



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING September 12, 2022

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Proclamation Recognizing the Service of Douglas Krapf to the Lincolnshire Police Pension Fund

Mayor Brandt noted the Proclamation recognizing the service of Douglas Krapf to the Lincolnshire Police Pension Fund.

3.12 Proclamation Recognizing Service to the Lincolnshire Police Explorer Post

Chief of Police Leonas introduced Commander Watson and read the Proclamation recognizing Commander Watson's service to the Lincolnshire Police Explorer Post.

Mayor Brandt noted what an honor and privilege it has been watching Commander Watson serve the community and presented him with an award for his service to the Lincolnshire Police Explorer Post.

Commander Watson thanked all in attendance and for the award presented.

Various attendees shared stories and remarks related to Commander Watson's service, mentorship, and recognition of the Lincolnshire Police Explorer Post.

Mayor Brandt thanked Commander Watson and all Police in attendance who served and provided support during the Highland Park 4th of July incident.

3.13 Visit Lake County Luncheon

Mayor Brandt noted she and staff attended the Visit Lake County luncheon last week at the Marriott Resort. Mayor Brandt provided a summary of the event. Mayor Brandt noted employment concerns for the Marriott Resort and in service industries throughout all the Village. Mayor Brandt noted the Village has a vested interest with Visit Lake County and in all the organization does to promote travel to Lake County.

3.14 Rain Event

Mayor Brandt thanked Village Manager Burke and staff for keeping the Board informed over the weekend during the recent rain event.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report – None

3.4 Village Manager's Report

3.41 Finance Director Rossi

Village Manager Burke noted Finance Director Rossi is not in attendance due to his wife going into labor today.

3.42 Streetfest

Village Manager Burke noted Stevenson High School is hosting their Streetfest event on Saturday, September 17 from 5 – 9 p.m. There will be small fireworks display at the end of the event.

3.43 April 2023 Consolidated Election

Village Manager Burke noted the circulation period for the April 2023 consolidated election starts Tuesday, September 20 and runs through early December. The Mayor, Village Clerk, and three Trustee positions are up with the 2023 election.

3.44 Labor Day Weekend Fireworks

Mayor Brandt stated she received favorable feedback regarding the Labor Day weekend fireworks and ask the Village Board if they had any feedback.

Trustee Raizin noted she received good feedback stating the crowds were not as many as the 4th of July. Trustee Raizin stated the Marriott seemed to handle things differently with parking in the various lots and not wanting personal chairs placed in the parking areas.

3.45 Windsor Court Project

Village Manager Burke informed the Board staff came across a memo dated August 29 from Lake County Stormwater Management Commission where the Windsor Court Storm Sewer Improvement Project was included on a list of recommended grants. Staff cannot confirm but believes this is the next step in the County Board authorizing the award of the \$2.75 million dollar grant. Ultimately, the funds will need to be confirmed and released by the state.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on September 12, 2022, in the Amount of \$123,248.25

A summary of September 12, 2022, bills prelist was presented for payment with the total being \$123,248.25. The total amount is based on \$92,511 for General Fund; \$10,309 for Water & Sewer Fund; \$13,127 for Water & Sewer Improvement Fund; \$6,328 for Vehicle Maintenance Fund; and \$971 for Storm Sewer Operating Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills prelist dated September 12, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Mitchell, Pantelis, Wright, Harms Muth
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

6.1 Approval of the August 22, 2022, Regular Village Board Meeting Minutes

6.2 Approval of the August 22, 2022, Committee of the Whole Meeting Minutes

6.3 Approval of a Professional Services Agreement with Teska Associates, Inc. for the 2022 Comprehensive Plan Update at a Cost not to Exceed \$143,000 (Village of Lincolnshire)

6.4 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection – First Review – 2022 and Authorizing the Destruction of Certain Audio Recordings

of Closed Session Minutes (Village of Lincolnshire)

6.5 Approval of a Village Fee Waiver per Title 5 (Building Regulations), Chapter 3 (Building Fees and Charges) of the Lincolnshire Village Code (Lincolnshire-Prairie View School District 103 – 299 Olde Half Day Road)

Trustee Grujanac moved, and Trustee Wright seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.11 Approval of a Proposed Non-Residential Yard Fence in the O/Id Office/Industrial Zoning Subdistrict (675 Heathrow Drive – Tesla Collision Center)

Assistant Village Manager/Community & Economic Development (CED) Director Roesler provided a summary of a proposed non-residential yard fence in the O/Id Office/Industrial Zoning Subdistrict at 675 Heathrow Drive – Tesla Collision Center. The proposed fence is being requested for aesthetics and security given the rear lot will house inoperable vehicles brought to the facility for repairs; some of which may be susceptible to theft and vandalism after hours.

Trustee Wright stated the code states chain link or bollard fencing, but the request is for a different material and asked what the difference is for. Assistant Village Manager/CED Director Roesler stated the Architectural Review Board recommended a fence with a gate across the drive aisle for safety and aesthetics. To meet code requirements, the petitioner would be required to install barrier bollards and string a chain between bollards to limit access.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve a Proposed Non-Residential Yard Fence in the O/Id Office/Industrial Zoning Subdistrict (675 Heathrow Drive – Tesla Collision Center) as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

7.2 Finance and Administration

7.21 Approval of a Resolution Authorizing the Village Manager to Execute Documentation to Order Vehicles Under Joint Purchasing Authority (Village of Lincolnshire – Waiver of First Reading)

Village Manager Burke provided a summary of a Resolution authorizing the Village Manager to execute documentation to order vehicles under joint purchasing authority due to supply chain challenges. Approval of the resolution would provide staff the flexibility needed to place the orders once equipment order windows are opened, thereby ensuring a vehicle order is placed during a possible limited ordering window. The resolution is recommended due to ordering constraints and the lengthy supply chain delays experienced in the vehicle purchase pipeline. In turn, obsolete equipment can be replaced more quickly. Village Manager Burke shared, due to a limited window for placing orders for police squads, he did authorize submitting an order for vehicles just last week. The order window for police squads was only open for a period of four days. The new squads are not expected to be delivered until Fiscal Year 2023. Village Manager Burke noted three total squads were ordered. One vehicle in accordance with authorization the Village Board provided earlier this year, and two vehicles scheduled for replacement in the Village’s recently approved update to the 10-Year Capital Plan. Village Manager Burke noted the proposed resolution authorizes the Village Manager to place orders for vehicles and equipment scheduled for purchase in the 10-Year Capital Plan. Mayor Brand noted she gave Village Manager Burke approval for the order.

A conversation regarding budget projections followed.

Trustee Harms Muth asked if the Board decides that something on the list is something they no longer want, would this solidify the purchase; is this a contract and therefore something that must be purchased. Village Manager Burke stated there is no contractual agreement for any of the potential purchases on the list. The approval requested with this resolution is authorizing the Village Manager to place an order.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to Waive the First Reading of a Resolution Authorizing the Village Manager to Execute Documentation to Order Vehicles Under Joint Purchasing Authority. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve a Resolution Authorizing the Village Manager to Execute Documentation to Order Vehicles Under Joint Purchasing Authority. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

- 7.3 Public Work**
- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:40 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk