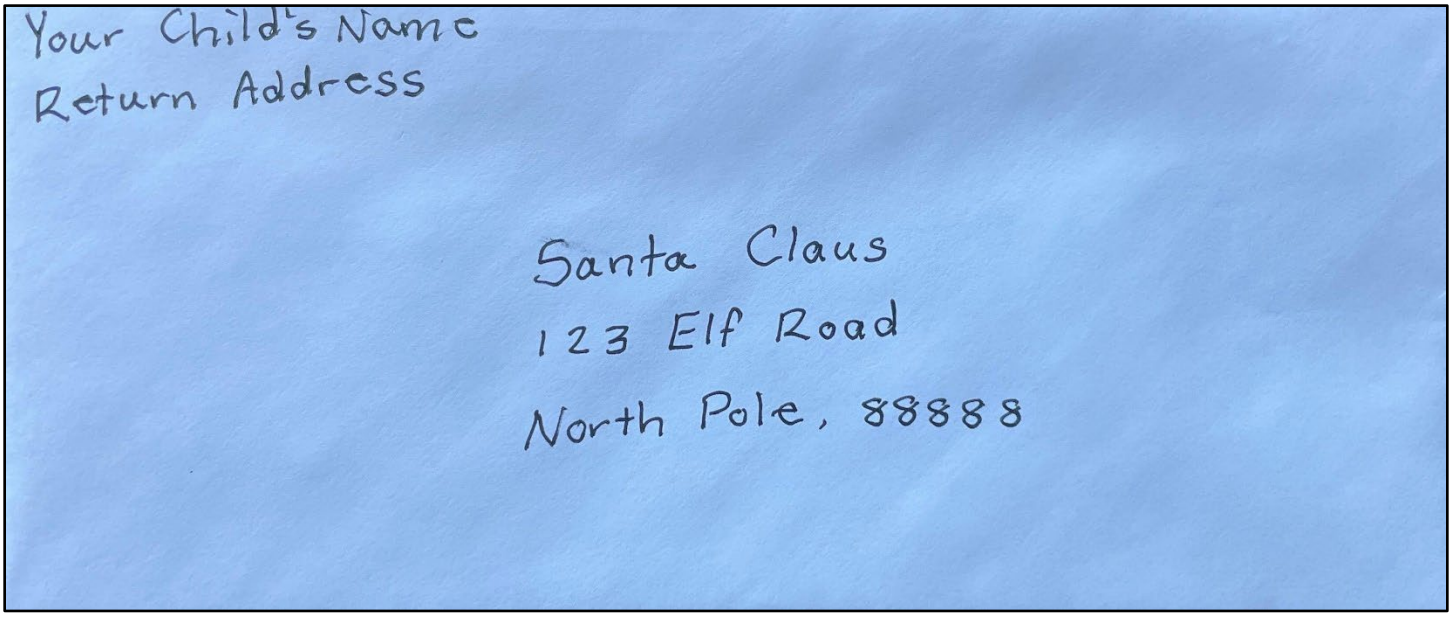
VILLAGE OF
LINCOLNSHIRE

Letters to Santa Instructions

The Village of Lincolnshire is excited to provide kids with the opportunity to write letters to Santa at the Lincolnshire Lights winter celebration at 100 Village Green on December 5 from 5:30 – 6:30 p.m.! The template on the next page will be available at Lincolnshire Lights for kids to complete. Parents can also print this PDF, complete the letter with their child in advance, and bring the completed letter to Lincolnshire Lights.

This year, kids can also receive a response letter from Santa! Parents should stuff their child's completed letter into an envelope addressed to Santa Claus at "123 Elf Road, North Pole, 88888" and write their child's name and home address as the return address. See below for an envelope example:



Response letters from Santa should arrive between December 13 and December 23.

Please note, providing a return address is not required to write a letter to Santa. Letters without a return address will not receive a response.

For questions or concerns, contact Nasko Pelinkaj, Management Analyst, at 847-913-2331 or npelinkaj@lincolnshireil.gov.

Happy holidays to you and your family! We'll see you at Lincolnshire Lights!

Discard this page.

Do not include with Letter to Santa.

Dear

Santa Claus:

My name is _____ and

I live at _____.

I am _____ years old.

This year I was

- ○ Very good!
- ○ A little bit good!
- ○ I tried my best!

I WANT: _____

I NEED: _____

I'll WEAR: _____

I'll READ: _____

Your Friend, _____