted the budgeted amount for all engineering services was \$195,000 for all the road projects. Trustee Harms Muth asked for confirmation that this contract is within budget. Assistant Public Works Director/Village Engineer Dittrich confirmed we are within budget for all engineering resurfacing.

Trustee Pantelis moved and Trustee Wright seconded the motion to approve a Professional Service Contract with Christopher B. Burke Engineering Ltd. For construction engineering services for the 2021 South Village Green Resurfacing Project at a cost not to exceed \$48,128. The roll call vote was as follows:

Aye: Mitchell, Wright, Pantelis, Harms Muth, Raizin
Nay: None
Absent: Grujanac
Abstain: None

Mayor Brandt declared the motion carried.

- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Wright moved and Trustee Pantelis seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:33 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk