



VILLAGE OF LINCOLNSHIRE

MINUTES COMMITTEE OF THE WHOLE MEETING October 24, 2022

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director	Chief of Police Leonas
Rossi	
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:11 p.m., and Village Clerk Mastandrea called the roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning and Land Use

2.2 Finance and Administration

2.3 Public Works

2.31 Consideration of a One-Year Service Agreement Extension with the Geographic Information Systems (GIS) Consortium (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of the annual one-year service agreement extension with the Geographic Information Systems (GIS) Consortium. The Village has been in an agreement with MGP for twenty-two years.

Trustee Mitchell asked for more specifics regarding the contractor and length of the agreement. Public Works Director Woodbury confirmed the Village has had an agreement with MGP for more than twenty-two years for geographic mapping services and stated they are really the only vendor in the area to provide this type of service. There are currently thirty-six communities in the consortium that pay an annual fee based on community population. Trustee Mitchell stated that it did not sound like there is any competitive bidding for this type of service. Village Manager Burke noted the founder of MGP was the GIS staff person in Highland Park over twenty-two years ago and several charter municipalities, including Lincolnshire, knew they would not be able to staff and fund a full-time GIS Technician, and thus the GIS Consortium was created as a joint public private partnership with MGP. Village Manager Burke noted there are no direct competitors in the area that can beat the consortium model for mapping services as provided by MGP.

Trustee Mitchell asked what plans are in place for a backup if MGP

were to go out of business. Public Works Director Woodbury stated this is a key service, but all the data belongs to the Village. Village Manager Burke stated twice annually there are meetings with the other consortium member Managers, and he will raise the concern regarding succession planning at the next meeting.

A conversation regarding the Village owning the data and it being stated as such in the contract followed.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.4 Public Safety

2.5 Parks and Recreation

2.51 Consideration of an Ordinance Revising Title 8 (Public Ways & Property), Chapter 1 (Village Parks), and Title 1 (Administration), Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code Pertaining to Park Usage (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of an Ordinance revising Title 8 (Public Ways & Property), Chapter 1 (Village Parks), and Title 1 (Administration), Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code Pertaining to Park Usage.

Picnic permits were summarized and briefly discussed.

Staff has received occasional complaints that pickleball play is starting too early at Whytegate Park. Current Village Code allows play from 7 a.m. – 10 p.m. daily, April 1 - November 1 at North Park and sunrise to sunset at Spring Lake Park and Whytegate Park. The Park Board recommended adding language to change the hours at Spring Lake Park and Whytegate Park to 7 a.m. - sunset daily. Trustee Mitchell asked about tennis court hours at Balzer Park and if the hours would now be the same. Public Works Director Woodbury noted hours for tennis and pickleball are proposed to be the same at each of the courts.

A conversation regarding lighted courts followed. Public Works Director Woodbury confirmed hours apply to all other playing fields.

Mayor Brandt asked if park fees would be coming back to the Board. Public Works Director confirmed park fees will be coming back to the Board in December after the Park Board has a chance to consider this issue. Village Manager Burke noted staff plans to bring an ordinance before the Village Board with an amendment to the fee schedule reflective of the new water and sewer rate increases that will likely ask for approval earlier than the Park Board recommendations on field usage charges. There may need to be two separate ordinances with the final approval of these fees for the fields in January. Mayor Brandt suggested getting the new fees to Lincolnshire Sports Association once approved.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.6 Judiciary and Personnel

3.0 UNFINISHED BUSINESS

4.0 NEW BUSINESS

4.1 Insurance Policy Renewal

Trustee Raizin asked if staff has reviewed the insurance policy as it relates to property and liability claims and the amount of deductible. Trustee Raizin noted a higher deductible may result in more favorable premiums for the Village. Village Manager Burke noted there have not been a lot of vandalism claims in recent history. Village Manager Burke noted both Treasurer/Finance Director Rossi and he have discussed the need to consider an increase the current deductible level with the coming renewal.

5.0 EXECUTIVE SESSION

6.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk