



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING October 24, 2022

### Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
<del>Village Treasurer/Finance Director Rossi</del>	<del>Chief of Police Leonas</del>
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### ~~3.11 Consideration and Approval of Appointments to Positions on the 2022-2023 Comprehensive Plan Update Steering Committee (Village of Lincolnshire)~~

Mayor Brandt pulled item 3.11 from the agenda noting it will be presented in two weeks. Mayor Brandt stated she wanted to gather additional information from the Board prior to proceeding with appointments.

##### 3.12 Lake County Grant Projects

Mayor Brandt asked Public Works Director Woodbury to submit qualifying Lake County Storm Water Grant projects to Anne Maine. Mayor Brandt noted Anne Maine stated she wishes to help the Village get these projects submitted and reviewed by Lake County.

##### 3.2 Village Clerk's Report – None

##### 3.3 Village Treasurer's Report

##### 3.31 Revenue & Expense Budget Summary as of September 30, 2022

Village Manager Burke noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for September 2022.

##### 3.4 Village Manager's Report

##### 3.41 Boo Bash

Village Manager Burke reminded the Board Boo Bash is taking place this Friday, October 28, 5 – 8 p.m. An email was sent out for the Board requesting volunteers for the welcome table. Lincolnshire Morningstar Rotary members will also be at the welcome table taking food donations for the Vernon Area Township food pantry.

Regarding the Comp Plan, Teska and Associates will be in attendance at a separate table with Park Board members to share information about the Comp Plan and generate feedback. The Park Board will be gathering information specifically as it relates to parks and amenities.

### **3.42 Trick-or-Treat Hours**

Village Manager Burke noted Trick-or-Treat hours are Monday, October 31, 4 – 8 p.m.

### **3.43 Leaf Collection**

Village Manager Burke stated leaf collection officially began today. It is different from previous years in that LRS, the new contractor for the Village, will be traveling through the entire Village each week of leaf collection which runs through December 2. The goal is to remind residents to get their leaves out by Monday of each week. If anyone has questions regarding collection, they can contact Village Manager Burke or Management Analyst Barghi at Village Hall.

## **4.0 PAYMENT OF BILLS**

### **4.1 Bills Presented for Payment on October 24, 2022, in the Amount of \$888,646.71**

A summary of October 24, 2022, bills prelist was presented for payment with the total being \$888,646.71. The total amount is based on \$411,704 for General Fund; \$212,360 for Water & Sewer Fund; \$105,459 for Water & Sewer Improvement Fund; \$7,713 for Vehicle Maintenance Fund; \$2,708 for Storm Sewer Operating Fund; \$130,734 for Storm Sewer Improvement Fund; and \$17,965 for General Capital Fund.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the bills prelist dated October 24, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Mitchell, Pantelis, Wright, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

## **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to*

*discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

- 6.1 Approval of the October 10, 2022, Regular Village Board Meeting Minutes**
- 6.2 Approval of the October 10, 2022, Committee of the Whole Meeting Minutes**
- 6.3 Approval of an Ordinance Approving Text Amendments to Title 6 (Zoning), Chapter 5B (R2A Single Family Residence District) to Establish an Impervious Surface Ratio Cap in the R2A Zoning District (Village of Lincolnshire)**
- 6.4 Approval of an Ordinance Approving a Variance from Title 12 (Sign Control) of the Lincolnshire Village Code in the Office/Industrial Sign District to Permit a Ground Monument Sign Setback of Less than 15' from the Street Edge (450 Bond Street – Klein Tools)**

Trustee Raizin moved, and Trustee Harms Muth seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: Grujanac  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

## **7.0 ITEMS OF GENERAL BUSINESS**

### **7.1 Planning, Zoning & Land Use**

### **7.2 Finance and Administration**

### **7.3 Public Work**

#### **7.31 Approval of an Intergovernmental Master Agreement with the Illinois Department of Transportation for Traffic Signal Maintenance (Village of Lincolnshire)**

Public Works Director Woodbury provided a summary of the proposed Intergovernmental Master Agreement with the Illinois Department of Transportation for traffic signal maintenance.

Trustee Wright moved, and Trustee Harms Muth seconded the motion to approve an Intergovernmental Master Agreement with the Illinois Department of Transportation for traffic signal maintenance as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**
- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:09 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk