



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING February 13, 2023

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms-Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Assistant Public Works Director/Village Engineer Dittrich	Deputy Chief of Police Covelli
Utilities Superintendent Geib	Public Works Management Analyst Barghi

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called to Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.1.1 **Proclamation Recognizing the Public Service of Public Works Department Employee Bob Suda**

Mayor Brandt noted the Proclamation recognizing the public service of Public Works Department employee Bob Suda. Mayor Brandt noted Bob Suda is a spectacular employee who has been with the Village for over 28 years.

3.1.2 **Cub Scout Meeting**

Mayor Brandt attended the Cub Scout meeting last Monday. She noted members of the Cub Scouts mentioned possible ideas they could work on with the Village.

3.1.3 **Liquor Control Commission**

Right before the current meeting, Mayor Brandt attended the Liquor Control Commission meeting along with Village Manager Burke, Village Attorneys Simon and LaLuzerne, and Chief of Police Leonas. Mayor Brandt noted the Police Department recently reinitiated performing liquor code compliance checks for all license holders to ensure training requirements are met and underage sale of alcohol is not taking place.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report – None

3.4 Village Manager's Report

3.41 Bob Suda's Retirement Celebration

Village Manager Burke noted there will be a retirement celebration at Half Day Brewery for Bob Suda this Thursday from 3 – 6 p.m. and all are invited to attend. Bob's last day is Friday and there will be a lunch that day as well.

3.42 Employee of the Year Recognition Lunch

Village Manager Burke informed the Board the Employee of the Year Recognition Lunch will take place on May 5 at Public Works and to look for the Outlook invite.

3.43 President's Day

Village Manager Burke noted that February 20 is President's Day. There was a discussion at the December 2022 meeting regarding closing Village Hall for walk-in traffic during federal holidays so staff could work on special projects, complete general housekeeping, and possible training/in-service activities. Staff would like to start this on President's Day next Monday.

3.44 March 27 Village Board Meeting

Village Manager Burke noted the Mayor, three Trustees, and various staff will be absent from the March 27 Regular Village Board/Committee of the Whole meetings and asked if the Board would like to reschedule the meeting or suspend it.

Mayor Brandt recommended the meeting be suspended. It was the consensus of the Board to suspend March 27, 2023, Regular Village Board and Committee of the Whole meetings.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on February 13, 2023, in the Amount of \$653,723.65

A summary of February 13, 2023, bills was presented for payment with the total being \$653,723.65. The total amount is based on \$338,000 for General Fund; \$172,000 for Water & Sewer Fund; \$26,000 for Vehicle Maintenance Fund; \$4,400 for Storm Sewer Operating Fund; \$19,000 for Storm Sewer Improvement Fund; and \$93,000 for General Capital Fund.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the bills dated February 13, 2023, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Wright, Pantelis, Mitchell
Nay: None
Absent: Harms Muth
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

6.1 Approval of the January 23, 2023, Regular Village Board Meeting Minutes

6.2 Approval of the January 23, 2023, Committee of the Whole Meeting Minutes

6.3 Approval of Supplemental Appropriation Ordinance of the Village of Lincolnshire, Illinois for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022

6.4 Approval of an Agreement with DeSign Group Signage of Des Plaines, Illinois to Construct and Install Parks and Entryway Signage in an Amount Not to Exceed \$481,000 (Village of Lincolnshire)

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Mitchell, Wright, Pantelis
Nay: None
Absent: Harms Muth
Abstain: None

Mayor Brandt declared the motion carried.

11.0 EXECUTIVE SESSION

11.1 Executive Session Pertaining to 5 ILCS 120/2(c)(11) – Pending or Imminent Litigation

Mayor Brandt moved and opened Item 11.1.

Trustee Grujanac moved and Trustee Pantelis seconded the motion to go into Executive Session regarding 5 ILCS 120/2(c)(11) – Pending or Imminent Litigation.

The roll call vote was as follows:
Ayes: Grujanac, Mitchell, Pantelis, Raizin, Wright
Nays: None
Absent: Harms Muth

Abstain: None

Mayor Brandt declared the motion carried and the Board went into Executive Session at 7:10 p.m. and came out of Executive Session at 7:18 p.m.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.11 Approval of a Tolling Agreement by and between 325 Marriott Drive LLC and the Village of Lincolnshire Related to the Rezoning of the Property Commonly Known As 325 Marriott Drive from O/Ic "Office/Industrial" to "Office" (Village of Lincolnshire and 325 Marriott Drive LLC)

Trustee Pantelis moved, and Trustee Wright seconded the motion to approve a Tolling Agreement by and between 325 Marriott Drive LLC and the Village of Lincolnshire Related to the Rezoning of the Property Commonly Known As 325 Marriott Drive from O/Ic "Office/Industrial" to "Office" (Village of Lincolnshire and 325 Marriott Drive LLC) as presented. The roll call vote was as follows:

Aye: Raizin, Wright, Pantelis
Nay: Grujanac, Mitchell
Absent: Harms Muth
Abstain: None

Mayor Brandt declared the motion carried.

7.2 Finance and Administration

7.3 Public Work

7.4 Police

7.5 Parks and Recreation

7.51 Acceptance of a Hiking and Recreation Path Easement for the Lincolnshire Forest Subdivision (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich stated this is a clean-up administrative item related to the original approval for the Lincolnshire Forest subdivision. A bike path easement was provided for in the approvals, and this document is a codification of the easement agreement between the property owner and the Village.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve a Hiking and Recreation Path Easement for the Lincolnshire Forest Subdivision as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Mitchell, Wright, Pantelis
Nay: None
Absent: Harms Muth
Abstain: None

Mayor Brandt declared the motion carried.

7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

~~11.0 EXECUTIVE SESSION~~

~~11.1 Executive Session Pertaining to 5 ILCS 120/2(c)(11) Pending or Imminent Litigation~~

Mayor Brandt moved up Item 11.1 on this Agenda.

12.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Wright seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:19 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk