



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING June 27, 2022

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Assistant Public Works Director/Village Engineer Dittrich	

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.1.1 Recognizing the 2021 Police Officer of the Year Dillon Forkes

Mayor Brandt presented 2021 Police Officer of the Year Dillon Forkes with a plaque.

Chief of Police Leonas provided a summary of the nomination and accomplishments of Officer Dillon Forkes, 2021 Lincolnshire Police Officer of the Year.

Police Officer Forkes thanked the Village for all the opportunities presented to him and for the support of his wife.

3.1.2 Mayors Breakfast Meeting

Mayor Brandt shared she recently attended a breakfast meeting with Mayors from Deerfield, Buffalo Grove, and Highland Park. Policing and license plate readers were big topics at the meeting. Mayor Brandt noted the area Mayors discussed new license plate reader technology and suggested the Village Board may want to consider including license plate readers in the budget for 2023.

Mayor Brandt thanked the Police Department noting she hears from the surrounding communities that they have the utmost respect for the Lincolnshire Police Department.

Mayor Brandt noted how proud she was in listening to other mayors in attendance and noted how well Lincolnshire is doing in being progressive in meeting current challenges.

Mayor Brandt stated based upon her conversations, she believed Lincolnshire may be one of the few communities doing a two-day event for the 4th of July.

3.13 Openlands Dedication (Florsheim Property)

Mayor Brandt stated she attended the Openlands dedication with Trustee Mitchell, Trustee Grujanac, and various staff and noted the parcel will be preserved as open space in perpetuity.

Mayor Brandt shared she spoke with the daughter of Nancy Florsheim and informed her how her mother dedicated the easement that provided the path on the north side of Route 22 as a donation to the Village of Lincolnshire. Mayor Brandt provided some background on how the path was dedicated and constructed.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report

3.31 Revenue and Expense Budget Summary as of May 30, 2022

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for May 2022.

3.4 Village Manager's Report

3.41 Red, White, & BOOM!

Village Manager Burke presented the Board with the flyer for Red, White, & BOOM! Staff will be pushing out communications for the event throughout the week.

Mayor Brandt asked if staff had enough volunteers for the event. Village Manager Burke stated staff would resend the link to the Board to try and fill the remaining volunteer slots.

Trustee Grujanac suggested sending the email out to the other Advisory Boards. Village Manager Burke noted the link would be sent out to the Advisory Boards after the Village Board confirms the schedule.

Mayor Brandt asked if there are any registrants for the boat regatta. Village Manager Burke stated as of today, there are no registrants signed up for the boat regatta. Staff will continue to send out communications letting people know to sign up.

3.42 Visit Lake County Marketing Brochure

Village Manager Burke presented the Board with the summer marketing brochure from Visit Lake County. The inside cover includes a promotion of both Lincolnshire and the Marriott Resort. Village Manager Burke noted the advertisements was a joint effort between the Village and the Lincolnshire Marriott Resort.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on June 27, 2022, in the Amount of \$1,237,577.64

A summary of June 27, 2022, bills prelist was presented for payment with the total being \$1,237,577.64. The total amount is based on \$205,000 for General Fund; \$211,000 for Water & Sewer Fund; \$649,000 for Water & Sewer Improvement Fund; \$19,000 for Vehicle Maintenance Fund; \$3,800 for Storm Sewer Operating Fund; \$112,000 for Storm Sewer Improvement Fund; and \$35,000 for General Capital Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills prelist dated June 27, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Harms Muth, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

6.1 Approval of the June 13, 2022, Regular Village Board Meeting Minutes

6.2 Approval of the June 13, 2022, Committee of the Whole Meeting Minutes

6.3 Approval of a Contract with O'Neill Contractors of Glenview, Illinois, to Install a Security Gate at 45 Londonderry Lane in an Amount not to Exceed \$67,015 (Village of Lincolnshire)

6.4 Approval of a Contract with Red Feather Group of Glenview, Illinois, to Remodel North Park Concession Building Restrooms in an Amount not to Exceed \$79,750 (Village of Lincolnshire)

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright

Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.21 Receipt and Presentation of the 2021 Village of Lincolnshire Annual Comprehensive Financial Report (ACFR) (Village of Lincolnshire)

Village Treasurer/Finance Director Rossi introduced Joe Lightcap, CPA, and Partner with Baker Tilly.

Village Treasurer/Finance Director Rossi noted the 5-year Financial Forecast meetings with the Board started today. Much of what is included in the 2021 Annual Comprehensive Financial Report was shared with the Board during the meetings.

Village Treasurer/Finance Director Rossi thanked the Department Heads, Assistant Public Works Director/Village Engineer Dittrich, Finance Administrative Assistant Fontane, Finance Clerk Panos, and Accounting Manager Ibrahim for assisting him through the audit process.

Mr. Lightcap thanked Village staff for help in completing another successful audit year. Mr. Lightcap provided a presentation of the 2021 Village of Lincolnshire Comprehensive Annual Financial Report including an introduction of the Engagement Team, audit deliverables, audited financial statements, and reporting and insights. Baker Tilley's opinion, "the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Lincolnshire, Illinois, as of December 31, 2021 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America."

Trustee Mitchell asked how long Baker Tilley has been the auditor of the Village of Lincolnshire. Village Treasurer/Finance Director Rossi stated Baker Tilley just completed the fourth year of a five-year agreement.

Trustee Grujanac moved, and Trustee Mitchell seconded the motion to accept the 2021 Village of Lincolnshire Annual Comprehensive Financial Report (ACFR). The voice vote was unanimous, and Mayor Brandt declared the 2021 Village of Lincolnshire Annual Comprehensive Financial Report (ACFR) accepted.

7.22 Approval of a Fourth Amendment to Economic Incentive Agreement with Interior Investments, LLC (Interior Investments and Village of Lincolnshire)

Village Manager Burke provided background and a summary of a fourth amendment to Economic Incentive Agreement with Interior Investment, LLC. For a period of six years.

Trustee Mitchell asked if there are similar agreements in the Village of Lincolnshire. Village Manager Burke noted another similar agreement with Half Day Brewing currently exists. He noted the agreement was formalized when Half Day Brewing expanded their business from a simple brewery to a restaurant with a beer distribution component. Prior to Half Day Brewing the Village had entered into similar tax sharing agreements with the Fresh Market and Forsythe Technologies.

Mayor Brandt provided some background information to the other similar agreements.

Trustee Mitchell asked what the term of the original agreement was noting surprise that the extension goes out six years. Village Manager Burke noted the original agreement was for ten years. A conversation regarding the length of these types of agreements followed. Village Manager Burke noted each agreement was approved with a business purpose request; a business performance expectation such as expansion, relocation of headquarters, or acquisition of new business.

A discussion on other municipality incentives followed.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve a Fourth Amendment to Economic Incentive Agreement with Interior Investments, LLC. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

7.23 Change Order Micro-Link Connection (Village of Lincolnshire)

Assistant Village Manager/Community and Economic Development (CED) Director Roesler provided background and a summary of the proposed change order for the micro-link connection. The agreement would allow for the purchase of additional license links to improve upload/download speeds.

Trustee Raizin asked how confident staff is approving a change order knowing the contractor did not foresee the problems related to the change orders that this will take care of the issue. Assistant Village

Manager/CED Director Roesler stated staff is as confident as we have ever been throughout the project and believe both InterDev and Entre Solutions have made good faith efforts to figure out what is going on. In discussions with other municipalities Entre references came back favorable; they were spoken very highly of, and several neighboring communities utilized Entre’s services. This seems to be a one-time issue from Entre’s experience. Some testing has been done with the license links and it does not appear that we will have any other issues going forward.

Village Manager Burke stated when staff started to research the project, other municipalities in the area had used Entre and has a similar design that never had a problem. The antennae at Glenbrook High School was an issue in interfering with the micro-link frequency that would not have been known to the other municipalities.

Trustee Mitchell asked if there are other providers staff could look to if Entre does not have the solutions. Assistant Village Manager/CED Director Roesler said staff has discussed this at a high level, and Entre has a track level with other municipalities, they have gone above and beyond to solve for this. There are other vendors out there if for whatever reason staff sees future interference if needed but would not seek out another vendor at this time.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve a Change Order Micro-Link Connection. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

- 7.3 Public Work**
- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

10.1 Suspicious Activity

Trustee Raizin stated that over the weekend in her neighborhood, there were at least two suspicious individuals checking doors; even some back doors that residents got photos of via security systems. Trustee Raizin suggested sharing reminders out for residents to lock their doors.

Village Attorney Simon noted the Village requires licensed solicitors to wear vests. Trustee Raizin stated the individuals were clearly not solicitors.

10.2 Spring Lake Beach

Mayor Brandt stated she heard some person stated on social media that she saved two children from drowning at Spring Lake Beach.

Village Manager Burke noted staff has been notified and will be measuring the depth and possibly bringing in more sand. There is very clear signage about no lifeguards on the premises and swim at your own risk.

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 8:06 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk