



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING August 8, 2022

### Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin (Arrived at 7:02 p.m.)
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Assistant Public Works Director/Village Engineer Dittrich	Planning & Development Manager Zozulya
Utilities Superintendent Geib	

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.11 Swearing in of Police Officer Patryk Pasierbek

Chief of Police Leonas introduced new Police Officer Patryk Pasierbek who will be attending the Police Academy starting August 15.

Mayor Brandt administered the Oath of Office to new Police Officer Patryk Pasierbek.

Chief of Police Leonas requested Officer Pasierbek read and attest to adhering to the International Association of Chiefs of Police Law Enforcement Oath of Honor.

Police Officer Pasierbek introduced his family and girlfriend in attendance. Police Officer Pasierbek thanked the Village for the opportunity and stated he looks forward to serving the community.

Police Chief Leonas presented Officer Pasierbek with his Police Badge.

##### 3.12 Meeting with Boznos Family

Mayor Brandt stated she met with Mrs. Boznos, her son George, and staff to discuss possible uses for the Par-King property if it is sold. The son manages the Par-King, and the land behind the facility belongs to the Boznos family. Par-King is closing early this year due to the need

for workers. Mayor Brandt stated her opinion is that Par-King is still a valuable business within the Lincolnshire community and other potential locations for Par-King were discussed if the land is to be sold.

### **3.13 Meeting with First Academy**

Mayor Brandt stated a meeting took place with First Academy regarding their grand opening. Labor Day was the desired opening but there have been supply chain issues causing opening delays. The new target date to open is October 1. The owner is interested in hosting and participating in various community events. Staff provided the owner with information on food trucks and organizations in the community for possible partnership.

### **3.2 Village Clerk's Report – None**

### **3.3 Village Treasurer's Report**

#### **3.31 Revenue & Expense Budget Summary as of June 30, 2022**

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for June 2022.

Village Treasurer/Finance Director Rossi stated he distributed the Popular Annual Financial Report (PAFR) at all Village Board member places. He noted the PAFR is a shortened user-friendly version of the Village's Annual Comprehensive Financial Report (ACFR). This is the first time the Village has issued a PAFR. It is a report that is recommended by the Government Finance Officer Association (GFOA). The main point is to have real reader appeal and ease of understanding of the Village's financial position. This report has been posted on the Village website. If there are any questions or recommendations, please contact Village Treasurer/Finance Director Rossi.

### **3.4 Village Manager's Report**

#### **3.41 October 19 Budget Workshop Special Committee of the Whole**

Village Manager Burke noted an email invitation went out to the Board last week scheduling the October 19 Budget Workshop Special Committee of the Whole meeting.

#### **3.42 Visit Lake County Annual Membership Meeting**

Village Manager Burke noted the Visit Lake County Annual Membership Meeting is scheduled for Thursday, September 8 at noon at the Marriott Resort. The Board is invited to attend.

#### **3.43 Fireworks Discussion**

Village Manager Burke stated he would be sending out an email regarding the fireworks discussion with Johnny Rockets. Staff is

looking at rescheduling the 4<sup>th</sup> of July fireworks to the Friday of Labor Day weekend. The Marriott Resort is open to the date.

Trustee Grujanac asked how other municipalities are handling the canceled fireworks display from the 4<sup>th</sup> of July.

Village Manager Burke stated Libertyville is rescheduling their event, and several others have already rescheduled or are working to make plans. A conversation regarding what other communities have done or are doing with regards to their canceled 4<sup>th</sup> of July fireworks followed. There is an option of Lincolnshire not doing the fireworks this year, but there is a cost involved with the canceled operations on the 4<sup>th</sup> of July on such short notice.

Public Works Director Woodbury stated Johnny Rockets will charge the Village a monthly fee to store the fireworks if they are not rescheduled in the current year.

Staff will get information to report back to the Board regarding how surrounding municipalities are handling their canceled 4<sup>th</sup> of July fireworks displays.

### **3.44 Police Department**

Village Manager Burke updated to Board on new staff in the Police Department. Officer Dana Plotke has just been released to solo patrol. The other recent Police Officer, Isa Lambrecht recently graduated from the Police Academy and is now in field training. Commander Kim Covelli recently completed Police Training Management Institute on development for future leadership roles and positions.

## **4.0 PAYMENT OF BILLS**

### **4.1 Bills Presented for Payment on July 25, 2022, in the Amount of \$1,243,365.24**

A summary of July 25, 2022, bills prelist was presented for payment with the total being \$1,243,365.24. The total amount is based on \$222,000 for General Fund; \$445,000 for Water & Sewer Fund; \$415,000 for Water & Sewer Improvement Fund; \$1,400 for Vehicle Maintenance Fund; \$19,000 for Storm Sewer Operating Fund; and \$138,000 for General Capital Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills prelist dated July 25, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Harms Muth, Mitchell, Pantelis, Wright

Nay: None

Absent: None

Abstain: None

Mayor Brandt declared the motion carried.

### **4.2 Bills Presented for Payment on August 8, 2022, in the Amount of**

**\$653,652.47**

A summary of August 8, 2022, bills prelist was presented for payment with the total being \$653,652.47. The total amount is based on \$127,000 for General Fund; \$23,000 for Water & Sewer Fund; \$168,000 for Water & Sewer Improvement Fund; \$17,000 for Vehicle Maintenance Fund; \$300,000 for Sedgebrook SSA; \$1,400 for Storm Sewer Operating Fund; \$4,200 for Storm Sewer Improvement Fund; and \$9,800 for General Capital Fund.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the bills prelist dated August 8, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Harms Muth, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

**6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

**6.1 Approval of the July 11, 2022, Regular Village Board Meeting Minutes**

**6.2 Approval of the July 11, 2022, Committee of the Whole Meeting Minutes**

**6.3 Approval of a Village Fee Waiver per Title 5 (Building Regulations), Chapter 3 (Building Fees and Charges) of the Lincolnshire Village Code (Vernon Area Public Library – 300 Olde Half Day Road)**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

**7.1 Planning, Zoning & Land Use**

**7.2 Finance and Administration**

**7.3 Public Work**

**7.31 Approval a Contract with R.W. Colins Company of Bedford Park, IL for Public Works Facility Underground Storage Tank Removal**

**Project in an Amount not to Exceed \$50,000 (Village of Lincolnshire)**

Mayor Brandt noted additional information was requested by the Board at the July 11 Committee of the Whole meeting. The information was provided in the packet and no one on the Board had any additional questions or comments.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve a Contract with R.W. Colins Company of Bedford Park, IL for Public Works Facility Underground Storage Tank Removal Project in an Amount not to Exceed \$50,000. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:24 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk