



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING October 10, 2022

### Present:

Mayor Brandt	<del>Trustee Grujanae</del>
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
<del>Public Works Director Woodbury</del>	Assistant Village Manager/Community & Economic Development Director Roesler

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.11 State of the Villages

Mayor Brandt stated she attended and provided a presentation recently at the Buffalo Grove/Lincolnshire Chamber of Commerce "State of the Villages" luncheon this past week. A copy of the presentation has been provided to the Board.

##### 3.12 Fall Street Decorations

Mayor Brandt stated she received emails from residents living in areas where there are private roadways and homeowner's associations asking why they did not get fall decorations on their street. The Village typically does not maintain those streets. There were no decorations on private streets fronting Riverwoods Road and Half Day Road. Mayor Brandt stated most of the feedback has been positive regarding the fall street decorations.

##### 3.13 Zebra Technologies

Mayor Brandt noted Zebra Technologies was recently voted 42 by Newsweek in 2022 America's 100 Most Loved Workplaces. She noted Zebra Technologies also recently extended their lease in Lincolnshire until 2032.

##### 3.14 Quill

Mayor Brandt noted the Quill campus is under contract by a company that will likely have a point of sales revenue for the Village.

**3.2 Village Clerk's Report – None**

**3.3 Village Treasurer's Report– None**

**3.4 Village Manager's Report**

**3.41 2023 Proposed Budget Books**

Village Manager Burke notified the Board the 2023 Proposed Budget Books will be delivered by staff this Wednesday. If any Board member will not be home to receive the books, let staff know and alternate delivery plans will be made.

**3.42 Special Committee of the Whole Budget Workshop Meeting**

Village Manager Burke reminded the Board of the Special Committee of the Whole Budget Workshop Meeting taking place on Wednesday, October 19 at 6 p.m. in the Community Room.

**3.43 Fire Hydrant Painting**

Village Manager Burke noted fire hydrant painting will be starting tomorrow throughout the Village; most of the painting will take place west of Milwaukee Avenue.

**3.44 2022 November Village Board Meetings**

Village Manager Burke stated the last Village Board meeting in November is scheduled for November 28 which is the Monday following the Thanksgiving holiday. Village Manager Burke provided an option of having the meeting switched to the Monday before the Thanksgiving holiday if this is needed due to holiday travel plans.

It was the consensus of the Board to keep the scheduled meeting of November 28.

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on October 10, 2022, in the Amount of \$491,704.94**

A summary of October 10, 2022, bills prelist was presented for payment with the total being \$491,704.94. The total amount is based on \$148,000 for General Fund; \$133,000 for Water & Sewer Fund; \$112,000 for Fraud, Alcohol & Drug Enforcement; \$13,000 for Vehicle Maintenance Fund; \$550 for Sedgebrook SSA; \$1,700 for Storm Sewer Operating Fund; and \$81,000 for General Capital Fund.

Trustee Mitchell moved, and Trustee Raizin seconded the motion to approve the bills prelist dated October 10, 2022, as presented. The roll call was as follows:

Aye: Raizin, Mitchell, Pantelis, Wright, Harms Muth

Nay: None  
Absent: Grujanac  
Abstain: None

Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

**6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

**6.1 Approval of the September 28, 2022, Regular Village Board Meeting Minutes**

**6.2 Approval of the September 28, 2022, Committee of the Whole Meeting Minutes**

~~**6.3 Approval of an Ordinance Approving Text Amendments to Title 6 (Zoning), Chapter 5B (R2A Single Family Residence District) to Establish an Impervious Surface Ratio Cap in the R2A Zoning District (Village of Lincolnshire) Industrial/Warehouse Developments and Reapproving Design Guidelines for the Village of Lincolnshire (Commercial, Multifamily, and/or Mixed Use Developments) (Village of Lincolnshire)**~~

**Approval of an Ordinance Disposing of Surplus Property (Village of Lincolnshire)**

**Approval of Acceptance of On-Site Public Improvements for Lincolnshire Trails Subdivision (Village of Lincolnshire)**

**Approval of a National White Collar Crime Center (NW3C) Grant Award and Related Subrecipient Contract to Offset Cost of Purchase of Twelve In-Car Video Camera Systems (Village of Lincolnshire)**

**Approval of Axon Fleet 3 Purchase Agreement to Purchase Twelve In-Car Video Camera Systems for Police Squads (Village of Lincolnshire)**

Mayor Brandt pulled Item 6.3 from the agenda due to an error in the agenda language of the item which made it unclear of the possible action of the Village Board. The agenda item will be revised and put on the October 24, 2022, Consent Agenda

Trustee Harms Muth moved, and Trustee Wright seconded the motion to approve the Consent Agenda with Item 6.3 pulled. The roll call vote was as follows:

Aye: Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: Grujanac

Abstain: None

Mayor Brandt declared the motion carried.

## **7.0 ITEMS OF GENERAL BUSINESS**

### **7.1 Planning, Zoning & Land Use**

#### **7.11 Approval of Extension of 60-Day Timeframe for the Village Board to Act on the Zoning Board Recommendation as set forth in Village Code Sections 2-6-5 and 6-14-8-F-3 regarding the Comprehensive Corporate Center Text Amendments and Rezoning Application Until November 28, 2022 (Village of Lincolnshire)**

Assistant Village Manager/Community & Economic Development (CED) Director Roesler provided a summary of extension of 60-day timeframe for the Village Board to act on the Zoning Board recommendation as set forth in Village Code Sections 2-6-5 and 6-14-8-F-3 regarding the Comprehensive Corporate Center Text Amendments and Rezoning Application until November 28, 2022.

Trustee Harms Muth moved, and Trustee Pantelis seconded the motion to approve an Extension of 60-Day timeframe for the Village Board to act on the Zoning Board recommendation as set forth in Village Code Sections 2-6-5 and 6-14-8-F-3 regarding the Comprehensive Corporate Center Text Amendments and Rezoning Application until November 28, 2022. The roll call vote was as follows:

Aye: Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: Grujanac  
Abstain: None

Mayor Brandt declared the motion carried.

### **7.2 Finance and Administration**

### **7.3 Public Work**

### **7.4 Police**

#### **7.41 Approval of an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to Dissolve a Class "B" Restaurant Liquor License and Create a Class "B-1" Restaurant – Mixed Retail Liquor License (Waiver of First Reading Requested - Wildfire, Inc. – 235 Parkway Drive)**

Trustee Harms Muth moved, and Trustee Raizin seconded the motion to waive the first reading regarding an Ordinance amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to dissolve a Class "B" Restaurant Liquor License and create a Class "B-1" Restaurant – Mixed Retail Liquor License (Waiver of First Reading Requested - Wildfire, Inc. – 235 Parkway Drive). The roll call vote was as follows:

Aye: Harms Muth, Raizin, Mitchell, Pantelis, Wright

Nay: None  
Absent: Grujanac  
Abstain: None

Mayor Brandt declared the motion carried.

Trustee Pantelis moved, and Trustee Mitchell seconded the motion to approve an Ordinance amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to dissolve a Class “B” Restaurant Liquor License and create a Class “B-1” Restaurant – Mixed Retail Liquor License for Wildfire, Inc. – 235 Parkway Drive. The roll call vote was as follows:

Aye: Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: Grujanac  
Abstain: None

Mayor Brandt declared the motion carried.

**7.5 Parks and Recreation**

**7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Harms Muth moved, and Trustee Mitchell seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:12 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk