



VILLAGE OF
LINCOLNSHIRE
POLICE DEPARTMENT

**RETURN COMPLETED
APPLICATION TO:
Lincolnshire Police Department
1 Olde Half Day Rd.
Lincolnshire, IL 60069**

POLICE RIDE-ALONG APPLICATION

APPLICANT			
Name (Last, First, Middle):		Date:	
Address:	City:	State:	ZIP:
Birthdate:	Male: <input type="checkbox"/> Female: <input type="checkbox"/>	Driver's License Number:	State of Issuance:
Name of Employer:		Occupation:	
Work Address:	City:	State:	ZIP:
Telephone #:	Email address:		Work Telephone #:
EMERGENCY INFORMATION			
In an emergency, Notify (Last Name, First Name)			Relationship:
Address:	City:	State:	Telephone #:
SECURITY CLEARANCE INFORMATION			
Has applicant ever been arrested? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, list date(s), offense(s), and jurisdiction(s).			
ELIGIBILITY INFORMATION			
Has applicant participated in the ride along program in the past? Yes <input type="checkbox"/> No <input type="checkbox"/>	Date last participated:	Recommended by: (or self-request)	
Why would you like to participate in this program? (brief summary)			
<input type="checkbox"/> Reside in Village	<input type="checkbox"/> Work in Village	<input type="checkbox"/> Government Official	
<input type="checkbox"/> Family Member of Department Employee	<input type="checkbox"/> Law Enforcement Employee/Retiree		
<input type="checkbox"/> Other: (explain)			
SCHEDULING INFORMATION			
Applicant is available to ride:		On these days/dates:	
<input type="checkbox"/> Day Shift (6:00 AM to 6:00 PM)			
<input type="checkbox"/> Night Shift (6:00 PM to 6:00 AM)			

Ride-Along Application and Rules – Village of Lincolnshire, IL – Police Department

WAIVER AND RELEASE		
AGREEMENT ASSUMING RISK OF INJURY OR DAMAGE WAIVER AND RELEASE OF CLAIMS		
<ul style="list-style-type: none"> • The undersigned has requested permission to accompany a member or members of the Lincolnshire Police Department during the active performance of their official duties. • The undersigned understands and acknowledges that such duties involve work and activities which can be inherently dangerous and subject the undersigned to risk of loss, injury, or damage to person or property. • The undersigned, being given the opportunity to observe, participate, and engage in police operations, functions, training, and other activities of the Lincolnshire Police Department, releases the Village of Lincolnshire, its officers, and employees from any and all liability whatsoever, for any injuries, damages, and claims that may arise out of his/her observation, participation, and engagement in police operations, functions, training, and other activities of the Lincolnshire Police Department. • By signing this form, the participant further indicates that he/she has reviewed the Lincolnshire Police Department Ride-Along Program rules and understands its contents. Further, the participant agrees to abide by the rules as set forth in the Lincolnshire Police Department Ride-Along policy. • The undersigned agrees to dress appropriately in casual business attire and to comply with all lawful directives of the host officer or other employee of the Police Department. 		
READ THIS DOCUMENT COMPLETELY BEFORE SIGNING		
SIGNATURE (Must be signed in the presence of a Police Department employee)		
Signature of Applicant:		Date:
POLICE DEPARTMENT USE ONLY		
Received by:		Date:
Background completed by:		Date:
Background Results:		
APPROVAL		
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Deputy Chief or Designee	Date:
NOTIFICATION		
<input type="checkbox"/> TELEPHONE <input type="checkbox"/> EMAIL / LETTER	Notified by:	Date:
ASSIGNMENT		
Shift	Host Officer	Date:
Applicant: <input type="checkbox"/> Participated as scheduled <input type="checkbox"/> Did not participate <input type="checkbox"/> Participated on:		

Return this form to the Administrative Assistant for filing.

Police Ride-Along Program Rules

1. Applicants must read and sign the application and release in its entirety, one week prior to the requested date of the ride-along, and in the presence of a Lincolnshire Police Department employee.
2. The applicant must show photo identification that is issued by a state or federal government agency to a Lincolnshire Police Department employee at the time they sign the application and release.
3. The participant must be in good physical health and have the ability to escape danger if need be.
4. Participants may only ride-along once per year. Exceptions to this rule will be made for: News Media, Law Enforcement Officers from other jurisdictions, and family members of Police Department personnel. Regardless of any exceptions, each ride-along event must be approved and an application and release must be completed.
5. Participants shall report to the Shift Supervisor prior to the beginning of the shift for which they have been approved to ride-along, or other prearranged time.
6. Participants will wear casual slacks or neat jeans, and a shirt with a collar. Dresses, skirts, t-shirts, shorts, sweats, or any article of clothing displaying rude or offensive logos are expressly prohibited. Shoes should be comfortable with a nonslip type of sole (no high heels). Tattoos must be covered in their entirety. The shift supervisor will make the final determination as to whether a participant's attire is acceptable.
7. Appropriate protective clothing should be brought by the participant for applicable weather conditions. (Participants may have to be out in inclement weather conditions for extended periods of time).
8. Participants shall have their seat belt properly secured at all times while the vehicle they are riding in is in motion.
9. Participants shall promptly and quickly obey all commands of all Lincolnshire Police Officers and other law enforcement officers.
10. Participants shall not audio and/or video record when participating in the ride-along program. Further, participants shall not bring with them any equipment that may be used to record audio or video in any form. (This rule does not apply to news media personnel).
11. Participants must submit to a search of their person and/or any belongings brought with them at any time during the ride-along event if any Lincolnshire Police Officer makes such a request.
12. Participants shall not have any weapons with them or in their possession. (Law enforcement officers from other jurisdictions may carry their firearm, but the weapon must be completely concealed).
13. Participants shall not use the radio except in cases of extreme emergency when the host officer is not able to do so.
14. Participants shall not identify themselves as law enforcement officers, either visually or verbally (even if they indeed are law enforcement officers).
15. Participants shall not become directly involved in any law enforcement activity unless specifically requested to do so by the host officer or other law enforcement officer, or in cases of extreme emergency.

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16. The host officer will determine when it is acceptable for the participant to exit the vehicle, prior to the participant exiting the vehicle (i.e., on traffic stops or calls for service).
17. The host officer may suspend a ride-along event at any time for failure to comply with these rules and return the participant to the Police Department.
18. Participants may observe situations of a private and confidential nature, and should not discuss these situations outside of the Police Department.
19. Participants will respect the privacy of victims and witnesses, and shall under no circumstances engage in any conversation with any suspect or prisoner.
20. Any participant, who is injured, no matter how slight, shall immediately notify their host officer of such injury.