

Eagle Scout Project Procedures

The Village of Lincolnshire recognizes the opportunity for community involvement and village improvement opportunities by working with the Boy Scouts of America. Prospective Eagle Scouts are encouraged to present their projects to the Village for approval. All fundraising for the projects are to be done by the prospective scout, however the Public Works Department may reasonably assist the scout in obtaining personal protective materials and small hand tools to complete the job.

If the scout requests to conduct any work within Village limits, the attached waiver must be completed and signed by the scout and parent or legal guardian.

Interested Scouts are required to contact the Staff Liaison to the Park Board of the Village of Lincolnshire to be placed on the agenda of a Park Board Meeting in January, April, or September of the year the project will be completed. Village staff will reasonably accommodate specific circumstances to work with the scouts should they not be available in the specific months outlined.

Scouts must present their idea to Park Board Members to gain approval of any improvements being done to parks and/or open spaces in the Village of Lincolnshire. In certain cases, the scout would then be required to gain approval of the Village Board of Trustees. Please contact the Staff Liaison of the Park Board for additional information.

Where all projects must be in compliance with the Boy Scouts of America, the Scout is primarily responsible for coordinating with Village staff and Park board members on a project and is prohibited from conducting any work without the expressed approval of the Village of Lincolnshire Park Board.

The perspective scout must complete the attached application and waiver with a project description and submit to appropriate Village staff by calling 847.913.2356.

EAGLE SCOUT PROJECT APPLICATION

Scout Name: _____ Date: _____

Phone Number: _____ Troop Number: _____

Address: _____

Scout Advisor: _____ Phone Number: _____

Project Description:

Start Date: _____ Anticipated Completion Date: _____

Actual Completion Date: _____

Names of participants who will be on the site during the project:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Names of adult advisors who will be on the site during the project:

_____	_____
_____	_____
_____	_____
_____	_____

Project Implementation

Date to start project: _____ Start Time: _____ End Time: _____

Work Date: _____ Start Time: _____ End Time: _____

Work Date: _____ Start Time: _____ End Time: _____

Work Date: _____ Start Time: _____ End Time: _____

Do you need personal protective equipment from the Village?

Yes: _____ No: _____

Project Accepted by the Village:

Yes: _____ No: _____

Date: _____ Contact: _____

VILLAGE OF LINCOLNSHIRE, ILLINOIS
Eagle Scout Waiver and Release

IMPORTANT INFORMATION

The VILLAGE OF LINCOLNSHIRE, ILLINOIS is committed to conducting its special event programs and activities in a responsible manner and holds the safety of volunteers in high regard. The VILLAGE OF LINCOLNSHIRE, ILLINOIS continually strives to reduce such risks and asks all volunteers follow safety rules and instructions designed to protect the volunteers'. However, volunteers must recognize there is an inherent risk of injury when choosing to volunteer for any municipal/village activity or program. Please recognize the VILLAGE OF LINCOLNSHIRE, ILLINOIS carries only limited medical accident coverage for volunteers; therefore, it is strongly urged all volunteers review their own health insurance policy for coverage. Additionally, each volunteer is solely responsible for determining if he/she is physically fit and/or properly skilled for any volunteer activity. It is always advisable, especially if the volunteer is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK

Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any village special event activity/program. Understandably, not all hazards and dangers can be foreseen. Volunteers must understand that depending upon the activity, certain risks, dangers and injuries due to acts of God, inclement weather, slipping, falling, inadequate or defective equipment, failure in supervision or instruction, premises defects, horseplay, carelessness, lack of skill or technique, and all other circumstances inherent to village special event activities/programs exist. In this regard, it must be recognized that it is impossible for the VILLAGE OF LINCOLNSHIRE, ILLINOIS to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and volunteering for the **2018 calendar** year, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you may sustain as a result of participating in any and all activities connected with and associated with your volunteer services (including transportation services, when provided). As a volunteer, I recognize and acknowledge there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of said participation. I further agree to waive and relinquish all claims I may have (or accrue to me) as a result of volunteering in this village special event program/activity against the VILLAGE OF LINCOLNSHIRE, ILLINOIS, including its officers, officials, agents, volunteers and employees (herein collectively referred to as "Parties").

I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that I may have or which may accrue to me and arising out of, connected with, or in any way associated with my volunteer services. I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering on-line or via fax, your on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature. Photographs and videos are taken by staff to use for promotional purposes. By registering for a program, attending an event or using a municipal/village facility, you have granted us permission to use your image for promotional purposes.

Prospective Scout Name: _____

Date: _____ Address: _____

Signature: _____ Phone: _____

Scout Leader Name: _____

Date: _____ Address: _____

Signature: _____ Phone: _____

Minors: Parent / Guardian Name: _____

Date: _____ Address: _____

Signature: _____ Phone: _____

PROJECT WILL BE DENIED if the signature of the Scout, Scout Master, or custodial parent/legal guardian and date are not on this form.