



VILLAGE OF  
**LINCOLNSHIRE**  
 PUBLIC WORKS DEPARTMENT

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**SITE WORK PERMIT APPLICATION**

**OFFICE USE ONLY**  
 Permit #:

PROJECT INFORMATION					
Property Address (including lot / suite #):					
Project / Business Name:					
Applicant Name:					
Company:					
Email:					
Address:					
City:		State:		Zip Code:	
Phone:		Cell:		Fax:	
PROJECT TYPE (check all that apply)					
<input type="checkbox"/>	Driveway	<input type="checkbox"/>	Storm/Sewer Pump	<input type="checkbox"/>	Grading
<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Parking Lot
<input type="checkbox"/>	Erosion Control	<input type="checkbox"/>	Water	<input type="checkbox"/>	Paving
<input type="checkbox"/>	Water Meter Required	<input type="checkbox"/>	Utility	<input type="checkbox"/>	Concrete Curb
<input type="checkbox"/>	Other:				
DESCRIPTION OF WORK (check all that apply)					
<input type="checkbox"/>	Residential	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Right-of-Way
<input type="checkbox"/>	Proposed Work is located off subject site		<input type="checkbox"/> H.O.A Approval Attached (if required)		
<b>Brief Description:</b>					

**Site Work Permit Application – Village of Lincolnshire, IL – Public Works Development**

**CONTACT INFORMATION**

<b>Owner Information (if different than applicant)</b>		
Name:		
Company:		
Email:		
Address (including suite #):		
City:	State:	Zip Code:
Phone:	Cell:	Fax:

<b>Contractor Information</b>	<b>Type of Contractor:</b>	
Name:		
Company:		
Email:		
Address (including suite #):		
City:	State:	Zip Code:
Phone:	Cell:	Fax:

<b>Contractor Information</b>	<b>Type of Contractor:</b>	
Name:		
Company:		
Email:		
Address (including suite #):		
City:	State:	Zip Code:
Phone:	Cell:	Fax:

**SUBMITTAL STATEMENT**

I, \_\_\_\_\_, certify that the information contained in this application, attached plans, and specifications, and other attached documentation is true to the best of my knowledge. I also recognize that as the permit applicant, all fees and requirements associated with the review and future approval of the work described herein are my responsibility.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Site Work Permit Application – Village of Lincolnshire, IL – Public Works Development**

**IMPERVIOUS SURFACE CALCULATION SHEET**

The Village of Lincolnshire regulates the amount of impervious surfaces covering lots. Impervious surface is defined as “any man-made area that alters the natural surface course for or does not allow for the natural rate of absorption or retention of storm water. Such areas may include, but are not limited by reason of exclusion from the following list of examples, roofs, parking and driveway areas, graveled areas, sidewalks and bike paths, paved recreational areas, swimming pools, porches, decks and patios” (Section 6-2-2 of the Lincolnshire Village Code). *Please complete the following calculations to determine the total impervious surface area for the property. **The Village’s storm sewer utility fee is based on a property’s impervious surface area. Changes to impervious surface area may result in a change to the monthly storm sewer utility fee. See Section 1-15-8 of the Village Code for the fee rate based on impervious surface area.***

IMPERVIOUS SURFACE TYPE	IMPERVIOUS SURFACE AREA (sq. ft.)	
	Existing	Proposed
Building Footprint (including garage)		
Driveway		
Walks		
Decks		
Porches		
Patios		
Swimming Pools		
Detached Storage Structure (shed)		
Gazebo		
Recreational Structure		
Other (list)		
<b>TOTAL</b>	<b>(a)</b>	<b>(b)</b>
	sq. ft.	sq. ft.

**IMPERVIOUS SURFACE RATIO**

$$(a + b) \div \text{Total Impervious Surface} \div \text{Lot Area (sq. ft.)} = \text{Impervious Surface Ratio} \%$$

**DESIGN PROFESSIONAL INFORMATION**

Name:		
Company:		
Email:		
Address (including suite #):		
City:	State:	Zip Code:
Phone:	Cell:	Fax:
License #:		

I, \_\_\_\_\_, declare that I have reviewed and/or designed the documents associated with this application, and therefore, take responsibility for the design work on behalf of a registered design firm. In addition, I certify that the information contained on the attached plans and specifications, and other attached documentation is true to the best of my knowledge, and accurately depicts the subject site on the date these documents were prepared.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_