



Village of Lincolnshire Red, White, & BOOM! Parade Registration



Name of Participant or Organization: _____

Type of Organization (business, NFP, etc.): _____

Contact Person

First Name: _____ Last Name: _____

Mailing Address: _____ City: _____

State: _____ Zip Code: _____

Cell Phone Number: _____

Email: _____

Number of Walkers: _____ Number of Vehicles: _____

Type of Vehicle(s): _____ Size of Vehicle/Float: _____

Please complete this form by June 14, 2024, and email it to Management Analyst Yates McLaughlin at ymclaughlin@lincolnshireil.gov, or drop it off at the Village of Lincolnshire Village Hall at 1 Olde Half Day Road, Lincolnshire, IL 60069. Political groups and commercial businesses should send donations by check, payable to the Village of Lincolnshire.

In consideration of being permitted to participate in Lincolnshire’s 4th of July Parade (“parade”), I do hereby, for myself and others in my organization, agree to follow the Village of Lincolnshire’s 4th of July Parade Policy. I also agree to release and discharge the Village of Lincolnshire, and all other persons in any way connected with this event, from any and all liabilities on account of any injury, death, or damage growing out of my participation in this event, including pre-and post-parade activities, whether caused by their negligence or otherwise. I acknowledge that I am physically fit and sufficiently trained to participate in this event and recognize the risks involved, and intend by this release to assume full responsibility for anything that may happen to me.

Signature: _____

Date: _____



VILLAGE OF LINCOLNSHIRE

4th of July Parade Policy **February 25, 2019**

1. Policy

1.01 The 4th of July parade, occurring in the Village of Lincolnshire ("Village"), must adhere to guidelines of safety for parade participants as well as the viewing public. These guidelines are designed to ensure appropriate event organization/preparation, ease the impact on residents, traffic, and pedestrians, and address all safety issues. The Village recognizes the parade is a long- standing tradition encouraging community engagement and partnerships. The Village also recognizes the need to provide guidance for participants to ensure the event is orderly, safe, and complements the tradition.

2. Statement of Intent and Purpose

2.01 The purpose of this policy is to establish guidelines and criteria for parade organizers as well as individuals, businesses, and organizations (collectively, "participants").

3. Responsibility

3.01 The Village Manager or his/her designee is responsible for ensuring compliance with this policy.

3.02 The Village shall designate an appropriate parade route each year. The route may be altered from time to time due to ongoing or planned public works projects or for any other reason warranting route adjustments, as determined by the Village in its sole discretion. The Village shall not be responsible for any loss or damages resulting from the selection of the parade route, which is an exercise of discretion.

4. Eligibility

4.01 Eligibility for participation in the parade will only be considered for participants that:

- Contribute to the promotion of cultural, heritage, social, or wellbeing of the community or address a community need; and
- Meet a community development need and priority of the Village.

5. Participation Expectations

5.01 Individuals and groups wishing to participate must register by June 15 of each year via a registration form.

5.02 All parade participants must report to the designated staging area at least 30 minutes prior to the start of the parade. The Village may change the staging

area from time to time based on the pre-approved route.

- 5.03 Participants must follow instructions of designated Village staff and parade marshals at all times.
- 5.04 Participants must keep pace with the rest of the parade and attempt to minimize extensive gaps along the route. In order to provide for potential emergency response, stopping for performances, conversations, or other non-emergency reasons is prohibited. The Village reserves the right to regulate the pace by designating the order of individuals, groups, and/or floats.
- 5.05 Participants shall be responsible for making their own hand-held signs or signs for vehicle display.
- 5.06 The Village requests all participants emphasize the Independence Day or community spirit theme. The Village highly discourages solicitation of funds, political or editorial content that may detract from the family-themed nature of the event. Participants who do not conform to the theme or a patriotic display may not be allowed to participate in future parades. Individuals or organizations who are not invited to participate in a parade may appeal to the Village Board and provide evidence of how they intend to cooperate with the theme of the event. The Village Board shall not make a decisions based on the political or religious affiliation of the organization.
- 5.07 Participation in the parade is a privilege and a choice. Therefore, in consideration for the Village granting permission for a participant to participate in the parade, each participant in the parade shall be deemed to agree to: (i) indemnify the Village against any and all costs, liabilities, losses, expenses, judgments and fines, of whatever kind or nature (collectively, "Claims"), resulting from the participants' acts or omissions; and (ii) release the Village from and waive any Claims arising from the participant's participation in the parade, regardless of the cause thereof.
- 6.01 Political groups/ candidates or commercial entities are encouraged to provide a minimum donation of \$50 for their participation. Checks should be provided 15 days prior to the parade, made out to "Village of Lincolnshire".

7. Cancellation/Rescheduling

- 7.01 The Village reserves the right to cancel, reschedule, or postpone the start of the parade due to inclement or dangerous weather, or to accept parade registration forms from any individuals or groups at its own discretion, but shall not base its decisions based on religious or political affiliation of such individuals or groups.