



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING September 28, 2022

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin – Remote arrived 7:06 p.m.
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Planning & Development Manager Zozulya	Commander Covelli
Administration Management Analyst Cascone	Commander Watson
	Public Works Management Analyst Barghi

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 **Proclamation Recognizing the Lincolnshire Garden Club for their Partnership and Dedication to Pollinator Conservation Efforts**

Mayor Brandt noted the Proclamation recognizing the Lincolnshire Garden Club for their partnership and dedication to pollinator conservation efforts. Mayor Brandt personally thanked the Lincolnshire Garden Club for their many contributions to the Village.

Public Works Management Analyst Barghi provided detail regarding the Lincolnshire Garden Club pollinator conservation efforts and contributions to the Village of Lincolnshire.

Ms. Kathleen Abdo, President of the Lincolnshire Garden Club expressed appreciation of the partnership the Garden Club has with the Village and pollinator conservation efforts. Ms. Abdo introduced Garden Club members in attendance at the meeting.

Trustee Wright asked what dates the Garden Club meets. Ms. Abdo stated the Garden Club meets the third Thursday from September to June, 9:30 – 11:30 a.m. at the Lincolnshire-Riverwoods Fire Protection District's fire station on Milwaukee Avenue.

3.12 Lake County Job Fair

Mayor Brandt noted the Village, along with Lake County Workforce Development, hosted a Job Fair at the Marriott Lincolnshire Resort on September 27. Mayor Brandt noted Planning & Development Manager Zozulya took the lead from the Village for this event.

Planning & Development Manager Zozulya noted there was approximately 90 employers participating at the Job Fair and over 230 job seekers were registered. Planning & Development Manager Zozulya noted there was a hospitality breakout room added to the event for employers in the restaurant and hotel industry. Mayor Brandt thanked Planning & Development Manager Zozulya for her efforts with the Job Fair.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report

3.31 Revenue & Expense Budget Summary as of August 31, 2022

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for August 2022.

3.4 Village Manager's Report

3.41 Lake County Job Fair

Village Manager Burke reiterated appreciation for all the work Planning & Development Manager Zozulya did for the Lake County Job Fair. Village Manager Burke highlighted Planning & Development Manager Zozulya's strengths in her work in forging this relationship with workforce development and the hospitality industry to try and find what the Village can do to help the industry. Village Manager Burke noted he heard several stories of Planning & Development Manager Zozulya offering specific help to job seekers and stated she is a great example of the "Lincolnshire Way."

3.42 LinkedIn

Village Manager Burke noted the Village now has a LinkedIn account and all are encouraged to connect with us via the social media platform. Staff will be posting business anniversaries, business activities, and job prospects on the account.

Village Manager Burke stated staff will be soliciting feedback from the community members on Nextdoor, Instagram, and Tik Tok to determine where to meet our population best in terms of social media.

3.43 Boo Bash

Village Manager Burke noted Boo Bash flyers have been passed out

tonight. Look for an email seeking volunteers at the event taking place on October 27. Rotary will be doing a food drive at the event for the Vernon Area Food Pantry. The Park Board will be in attendance seeking feedback on a survey from residents as well as our Comprehensive Plan consultants, Teska.

3.44 2023 Summer Slam

Village Manager Burke noted staff received an email from Lee Fell requesting to move 2023 Summer Slam up one week to the weekend of June 14 – 18. Village staff does not have a problem moving the event up and Lincolnshire Sports Association (LSA) has this weekend free from other sporting events. Village Manager Burke stated that unless he hears any concerns, he will let Lee Fell know the dates are approved to change.

3.45 Expert Family Eye Care

Mayor Brandt stated she drove past the old Subway, and it appears there is a new eye care shop opening in this space and asked when this business would open. Planning & Development Manager Zozulya stated they need to complete the buildout of the space, and she anticipates the business opening in the next month. Mayor Brandt asked if they would be selling eyeglasses. Planning and Development Manager Zozulya stated this will only be a medical office.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on September 28, 2022, in the Amount of \$948,720.55

A summary of September 28, 2022, bills prelist was presented for payment with the total being \$948,720.55. The total amount is based on \$257,000 for General Fund; \$395,000 for Water & Sewer Fund; \$218,000 for Water & Sewer Improvement Fund; \$24,000 for Vehicle Maintenance Fund; \$24,000 for Storm Sewer Operating Fund; \$9,800 for Storm Sewer Improvement Fund; and \$19,000 for General Capital Fund.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the bills prelist dated September 28, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Mitchell, Pantelis, Wright, Harms Muth
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to

discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

- 6.1 Approval of the September 12, 2022, Regular Village Board Meeting Minutes**
- 6.2 Approval of the September 12, 2022, Committee of the Whole Meeting Minutes**
- 6.3 Approval of an Ordinance Adopting Design Guidelines for Industrial/Warehouse Developments and Reapproving Design Guidelines for the Village of Lincolnshire (Commercial, Multifamily, and/or Mixed-Use Developments) (Village of Lincolnshire)**
- 6.4 Approval of an Amendment to Village Manager Employment Agreement (Village of Lincolnshire)**
- 6.5 Approval of a Village Fee Waiver per Title 5 (Building Regulations), Chapter 3 (Building Fees and Charges) of the Lincolnshire Village Code (Willow Creek Community Church – 625 Barclay Boulevard)**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

- 7.0 ITEMS OF GENERAL BUSINESS**
 - 7.1 Planning, Zoning & Land Use**
 - 7.2 Finance and Administration**
 - 7.3 Public Work**
 - 7.4 Police**
 - 7.5 Parks and Recreation**
 - 7.6 Judiciary and Personnel**
- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:18 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk